

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, MAY 23, 2017 AT 6:15 P.M. IN THE COTTONWOOD HEIGHTS
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Shelton, Councilman Mike Peterson,

Staff Present: City Manager John Park, Assistant City Manager Bryce Haderlie, Community and Economic Development Director Brian Berndt, Fire Chief Mike Watson, Public Works Director Matt Shipp, , City Attorney Shane Topham, City Recorder Paula Melgar, Public Relations Specialist Dan Metcalf, City Treasurer David Muir.

Excused: Councilman Tee Tyler, Finance Director Dean Lundell

A complete Audio Recording of this meeting is available at:

<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-208/> *(First part of the session)*

<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-210/> *(Second & last part of the session)*

(00:00:06) Mayor Pro Tem, Scott Bracken called the meeting to order and welcomed those present. He announced that Mayor Cullimore would be joining the meeting later.

1. Review of Business Meeting Agenda

(00:00:38) Mr. John Park, City Manager, guided Council through agenda.

2. Public Relations Report

(00:04:40) Public Relations Specialist, Mr. Dan Metcalf, report on media coverage and events of the city. A media report was present:

- CH PD looking for man suspected of several robberies.

Mr. Metcalf reported that the newsletter was ready to be printed for June 1st and that the program for the Butlerville Day activities is almost ready.

3. Community and Economic Development

a. Best of State Award

(00:08:20) Mr. Brian Berndt, Community Development Director, reported on the recent event where the Community and Economic Development Department was presented with the Best of State Award.

b. Cottonwood Heights participation in the Urban County for the Community Development Block Grant Program

(00:08:44) Community Development Director, Mr. Brian Berndt, led a discussion on the city's ongoing participation in the Urban County Program.

c. "Business Boot Camp: Creative Content Marketing" held May 18th

(00:09:09) Mr. Brian Berndt, Community Development Director, reported on the recent Business Boot Camp entitled "Creative Content Marketing".

4. **Public Works Report**

(00:18:40) Mr. Matt Shipp, Public Works Director, reported on public works projects from this past week including progress on the new public works site on 3000 East and areas of emphasis efforts since our last meeting.

5. **Public Safety Reports**

a. Unified Fire Authority

(00:33:50) UFA Assistant Chief Mike Watson reported on events of the week.

b. Police Department

(00:34:27) Chief Robby Russo reported on noteworthy events of the week.

City Council took a break at 6:54 p.m. to start the Business Meeting.

City Council resumed the Work Session at 8:17 p.m.

<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-210/> (Second & last part of the session)

6. **City Manager/Assistant City Manager Report**

a. City Hall Report

(00:00:28) City Manager, Mr. John Park, provided the Council with a progress report on the remaining items to complete the punch list for City Hall.

b. Central Wasatch Commission – City Manager John Park

(00:29:10) City Manager, Mr. John Park, reported on the recent meeting of the Central Wasatch Commission.

(00:34:20) **Walk-On:** Mountain Accord – Mayor Cullimore spoke about broader transportation issues. There's a meeting this Thursday to speak more on this.

c. No Parking Signs on Banbury Road

(00:36:09) City Manager, Mr. John Park, led a discussion on no parking signs at or near 2700 East and Banbury Road.

d. TRCC Funding

No report was presented on the above mentioned topic. Mayor Cullimore addressed TRCC under item 7.c.

e. Review of Staff Communications

This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.

There were no questions presented.

7. **Mayor/City Council Reports**

a. Wasatch Front Waste and Recycling District Board Meeting – Councilman Bracken

(00:37:14) Councilman Bracken reported on the recent Wasatch Front Waste and Recycling District Board meeting.

b. Arts Council Meeting – Councilman Shelton

(00:47:30) Councilman Shelton reported on the recent Arts Council meeting.

c. TRCC Advisory Board Meeting – Mayor Cullimore

(00:49:47) Mayor Cullimore reported on the recent meeting of the SL County Tourist, Recreation, Cultural and Convention Advisory Board meeting which he chairs.

8. **Calendar of Events**

(00:53:54) Councilmember Schedules for the next week / 2017 Calendar:

- a. **No City Council Meetings:** May 30, July 4, Oct 31, Dec 5 & 26
- b. June 1 to 7 - Candidacy filing period - Mayor, Districts 3 & 4
- c. June 5 - 6 p.m. till 8 p.m. - Zombie Bike Ride at City Hall
- d. June 6 – 5:30 p.m. – Tour of the Public Works Yard.
- e. June 9 Movies In The Park at Mountview Park - Moana (PG)
- f. June 23 Movies In The Park at Bywater Park - Sing (PG)
- g. July 7 Movies In The Park at Mountview Park - Rogue One (PG-13)
- h. July 21 and 22 - Butlerville Days
- i. July 21 Movies In The Park at Butler Park - Finding Dory (PG)

- j. July 27 through 29, July 31; also, August 4 and 5 - CH Arts Council Presents 'Annie'.
- k. August 14 – Noon - Luncheon w/ Principals and Teachers of the Year, at CH City Hall.
- l. August 15 - Primary Election Day
- m. August 24 - 5:30 pm - Social Media - FREE Boot Camp Workshop
- n. August 29 - YCC Dinner with Mayor
- o. September 14 - 5:30 pm to 7:30 pm - Business Licensing and Zoning - FREE Boot Camp Workshop
- p. September 16 - 10 am – 2pm - Bark in the Park at Mountview Park
- q. October 5 - 11:30 am to 1:00 pm - CH Business Awards Luncheon
- r. October 31 - 3:00 pm to 5:00 pm - CHBA Trunk or Treat
- s. November 7 - Election Day
- t. November 16 - 5:30 pm to 7:30 pm - FREE Boot Camp Workshop
- u. December 5 - City Employees Christmas Party
- v. December 15 - Noon to 2:00 pm - Sub For Santa Holiday Open House

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

(00:56:08) No Closed Meeting was needed.

10. **ADJOURN**

(00:56:24) Councilman Scott Bracken made a Motion to Adjourn. The Motion was seconded by Councilman Mike Shelton. The Motion passed unanimously.

The City Council Work Session Adjourned at 9:13 p.m.