

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, JUNE 6, 2017 AT APPROXIMATELY 6:00 P.M. IN THE
COTTONWOOD HEIGHTS CITY COUNCIL CONFERENCE ROOM LOCATED AT
2277 EAST BENGAL BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler

Staff Present: Assistant City Manager Bryce Haderlie, Finance Director Dean Lundell, Fire Chief Mike Watson, Police Chief Robby Russo, Public Works Director Matt Shipp, Community Development Director Brian Berndt, City Attorney Shane Topham, City Recorder Paula Melgar, Public Relations Specialist Dan Metcalf.

Excused: City Manager John Park

1. Tour of the Public Works Yard – 6579 South 3000 East at 5:30 p.m.

The City Council took a tour with Public Works Director, Mr. Matt Shipp, of the Public Works Yard located at 6579 South 3000 East.

A complete Audio Recording of this meeting is available at:
<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-211/>

The City Council Work Session started at 6:22 p.m.

(00:00:00) Mayor Cullimore welcomed everyone to the meeting and council briefly discussed the tour to the Public Works yard.

2. Public Relations Report

(00:03:19) Public Relations Specialist, Mr. Dan Metcalf, reported on media coverage and events of the city.

Media reports:

- KSL - Cottonwood Heights police arrest suspect in string of armed robberies
- Live at Four – Fox 13 – Swimming pools are now open - report from Cottonwood Heights Recreation Center.
- Fox 13 News – Ray Larsen in custody by Cottonwood Heights Police. Larsen is suspect in bank robbery.
- Fox 13 News - Demolition season begins – Power outages expected in Cottonwood Heights.
- KSL News – Massive drug ring of Pharma-Master CONUS sales
- Chanel 2 News - Trader Joe's to open a third location in Orem

Mr. Metcalf presented some photos posted on social media of the June 6 Zombie Bike Ride, held at City Hall.

3. **Planning and Economic Development Report**

a. Development Activity Report

(00:25:14) Mr. Brian Berndt, Director of Community and Economic Development, presented to the Council the Development Activity Report for June listing all current development projects in the city.

A copy of the report is attached and incorporated to these minutes by this reference.

b. Planning Commission meeting June 7, 2017

(00:36:25) Mr. Brian Berndt, Director of Community and Economic Development, reported on the upcoming Planning Commission meeting.

c. Business Development Events

(00:45:25) Mr. Brian Berndt, Director of Community and Economic Development, reported on the recent Zombie Bike Ride of June 5th, at City Hall.

4. **Public Works Report**

Mr. Matt Shipp, Public Works Director, reported on public works projects from this past week including progress on the new public works site on 3000 east and areas of emphasis efforts since our last meeting.

a. Cottonwood Heights Recreation Center Agreement

(01:08:55) Mr. Shipp, Public Works Director, presented the proposed agreement with the Cottonwood Heights Parks and Recreation Service Area for mutual cooperating and services.

b. No Parking Signs on Banbury Road

(00:58:40) Mr. Shipp, Public Works Director, led a discussion on no parking signs at or near 2700 east and Banbury Road.

5. **Finance Department Report**

(01:12:35) Mr. Dean Lundell, Finance Director, presented and discussed the proposed Final budget amendment for 2016-2017 fiscal year.

6. **Public Safety Reports**

a. Unified Fire Authority

(01:20:18) Assistant Fire Chief Mike Watson reported on noteworthy events of the week.

b. Police Department

(01:21:30) Police Chief Russo reported on noteworthy events of the week.

7. **City Manager/Assistant City Manager Report**

a. Alcohol in Parks

(01:25:50) Assistant City Manager, Mr. Bryce Haderlie, led a discussion on allowing alcohol being served in Parks.

A copy of the survey gathered by Mr. Haderlie is attached and incorporated to these minutes by this reference.

b. Commercial/Sales Activities in Parks

(01:35:10) Assistant City Manager, Mr. Bryce Haderlie, led a discussion on commercial/Sales activities in Parks.

c. Holladay Municipal Court Contract

(01:41:55) Assistant City Manager, Mr. Bryce Haderlie, reported to the Council the status of renegotiating the contract with Holladay for providing Municipal Court services.

