

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION  
HELD TUESDAY, FEBRUARY 6, 2018 AT 5:00 P.M. IN THE COTTONWOOD HEIGHTS  
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL  
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

**Members Present:** Mayor Michael Peterson, Councilmember Scott Bracken, Councilmember Tali Bruce, Councilmember Mike Shelton, Councilmember Christine Mikell

**Staff Present:** City Manager John Park, Community and Economic Development Director Brian Berndt, City Planner Michael Johnson, GIS Specialist Kevin Sato, Finance Director Dean Lundell, Police Chief Robby Russo, Assistant Fire Chief Mike Watson, Public Works Director Matt Shipp, Assistant City Manager Bryce Haderlie, Interim City Attorney Spencer Topham, City Recorder Paula Melgar, Public Relations Specialist Dan Metcalf, Code Enforcement Officer John Lovato

**Excused:** City Attorney W. Shane Topham

**An Audio Recording of the meeting is also available at:**  
<http://mixlr.com/chmeetings/showreel/>

**WORK SESSION**

Mayor Mike Peterson called the meeting to order and welcomed those present.

**1. Public Relations Report - Dan Metcalf**

Public Relations Specialist Dan Metcalf, presented Cottonwood Heights media reports with Staff follow-up, where needed:

Fox 13News – Neighbors Say Field Fuels Fires  
Utah’s CW30 – Fireworks Bill – Fire Assistant Chief Watson commented. The city council discussed the new bill.  
Fox 13 News – Church Security Seminar  
Fox 13 News – Breaking News - Crews Responding to House Fire  
Fox 13 News – Fraud Suspect Wanted

**2. Staff Reports**

This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.

a. Police Department – Chief Robby Russo

1. Discussion of vehicle leases for FY 2018-19

Chief Russo led a discussion on the recent lease of a new Police Department Tesla and other fleet vehicles.

b. Unified Fire Authority – Assistant Chief Mike Watson

c. Community and Economic Development – Brian Berndt, Director

Giverny Development update.

d. Public Works – Matt Shipp, Director

1. *Update on request to turn the right turn lane from eastbound Fort Union onto southbound 2700 East.*

e. Finance – Dean Lundell, Director

f. Administrative Services – Bryce Haderlie, Assistant City Manager

g. City Recorder – Paula Melgar, Recorder

h. Manager's Report – John Park, City Manager

1. *Report on idle free efforts to date*

2. *Glass recycling*

3. **City Council Reports**

a. Council of Governments – Mayor Peterson

Mayor Peterson discussed agenda items from the recent Council of Governments meeting.

b. Volunteer Appreciation Dinner – Mayor Peterson

Mayor Peterson reported on the January 27<sup>th</sup> Volunteer Appreciation Dinner at City Hall.

c. Central Wasatch Commission – Mayor Peterson

Mayor Peterson reported on the recent Central Wasatch Commission meeting.

d. Wasatch Choice 2050 – Mayor Peterson

Mayor Peterson reported on the recent Wasatch Choice meeting, held January 31<sup>st</sup>.

e. Utah League of Cities and Towns Legislative Policy Committee Meeting – Mayor Peterson

Councilmember Mikell reported on the recent ULCT Legislative Policy Committee Meeting. This subcommittee reviews legislative issues which affect municipalities.

f. CH2 Meeting – Councilmember Bracken

Councilmember Bracken reported on the recent CH2 meeting which is the coordination meeting between the city and the Cottonwood Heights Recreation Center.

g. Ridgecrest D.A.R.E. Graduation – Councilmember Mikell

Councilmember Mikell reported on the recent Ridgecrest D.A.R.E. Graduation ceremony.

4. **Special Reports**

a. Pygmy Goat Discussion - Dr. Harris with Wasatch Exotic Pet Clinic and Mr. Randy Williams with the Health Department.

Staff led a discussion with Dr. Harris with Wasatch Exotic Pet Clinic and Mr. Randy Williams with the Health Department, on Pygmy Goats and existing or needed City regulations for these exotic pets.

b. GIS Demonstration – Kevin Sato, GIS Specialist

Mr. Sato provided the City Council with an overview of what a GIS Specialist does.

c. Canyon Centre Elevation – Brian Berndt, Community and Economic Development Director

Mr. Brian Berndt, Community and Economic Development Director, provided the Council with elevation information for the Canyon Centre project.

5. **Review of Calendars and Upcoming Events**

Councilmember Schedules for the next week - 2018 Calendar:

- a. February 8 – 5:00 pm - 7:00 pm – CH Business Association “Death by Chocolate”  
<https://chba.retailregister.com/>
- b. February 9 & 10 – Friday (9<sup>th</sup>) 8 am - 6 pm, Saturday (10<sup>th</sup>) 8 am – 1 pm - City Council Retreat at Cottonwood Country Club
- c. February 19 – **City Hall will be Closed** for President’s Day

- d. March 1 through March 31 – Photography Show at City Hall
- e. March 9 – 3 p.m. - 9 p.m. – Photography Show Open House and Awards Presentation (7 p.m.) at City Hall
- f. March 30 – 7 p.m. – Teen Ice Party (Ice Skating)
- g. March 31 – 10 a.m. – Easter Egg Hunt
- h. April 14 – CH Shakeout
- i. April 25-27 – ULCT Mid-Year Conference
- j. May 18-19 – 7:30 p.m. – LINK Dance Festival at Cottonwood Heights Theater (Butler Middle School)

Mayor Peterson spoke briefly on the City Council Retreat agenda.

6. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

At 9:52 p.m., Councilmember Bracken made a Motion to move to a Closed Meeting. Councilmember Bruce seconded the motion. The motion passed unanimously.

Closed at 9:52 p.m.

At 10:50 p.m., Councilmember Scott Bracken moved to close the Closed Meeting, resume the Work Session and Adjourn. Councilmember Mike Shelton seconded the motion. The motion passed unanimously.

7. **ADJOURN**

The City Council Work Session adjourned at 10:50 p.m.