



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, October 11, 2016**, at Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 1.1 **Marathon Donation - Jared Rohatinsky, VP Business Development – Brooksee.**
(Mr. Rohatinsky will present a check to the Cottonwood Heights Recreation Center Foundation as part of the Big Cottonwood Canyon Marathon community appreciation program.)
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 3.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**
 - 3.1 **Recognition of Community & Economic Development staff**
(Brian Berndt, Peri Kinder and the staff of the Community and Economic Development department will be acknowledged for excellence which was recognized by the Utah State Governor's office by naming Cottonwood Heights recipient of one of four Utah cities honored for their efforts at being business friendly.)
 - 3.2 **Recognition of Senior Planner Michael Johnson**
(Recently Cottonwood Heights Senior Planner, Mr. Michael Johnson, was recognize by the Utah state chapter of the American Planning Associate for outstanding work on the Cottonwood Heights Bicycle Master plan. The City Council would like to publically recognize this outstanding honor.)
 - 4.0 **Standing Monthly Reports**
 - a. Police Report – Police Support Supervisor Candie Terry
(Review of the Police Department statistics for the month of September.)
 - b. Public Works Report – Public Works Director Matt Shipp
(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)
 - 5.0 **ACTION ITEMS**
 - 5.1 **Resolution 2016-85 Approving and Ratifying a Bid and Awarding a Construction Contract to Quicksilver Concrete, Inc. for 2016-2018 Miscellaneous Concrete Replacement Projects.**
(This resolution approves a \$343,500 bid and approves a construction contract with Quicksilver Concrete, Inc. for miscellaneous concrete replacement projects at various locations in the city from 30 September 2016 through 30 September 2018.)

5.2 **Resolution 2016-86 Approving Purchases of High-Performance Road Salt from Specified Vendors**

(This resolution authorizes the city to purchase high-performance road salt from three approved vendors for use in the city's public works activities.)

6.0 **CONSENT CALENDAR**

6.1 Approval of Minutes for the August 16th, August 23rd and September 13th City Council Work Sessions. Also, the approval of the Minutes for the September 13th City Council Business Meeting.

7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN COUNCIL CONFERENCE ROOM**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, October 10, 2016, at 4:35 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 10th DAY OF OCTOBER, 2016

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session at 6:00 p.m. on Tuesday, October 11, 2016**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review of Business Meeting Agenda (10:00)**
 2. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)
 3. **Public Works (10:00)**
 - a. **Public Works Operations Report.**
(Matt Shipp, Public Works Director, will report on public works projects from this past week.)
 4. **Planning and Economic Development Report (15:00)**
 - a. **Planning Commission meeting of October 5, 2016**
(Staff will report on the October 5, 2016 Planning Commission meeting.)
 - b. **Code of Ordinances on Accessory buildings.**
(Staff will lead a discussion on the proposed changes to the code on Accessory buildings – area of coverage and building area.)
 5. **Public Safety Reports (30:00)**
 - a. **Unified Fire Authority**
(Report from UFA Acting Chief Mike Watson on events of the week)
 - b. **Police Department**
(Report from Chief Robby Russo on noteworthy events of the week)
 6. **City Manager/Assistant City Manager Report (40:00)**
 - a. **City Hall Report**
(City Manager John Park, will provide the Council with a report on progress of closing out the punch list for construction of City Hall.)
 - b. **Discussion of Planning Commission Openings**
(Openings on the Planning Commission have arisen due to two recent resignations and two previous unfilled vacancies. City Manager, John Park, will discuss current openings and composition of the Planning Commission)
 - c. **Review of Staff Communications**
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)

7. **Mayor/City Council Reports (20:00)**
 - a. South Salt Lake Valley Mosquito Abatement Meeting – Councilman Tee Tyler
(Councilman Tyler will report on the recent South Salt Lake Valley Mosquito Abatement meeting.)
 - b. Association of Municipal Councils Meeting– Councilman Tee Tyler
(Councilman Tyler will report on the Association of Municipal Councils meeting)
 - c. Arts Council Meeting – Councilman Mike Shelton
(Councilman Shelton will report on the recent Arts Council meeting.)
 - d. TRCC Meeting – Mayor Cullimore
(Mayor Cullimore chairs the SL County Tourist Recreational Cultural and Convention Advisory Board and will report on their recent meeting).

8. **Calendar of Events**

Councilmember Schedules for the next week/ 2016 Calendar:

 - a. Oct. 12 – City Council/Historic Comm. Mtg; 5:30 pm Union Cemetery
 - b. October 13 – Youth City Council Annual Dinner, 6:00 p.m. City Hall
 - c. October 28 – Monster Mash on Ice 5-7 pm CH Rec. Center
 - d. October 31 – Trunk-or-Treat – City Hall parking lot from 3 pm-5 pm
 - e. December 6 – City Employees Christmas Party
 - f. Meeting Schedule for November, December and January

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**