

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY,  
MARCH 27, 2012, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS

MEMBERS PRESENT: Mayor Kelvyn Cullimore, Councilman Tee Tyler, Councilman Scott Bracken,  
Councilman Mike Peterson

STAFF PRESENT: City Manager Liane Stillman, City Attorney Shane Topham, Administrative Services  
Director Linda Dunlavy, Finance Director Steve Fawcett, UFA Assistant Chief Mike Watson, Police Chief  
Robby Russo, Public Relations Specialist Stephanie Archibald, Planning Director Brian Berndt, Public  
Works Director Mike Allen

ALSO PRESENT: Ron Fullmer, Tom Haroldson, Karen Wiley, Jerry Pauley, David Woodman

**1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

1.1 Mayor Cullimore called the meeting to order at 7:00 p.m. and welcomed those attending.

1.2 Councilman Peterson led the Pledge of Allegiance.

**2.0 CITIZEN COMMENTS**

2.1 Ron Fullmer commended the Council for their efforts to keep meetings open and encourage public  
comment. He was pleased that the Council does its due diligence and is aware of what is taking  
place in the City.

2.2 Ham Omana encouraged the Council to look at the information they provided the City and  
seriously consider reversing the proposal from Cottonwood Partners for the proposed buildings at  
the Cottonwood Corporate Center.

Mayor Cullimore noted that the final decision will be made by the Planning Commission.

**3.0 PUBLIC HEARING**

**3.1 Public Hearing to Receive Input on the Use of the City's Community Development Block  
Grant Funds for FY 12-13**

3.1.1 Mayor Cullimore stated that Community Development Block Grant (CDBG) funds come from the  
Department of Housing and Urban Development through Salt Lake County.

City Manager, Liane Stillman, gave a brief overview of the City's allotment and how the funds are  
used. She explained that as part of the public hearing process this year the Council will be  
considering the restructure of the money previously allocated for a senior citizens center. She  
explained that two years ago the City allocated money for a senior citizen facility, with the  
expectation that decisions regarding the school district would result in a more specific site proposal  
which would allow for the planning of a center in conjunction with a city facility. The information  
needed to proceed is not yet available and it is necessary to reallocate the \$70,200 CDBG funding.  
She recommended that the Council consider using that funding to further the storm water  
compliance with federal regulations. The City Engineer devised the guidelines and has put forth a  
proposal that would cost slightly more than \$70,000.

\$87,040 will be allocated to the city for this budget year. One of the objectives for this funding has been that of helping those on a fixed income remain in their homes. To that end, ASSIST and Handy Man Services are two agencies that provide this type of service. ASSIST completes larger projects which must use a licensed contractor to complete and Handy Man Services does smaller projects.

- 3.1.2 **MOTION:** Councilman Peterson moved to open the public hearing on the CDBG funding. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote.
- 3.1.3 Karen Wiley, representing Salt Lake County, noted that the CDBG grant has been reduced and reallocated based on several factors including the 2010 census. Cottonwood Heights will receive approximately \$30,000 additionally.
- 3.1.4 Dave Woodman, representing ASSIST thanked the Council for the opportunity to discuss the programs they provide. ASSIST helps the lowest income families with necessary home repairs. All work is done by local licensed and insured contractors and includes plumbing, roofing, heating, electrical, and access modification. Mr. Woodman highlighted several projects completed in Cottonwood Heights over the past year. Mr. Woodman clarified that the repairs are not full-scale rehabilitation but may enable individuals to stay in their homes.
- 3.1.5 Councilman Peterson asked how many calls ASSIST receives each year from Cottonwood Heights' residents.  
  
Mr. Woodman was not sure of the exact number but stated that a log is kept of all calls. He noted that there is a demand.
- 3.1.6 The Mayor expressed the City's intent to allocate funds to ASSIST and to Handy Man Services. He noted that these are very important programs that makes a difference in the community.
- 3.1.7 Mayor Cullimore closed the public hearing.

#### 4.0 **REPORTS/PRESENTATIONS/PROCLAMATIONS**

##### 4.1 **Standing Monthly Reports**

###### **Monthly Financial Report**

- 4.1.1 Finance Director Steve Fawcett presented the February financial report. He reported that most of the City's revenue sources are in good shape. The final settlement for the property tax figures were received from the County and show that the City is a bit under budget, it is expected that collections received through August for delinquencies will make up the difference. He also reviewed the sales tax and fines and forfeitures.

Mr. Fawcett said that expenditures are in line and shared preliminary projections relative to operating expenses. He noted that there have been substantial increases given retirement and insurance increases.

###### **Unified Fire Report**

- 4.1.2. Assistant Chief Mike Watson reviewed statistics for the month of February fire report. Chief Watson reported all call totals for the month and the comparison from last year. Station 116 received 78 Advanced Life Support (ALS) calls resulting in 34 transports; and five Basic Life

Support (BLS) calls resulting in three transports for a transport percentage of 44.5 percent. Station 110 received 77 ALS calls resulting in 45 transports; and eight BLS calls resulting in five transports for a transport percentage of 59 percent.

Chief Watson reported the customer service message for Station 110 and 116. The safety message pertained to the inspection of electrical equipment in homes. Citizens were reminded to keep items away from furnaces, change batteries in smoke alarms and carbon monoxide detectors, and review fire escape plans with family members.

## **5.0 ACTION ITEMS**

### **5.1 Consideration of Resolution No. 2012-13 Declaring Certain Property Surplus**

5.1.1 Mayor Cullimore said the surplus property is mainly old computers that need to be disposed of.

5.1.2 **MOTION:** Councilman Tyler moved to adopt Resolution Number 2012-13. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote.

## **6.0 CONSENT CALENDAR**

### **6.1 Approval of March 13, 2012 Minutes**

6.1.1 Approval of the minutes was continued.

## **7.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

7.1 **MOTION:** Councilman Peterson moved to adjourn the business meeting and reconvene the work session. The motion was seconded by Councilman Tyler and passed unanimously on a roll call vote. The business meeting adjourned at 7:50 p.m.