



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, January 10, 2017**, at Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

7:00 p.m. 1.0 **WELCOME**

2.0 **CITIZEN COMMENTS**

(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)

3.0 **STANDING MONTHLY REPORTS**

3.1 **Police Report – Police Support Supervisor Candie Terry**

(Review of the Police Department statistics for the month of December.)

3.2 **Public Works Report – Public Works Director Matt Shipp**

(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)

4.0 **ACTION ITEMS**

4.1 Consideration of **Resolution 2017-01** Awarding a Retiring Police Officer His Badge and Approving His Purchase of a Police Firearm

(Officer Michael Galieti, an inaugural member of the city's police department, is retiring from CHPD. As is customary and as authorized by city code, by this resolution the council will award Officer Galieti his badge and approve his purchase of his sidearm.)

4.2 Consideration of **Resolution 2017-02** Awarding a Retiring Police Officer His Badge and Approving His Purchase of a Police Firearm

(Sgt. Scott Peck, an inaugural member of the city's police department, is retiring from CHPD. As is customary and as authorized by city code, by this resolution the council will award Sgt. Peck his badge and approve his purchase of his sidearm.)

4.3 Consideration of **Resolution 2017-03** Declaring Certain Property Surplus
(This resolution will declare certain worn out or unneeded items of personal property surplus and specify the method of disposition of such items, as required by the city's procurement code.)

4.4 Consideration of **Resolution 2017-04** Re-Appointing J. Scott Bracken as the City's Representative to the Wasatch Front Waste and Recycling District Administrative Control Board

(By this resolution, Councilmember Scott Bracken will be re-appointed as the city's representative to the WFWRD control board.)

5.0 **CONSENT CALENDAR**

5.1 Approval of minutes for the Business Meeting of December 20, 2016.

6.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

*On **Monday, January 9, 2017, at 3:00 p.m.** a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 9th DAY OF JANUARY, 2017

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, January 10, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Canyons School District (20:00)**
(Monthly Presentation by Ms. Nancy Tingey with Canyons School District.)
 2. **Review of Business Meeting Agenda (5:00)**
 3. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)
 4. **Public Works Report (10:00)**
 - a. **Snow Removal Plans and Performance**
(Public Works Director, Matt Shipp, will provide the Council with a review of the city's performance in snow removal this past week and any plans for changes in the future.)
 - b. **Public Works Facilities and Development Plans**
(Public Works Director, Matt Shipp, will provide the council with a report on the status of construction of the salt shed as well as other development plans for the site on 3000 East.)
 5. **Planning and Economic Development Report (30:00)**
 - a. **Community Development Activity Report**
(Staff will review the monthly report regarding development activity in the city)
 - b. **GIS Update**
(Staff will provide council with an update on the city's Geographical Information System.)
 - c. **Planning Commission meeting review**
(Staff will provide City Council with a review of the January 4th Planning Commission meeting.)
 6. **Public Safety Reports (20:00)**
 - a. **Unified Fire Authority**
(Report from UFA Acting Chief Mike Watson on events of the week.)
 - b. **Police Department**
(Report from Chief Robby Russo on noteworthy events of the week.)
 7. **City Manager/Assistant City Manager Report (20:00)**
 - a. **City Hall Report**
(City Manager John Park, will provide the Council with a progress report on the remaining items to complete the punch list for City Hall.)

b. **Review of Staff Communications**

(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)

8. **Mayor/City Council Reports (20:00)**

a. **South Salt Lake Valley Mosquito Abatement Meeting – Councilman Tyler**

(Councilman Tyler will report on the recent South Salt Lake Valley Mosquito Abatement meeting.)

b. **Jordan River Commission Meeting – Councilman Tyler**

(Councilman Tyler will report on the recent Jordan River Commission meeting.)

c. **Utah League of Cities and Towns Legislative Policy Committee Meeting – Councilman Tyler**

(Councilman Tyler will report on the recent ULCT Legislative Policy Committee Meeting. This subcommittee reviews legislative issues which affect municipalities.)

d. **Association of Municipal Councils Meeting– Councilman Tyler**

(Councilman Tyler will report on the Association of Municipal Councils meeting)

e. **Utah Department of Transportation Meeting – Mayor Cullimore and City Manager John Park**

(Mayor Cullimore and City Manager John Park will report on their recent meeting with UDOT)

f. **Salt Lake County Mayor and City Council Swearing In Ceremony – Mayor Cullimore**

(Mayor Cullimore will report on the Salt Lake County Inauguration)

9. **Calendar of Events**

Councilmember Schedules for the next week/ 2017 Calendar:

a. January 12 (Thursday) – Legislative Breakfast; 7:30a.m @ Mkt Street

b. January 16 (Monday) – Martin L. King Day – City Hall will be closed

c. January 25 – Local Officials Day at the Legislature

d. January 28 – Volunteer Appreciation Dinner; 6:00 p.m. @ City Hall

e. February 20 (Monday) – Presidents Day – City Hall will be closed

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**