

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION  
HELD TUESDAY, APRIL 24, 2018 AT 5:06 P.M. IN THE COTTONWOOD HEIGHTS  
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL  
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

**Present:** Mayor Mike Peterson, Councilmember Mike Shelton, Councilmember Scott Bracken, Councilmember Tali Bruce, Councilmember Christine W Mikell.

**Present:** City Manager John Park, Assistant City Manager Bryce Haderlie, City Attorney W. Shane Topham, Police Chief Robby Russo, Assistant Fire Chief Mike Watson, Public Works Director Matt Shipp, Finance Director Van Tran, Public Relations Specialist Dan Metcalf, City Planner Michael Johnson.

**Excused:** City Manager John Park, Assistant City Manager Bryce Haderlie, City Recorder Paula Melgar.

## **WORK SESSION**

Mayor Peterson called the meeting to order and welcomed those present.

### **1. Review of Business Meeting Agenda**

Mayor Peterson reviewed the Business meeting agenda with the City Council.

### **2. Public Relations Report - Dan Metcalf**

Public Relations Specialist Dan Metcalf provided the city council with the Cottonwood Heights' media reports with Staff follow-up, where needed.

### **3. City Council and Staff Reports**

This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.

#### **a) Small Cell Franchise Agreements – Michael Johnson, City Planner**

City Planner Michael Johnson provided clarification on the process and requirements of Small Cell applications.

#### **b) Herm Franks Land Exchange – City Manager John Park and City Attorney Shane Topham**

Mr. Park and Mr. Topham briefly discussed the Herm Franks land exchange with an eye to holding the necessary public hearing on the underlying ROW vacation.

4. **Little Cottonwood Canyon EIS study team - Mr. John Thomas (UDOT)**

The Little Cottonwood Canyon EIS study team, through Mr. Thomas, will provide the city council information on the project, answer questions and encourage the city council to submit any formal comments regarding the EIS by May 4, 2018.

*At 6:56 p.m. the City Council adjourned to start the City Council Business Meeting scheduled to start at 7:00 p.m.*

*At 9:07 p.m. the City Council resumed the City Council Work Session.*

5. **Citizen Comments from City Council Business Meeting**

The City Council will discuss public comments of the preceding business meeting and how citizen comments will be addressed.

6. **Pavement Management Study - Public Works Director Matt Shipp**

Brad Gilson City Engineer and Mr. Tom Bowen from District one and Committee Chair; provided the city council with a presentation of the pavement management study by the Roadway Citizens Committee (RCC).

7. **Strategic plan prioritization and Budget process.**

The Mayor and City Council provided direction and parameters to staff, to begin preparing for the 2018-2019 Fiscal Year Budget.

8. **Review of Calendars and Upcoming Events**

Councilmember Schedules for the next week - 2018 Calendar:

- a. April 25-27 – ULCT Mid-Year Conference
- b. May 2 – 6 p.m. - Planning Commission Meeting @ City Hall
- c. May 5 – 7 p.m. – “Resurrection” Art Open House @ City Hall
- d. May 8 & 10 – 6 p.m. to 10 p.m. - “Big the Musical” auditions @ City Hall
- e. May 17 - 8:30 a.m.-12:30 p.m. - Business Boot Camp “Build a Website Day” - \$20 admission, lunch included
- f. May 18-19 - 7:30 p.m. - LINK Dance Festival @ CH Theater (Butler Middle School)
- g. June 11 - 5:30 p.m.-7:30 p.m. - Zombie Bicycle Ride
- h. July 23 and 24 – Butlerville Days

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

At approximately 10:51 p.m. Councilmember Scott Bracken motioned to close the work session to discuss personnel issues. The motion was seconded by Councilmember Mike Shelton. The motion passed unanimously.

The recording was turned off at 10:52 p.m.

10. **ADJOURN**

Councilmember Scott Bracken made a motion to close the Closed Meeting, resume the City Council Work Session and adjourn the Work Session. The motion was seconded by Councilmember Shelton. All Yes. The motion passed unanimously.

The City Council Work Session adjourned at 11:05 p.m.