



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, November 12, 2013**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder by noon the day prior to the meeting to be included in the minutes.)
 - 3.0 **PUBLIC HEARING**
 - 3.1 **Public Hearing to Receive Input On the proposed amended budget for Cottonwood Heights for the period of 1 July 2013 through 30 June 2014**
(Occasionally it is necessary to amend the city budget due to changes that occur from the time of original adoption. This Hearing is to give the public an opportunity to comment on proposed budget adjustments)
 - 3.2 **Public Hearing on a Proposal to Vacate an Easement at 3287 E. Enchanted Hills Circle**
(The Council will hear public comment on a request from Christine Mendel to vacate a portion of the natural area and open space easement. The reason for the request is in preparation to build a single family dwelling on the property owned by the applicant. The proposed easement vacation is located at approximately 3287 East Enchanted Hills Circle.)
 - 4.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**
 - 4.1 **Standing Monthly Reports**
 - a. **October Police Report – Sheila Jennings**
(Review of the Police Department statistics for the month of October.)
 - b. **Public Works Report – Public Works Director Mike Allen**
(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.
 - c. **Financial Report – Steve Fawcett, City Director of Finance**
(City Finance Director, Steve Fawcett, will present the Financial Report for October, 2013)
 - 5.0 **ACTION ITEMS**
 - 5.1 **Consideration of **Resolution No. 2013-47** Approving Entry Into an Interlocal Agreement with Cottonwood Heights Parks and Recreation Service Area for Landscaping and Maintenance Services**
(This contract will cover the calendar year 2014 and describes the landscaping and maintenance services provided to the city by the CHPRSA such as park maintenance, snow removal and city beautification services)
 - 5.2 **Consideration of **Resolution No. 2013-48** Approving an Agreement with Salt Lake County for Tier II Zoo, Arts and Parks Funding for the Cottonwood Heights Arts Council**
(The Cottonwood Heights Arts Council has applied for and been awarded a grant for support of the Arts in Cottonwood Heights. This resolution memorializes that grant.)

- 5.3 Consideration of **Resolution No. 2013-49** Approving an Agreement with Salt Lake County for Tier II Zoo, Arts and Parks Funding for the Cottonwood Heights Historical Committee
(The Cottonwood Heights Historical Committee has applied for and been awarded a grant for support of the Arts in Cottonwood Heights. This resolution memorializes that grant.)
- 5.4 Consideration of **Ordinance No. 213** Adopting an Amended Budget for the Period of 1 July 2013 Through 30 June 2014
(As required by state law, this Ordinance adopts an amended budget for the current fiscal year)
- 6.0 **CONSENT CALENDAR**
Approval of Minutes for September 24, 2013
- 7.0 **ADJOURN BUSINESS MEETING AND RECONVENE
WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, November 11, 2013, at 3:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 11th DAY OF NOVEMBER 2013

Kory Solorio, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ksolorio@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, November 12, 2013**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Canyons School District Board Update – Kim Horiuchi (20:00)**
(Kim Horiuchi, Canyons School District Board Member, will update the Council on current activities at the Canyons School District)
 2. **Review of Business Meeting Agenda (10:00)**
 3. **Public Relations Report (15:00)**
 - a. Media Coverage
(Public Relations Specialist Stephanie Dickie will provide a report on media coverage of city events.)
 - b. Valley Journal
(A review of the upcoming articles for future editions.)
 4. **Public Works Report (20:00)**
 - a. Big Cottonwood Canyon Trail
(City Engineer Brad Gilson will discuss a grant the City has received for the remaining section of trail along Big Cottonwood Canyon Road.)
 - b. Wasatch Front Regional Council Letters of Intent
(City Engineer, Brad Gilson, will provide the Council with a report of the 2013 Letters of Intent describing project concepts submitted to WFRC for future funding)
 5. **Planning & Economic Development Report (20:00)**
 - a. November 6th Planning Commission Meeting
(Staff will report on the items presented to the Planning Commission.)
 - b. Zoning Ordinance Schedule
(Staff will discuss a possible schedule for updating the city's zoning ordinances.)
 - c. U of U Fort Union Corridor study
(Representatives from the City met with University of Utah students to review their Fort Union Corridor proposals. Earlier this fall, the city engaged with the University to study the various matters related to this corridor. This study is being done as part of a studio class where the students prepare displays and then discuss those with the audience. The students presented 7 alternatives. All of the options added landscaping and community beautification, transit oriented development and pedestrian and biking improvements for ease of use and connections to area trails. The concept plans will be exhibited at city hall.)
 6. **Public Safety Report (40:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson, or his designee, on events of the week.)
 - b. Police Department
(Report from Chief Russo on noteworthy events of the week.)
 1. Valley Emergency Communications Center (VECC)
 - a. Report on Process for Selecting a New Director for VECC
(Chief Russo will discuss the status of the current selection process and proposed interview and selection schedule.)
 - b. Update on CHPD and VECC Server Consolidation
(Chief Russo will provide an update on the status of this project)

