

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD
TUESDAY, MARCH 8, 2016 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY
COUNCIL CHAMBERS**

Members Present: Mayor Cullimore, Councilman Mike Shelton, Councilman Scott Bracken

Staff Present: City Manager John Park, Deputy City Manager Linda Dunlavy, Assistant City Manager Bryce Haderlie, Community and Economic Development Director Brian Berndt, City Attorney Shane Topham, Finance Director Dean Lundell, Public Works Director Mike Allen, Public Relations Specialist Dan Metcalf, Police Chief Robby Russo, Assistant Fire Chief Mike Watson, Police Support Supervisor Sheila Jennings

Others Present: Doug Folsom – Utah Local Governments Trust

Excused: Councilman Tee Tyler, Councilman Mike Petersen

1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

1.1 Mayor Cullimore called the meeting to order at 7:05 p.m. and welcomed those attending.

1.2 DJ McMaster from Scout Troop 311 led the Pledge of Allegiance.

2.0 PRESENTATION OF TAP AWARD

2.1 Mayor Cullimore introduced Doug Folsom with the Utah Local Governments Trust. He serves as the Loss Prevention Consultant for Cottonwood Heights City and is also a resident of the city. Mr. Folsom recognized staff and presented the City with the Trust Accountability Program (TAP) Award. This program implements best practices to help members limit losses while keeping the public and employees safe. These practices include activities involving the Safety Committee, reviewing incidents that occur, identifying ways to prevent the recurrence of accidents or unsafe conditions that exist, and identifying and managing the Driver Program and Workers Compensation. As a benefit for the City's accomplishments, a cash award was received, discounts were given on insurance premiums for upcoming renewals, and a trophy was presented.

3.0 CITIZEN COMMENTS

3.1 There were no citizen comments.

4.0 REPORTS

Standing Monthly Reports.

4.1 Police Report – Police Support Supervisor Sheila Jennings.

- 4.1.1 Police Support Supervisor, Sheila Jennings, presented the Police Report for the month of February. Ms. Jennings reported that calls for service were down. There were 380 - 911 calls, 417 on-view calls and 706 phone-in calls received. The average response time for Priority 1 calls was 4:44 minutes, for Priority 2 calls it was 6:00 minutes; and for Priority 3 calls it was 6:53 minutes. By City Council District, District 1 had 236 reports, District 2 and 3 both had 110 reports, and District 4 had 70 reports. District 1 reported 16 thefts, 15 alarms, 15 burglaries, 15 drug offenses, 10 domestics, 10 frauds, and 10 vehicle burglaries. District 2 reported 14 animal problems, 12 suspicious, 11 accidents, 8 vehicle burglaries, 5 alarms, 5 frauds, 5 traffic stops, 4 parking problems, and 3 domestics. District 3 had 20 accidents, 11 alarms, 5 vehicle burglaries, 4 domestics, 5 frauds, 4 parking, 6 suspicious activities, 6 thefts, 4 assists, and 3 welfare checks. District 4 reported 10 vehicle burglaries, 8 accidents, 6 alarms, 6 traffic problems, 8 accidents, 5 suspicious, 4 animal problems, 3 thefts, 3 burglaries, and 2 ordinance violations. Arrests were down significantly from the previous year with 90 adult arrests and 20 juvenile arrests. There were 239 traffic citations issued, 11 DUIs and 37 warnings. 71 accidents were reported. 62 involved property damage and 9 included both injury and property damage.

The complete monthly report can be found on the City's webpage at www.ch.utah.gov.

4.2 Public Works Report – Public Works Director Mike Allen.

- 4.2.1 Public Works Director Mike Allen, presented the Public Works Status Report for the month of February. He explained that the City will be partnering with Salt Lake County for maintenance on Creek Road. The work will include a "mill and fill" of 78,000 square feet, patching and a chip seal from Union Park Avenue to 2500 East. The quote received from the County for this project is \$1.10 per square foot. Bengal Boulevard work is winding down and work on the punch list items will begin as soon as weather allows.

Mr. Allen reported that the Fort Union and Highland Drive intersection widening project is moving along. The appraisals have been received for the right-of-way and Rocky Mountain Power has been given the go ahead to order the new steel poles. The Hawk Signal Federal Aid Agreement was approved and executed. A contractor is on board to design the project and completion is expected by November 2016.

The complete Public Works Status Report can be found on the City's webpage at www.ch.utah.gov.

5.0 ACTION ITEMS

- 5.1 **Consideration of Resolution No. 2016-14 Consenting to the Appointment of a Historic Committee Member.**

5.1.1 Mayor Cullimore said that the proposed resolution consents to the appointment of Historic Committee Member, Gene Whiting. City Manager, John Park, reported that Mr. Whiting has been interviewed by the Chairman who was very impressed.

5.1.2 **MOTION:** Councilman Shelton moved to approve Resolution Number 2016-14. The motion was seconded by Councilman Bracken. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

5.2 **Consideration of Resolution No. 2016-15 Tentatively Adopting an Amended Budget for the Period of July 1, 2015 through June 30, 2016; Providing for Public Inspection of Such Budget; Establishing the Time and Place of Public Hearing Inspection of Such Budget; Establishing the Time and Place of Public Hearing to Consider Adoption of Such Budget; and Providing for Newspaper Publications of Such Public Hearings.**

5.2.1 Mayor Cullimore explained that the proposed resolution establishes the time and place of a public hearing to consider adoption of the amended budget.

5.2.2 Finance Director Dean Lundell, explained that when the budget was prepared for the current year, there were employees budgeted in one department that have since been moved to a different department. The salaries for those positions were moved to the appropriate department, and for that reason the amendment was necessary.

5.2.3 **MOTION:** Councilman Bracken moved to approve Resolution Number 2016-15. The motion was seconded by Councilman Shelton. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

6.0 **CONSENT CALENDAR**

6.1 **Approval of Minutes for February 9 and 23, 2016.**

6.2 The minutes stood approved.

7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

7.1 **MOTION:** Councilman Shelton moved to adjourn the Business Meeting and reconvene the Work Session. The motion passed unanimously on a voice vote.

7.2 The Business Meeting adjourned at 7:40 p.m.

Approved: March 29, 2016