A copy of the Municipal Court citation report is attached and incorporated to these minutes by this reference.

d. Review of Staff Communications

(02:01:25) This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.

8. **Mayor/City Council Reports**

a. Conference of Mayors – Mayor Cullimore

(02:02:16) Mayor Cullimore reported on the recent Conference of Mayors meeting.

b. Wasatch Front Regional Council – Mayor Cullimore

(02:08:15) No report was provided.

c. Brighton High Graduation – Mayor Cullimore

(02:08:25) Mayor Cullimore reported on the Tuesday, June 6, 2017 Brighton High graduation which took place at 2:00 p.m.

d. Transcom Luncheon of May 25th – Mayor Cullimore

(02:12:35) Mayor Cullimore reported on the Wasatch Front Regional Council recent luncheon and projects related to Cottonwood Heights.

e. UFA Strategic Planning Outreach Meeting – Councilmember Peterson

(02:13:33) Councilman Peterson reported on the recent UFA Strategic Planning Outreach meeting.

f. CH2 Meeting – Councilman Bracken

(02:15:29) Councilman Bracken reported on the recent CH2 meeting which is the coordination meeting between the city and the Cottonwood Heights Recreation Center.

g. Arts Council Meeting – Councilman Shelton

(02:17:20) Councilman Shelton reported that the Arts Council meeting is tomorrow and he will report on it at the next meeting.

(02:17:36) **Walk-On** by Councilman Tee Tyler on the Jordan River Commission.

h. Golden Hills Park Maintenance – Councilman Tyler

(02:19:08) Councilman Tyler led a discussion on some of the concerns observed at Golden Hills Park.

(02:30:10) **Walk-On** by Mayor Cullimore regarding the TRCC emergency meeting.

9. Calendar of Events

(02:37:32) Councilmember Schedules for the next week / 2017 Calendar:

- a. **No City Council Meetings: July 4, Oct 31, Dec 5 & 26**
- b. June 1 to 7 - Candidacy filing period - Mayor, Districts 3 & 4
- c. June 9 Movies In The Park at Mountview Park - Moana (PG)
- d. June 15 @ 5:30 pm - Business Boot Camp: Discover Your Unconscious Biases
- e. June 23 Movies In The Park at Bywater Park - Sing (PG)
- f. July 7 Movies In The Park at Mountview Park - Rogue One (PG-13)
- g. July 21 and 22 - Butlerville Days
- h. July 21 Movies In The Park at Butler Park - Finding Dory (PG)
- i. July 27-29, July 31, August 4-5 - CH Arts Council Presents 'Annie'
- j. August 14 – Noon - Luncheon w/ Principals and Teachers of the Year
- k. August 15 - Primary Election Day
- l. August 24 - 5:30 pm - Social Media - FREE Boot Camp Workshop
- m. August 29 - YCC Dinner with Mayor
- n. September 14 - 5:30 pm - Business Licensing and Zoning - FREE Boot Camp Workshop

- o. September 16 - 10 am – 2pm - Bark in the Park at Mountview Park
- p. October 5 - 11:30 am to 1:00 pm - CH Business Awards Luncheon
- q. October 31 - 3:00 pm to 5:00 pm - CHBA Trunk or Treat
- r. November 7 - Election Day
- s. November 16 - 5:30 pm to 7:30 pm - FREE Boot Camp Workshop
- t. December 5 - City Employees Christmas Party
- u. December 15 - Noon to 2:00 pm - Sub For Santa Holiday Open House

10. Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual

(02:38:38) Councilman Tee Tyler made a motion to move into a Closed Meeting. The Motion was seconded by Councilman Mike Peterson. The motion passed unanimously.

The City Council Work Session was closed at 9:03 p.m.

Councilman Tee Tyler made a motion to close the Closed Meeting, resume the Work Session and Adjourn. The Motion was seconded by Councilman Mike Peterson. The motion passed unanimously.

11. ADJOURN

The City Council Work Session adjourned at 9:13 p.m.