2. **Honorary Colonel's**
(Chief Russo will discuss the Honorary Colonel's process.)
 3. **Big Cottonwood Marathon Route**
(Chief Russo will discuss a proposed route from Brooksee LLC for the 2014 Big Cottonwood Marathon.)
7. **City Manager/Deputy City Manager Report (30:00)**
- a. **Exotic Pet Ordinance**
(City Manager, John Park, and City Attorney, Shane Topham, will update the Council on progress toward a draft of a new city ordinance regulating exotic pets.)
 - b. **Election Update/Vote by Mail Program**
(Deputy City Manager Linda Dunlavy will discuss election results and provide a report of the city's vote by mail program. The formal Canvassing of the election will also be discussed and scheduled.)
 - c. **Utah Retirement System Audit**
(Deputy City Manager, Linda Dunlavy, will provide an update on the URS audit)
 - d. **Butler Middle School Meeting**
(Deputy City Manager Linda Dunlavy will report on a meeting with the Principal and Vice Principal of Butler Middle School regarding use of the new auditorium)
8. **Mayor/City Council Reports (60:00)**
- a. **Council of Governments – Mayor Cullimore**
(Mayor Cullimore, Tee Tyler and John Park will discuss agenda items from the Council of Governments monthly meeting.)
 - b. **TRCC Committee Meeting – Mayor Cullimore**
(Mayor Cullimore serves as the Chair of the Salt Lake County Tourism, Recreational, Cultural and Convention (TRCC) Advisory Board and will report on the recently held meeting)
 - c. **Conference of Mayors Meeting – Mayor Cullimore**
(Mayor Cullimore will report on the October Conference of Mayors Meeting)
 - d. **Youth City Council – Councilman Bracken**
(Councilman Bracken will report on the Youth City Council recent activities.)
 - e. **Wasatch Front Waste and Recycling Board Meeting – Councilman Bracken**
(Councilman Bracken represents Cottonwood Heights on the Board of the WFWR Board and will report on their recent meeting including the budget considerations for that organization in 2014 that may affect CH residents)
 - f. **Meeting with Palma Way Residents – Councilman Peterson**
(Councilman Peterson will report on a meeting with the residents of Palma Way regarding requests to consider adjusting property lines between city owned property and their residential property lines.)
 - g. **3000 East Retaining Wall Resolution – Councilman Peterson**
(Councilman Peterson is working with the Overlook at Mill Hollow HOA to finalize terms of an agreement to repair the wall on 3000 East and will report on the status)
 - h. **IT Committee Meeting – Councilmen Bracken and Shelton**
(Councilmen Bracken and Shelton will report on the IT Committee meeting held last Tuesday, November 5th.)
9. **Calendar of Events (10:00)**
- a. **Councilmember Schedules for the next week**
 - b. **Big Cottonwood Canyon Trail Historical Marker Unveiling – November 13 – 3:00 pm**
 - c. **Transgender Day of Remembrance – November 20 @ 6:30 pm – Arbor Manor Reception Center**
 - d. **Thanksgiving 5K – November 28 @ 9:00 – 10:30 am**
 - e. **City Offices Closed for Thanksgiving holiday – November 28 & 29**
 - f. **Arts Council – Music Fest – December 7 - Butler Middle School**
 - g. **City Christmas Party – December 10**
 - h. **City Offices Closed for Christmas holiday – December 25**
 - i. **City Offices Closed for New Year's holiday - January 1**

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
11. **ADJOURN**