



## **NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA**

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m. on Tuesday, November 1, 2016**, in the Cottonwood Heights City Council Work Room at 2277 E Bengal Blvd, Cottonwood Heights, Utah.

- 6:00 p.m.**      1.      **Closed Meeting to Discuss Property Acquisition (30:00)**
- 6:30 p.m.**      2.      **Public Relations Report (15:00)**  
*(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)*
3.      **Planning and Economic Development Report (40:00)**  
a. Development Activity Report  
*(Staff will discuss active development files with the Council by District.)*  
b. Planning Commission meeting of November 2<sup>nd</sup>, 2016  
*(Staff will report on the November 2, 2016 Planning Commission meeting.)*  
c. Zoning definition for accessory buildings  
*(Staff will update the City Council on possible text changes for accessory buildings in Title 19.)*
4.      **Public Safety Reports (20:00)**  
a. Unified Fire Authority  
*(Report from Acting Chief Mike Watson on events of the week)*  
b. Police Department  
*(Report from Chief Russo on noteworthy events of the week.)*
5.      **Public Works Report (30:00)**  
a. Public Works update.  
*(Matt Shipp, Public Works Director, will report on public works projects from this past week including projects in the city being conducted by non-city agencies.)*  
b. Transitioning Public Works  
*(Matt Shipp, Public Works Director, will update the Council on the public works transition including plans for the new public works yard on 3000 East.)*
6.      **City Manager/Assistant City Manager Report (40:00)**  
a. New City Hall Report  
*(City Manager John Park, will provide the Council with a progress report on the remaining items to complete the punch list for the City Hall. Council will adjourn at apx 7:30 p.m. to tour the site and review some of the punch list items .)*  
b. Ski Bus Routing  
*(City Manager, John Park, will provide the Council with a report on UTA's plans for ski bus operations in Cottonwood Heights for the upcoming season)*  
c. Good Neighbor Award Program  
*(City Manager, John Park, will discuss the concept of a Good Neighbor Award Program designed to recognize citizens who give extra effort to make Cottonwood Heights a better place to live.)*  
d. Review of Staff Communications

*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day to day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring the Council up to date if any changes have occurred since the report.)*

7. **Mayor/City Council Reports (20:00)**
  - a. Conference of Mayors – Mayor Cullimore/Manager John Park  
*(Mayor Cullimore will report on the recent Conference of Mayors meeting)*
  - b. Wasatch Front Regional Council – Mayor Cullimore  
*(Mayor Cullimore will report on the recent Wasatch Front Regional Council meeting.)*
  - c. Utah Non-Profit Association Panel – Mayor Cullimore  
*(Mayor Cullimore will report on his participation as a panelist at a recent meeting of the Utah Non-Profit Association.)*
  - c. CH2 Meeting – Councilman Bracken  
*(Councilman Bracken will report on the recent CH2 meeting which is the coordination meeting between the city and the Cottonwood Heights Recreation Center.)*
8. **Calendar of Events (10:00)**

Councilmember Schedules for the next week/ 2016 Calendar:

  - a. Nov 22 – No Council Meeting – Thanksgiving Week
  - b. Nov 24 - Thanksgiving Day 5K – Race starts at 9 a.m.
  - c. Nov 2 - CHBA Luncheon at 11:30 a.m.
  - d. December 6 – City Employees Christmas Party – No Council Mtg.
  - e. December 27 – No Council Meeting – Christmas Holiday
9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
10. **ADJOURN**

*On Monday, October 31<sup>st</sup>, 2016 at 11:45 a.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

*DATED THIS 31<sup>st</sup> Day of October 2016*

*Paula Melgar, City Recorder*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*