

1 **MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING**  
2 **HELD TUESDAY, SEPTEMBER 26, 2017 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS**  
3 **CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL**  
4 **BOULEVARD, COTTONWOOD HEIGHTS, UTAH**  
5

6 **Members Present:** Mayor Pro Tempore Scott Bracken, Councilman Tee Tyler, Councilman Mike  
7 Peterson  
8

9 **Staff Present:** Assistant City Manager Bryce Haderlie, City Attorney Shane Topham, Finance  
10 Director Dean Lundell, Assistant Fire Chief Mike Watson, Police Chief Robby  
11 Russo, Community Development Director Brian Berndt, City Recorder Paula  
12 Melgar, Finance Director Dean Lundell, Public Works Director Matt Shipp  
13

14 **Excused:** Mayor Kelvyn Cullimore, Councilman Mike Shelton, City Manager John Park  
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16 **1.0 WELCOME**  
17

18 1.1 Mayor Pro Tempore Scott Bracken called the meeting to order at 7:07 p.m.  
19

20 1.2 The Pledge of Allegiance was led by Councilman Tyler.  
21

22 **2.0 ACKNOWLEDGEMENTS**  
23

24 **2.1 Cottonwood Heights First Beautification Awards.**  
25

26 2.1.1 Mayor Pro Tem Bracken stated that several properties have been nominated throughout the  
27 City that beautify neighborhoods in the community in various ways. Those nominated in each  
28 District were scored. Presentations given on each nominee along with a commercial property  
29 selected by Mayor Cullimore. As the City Councilman for District 2, Mayor Pro Tem Bracken  
30 presented an award to Jerry and Alice Christensen.  
31

32 2.1.2 Councilman Tyler reported that District 4 received the most nominations with 12. The Orton  
33 family home is located at 8830 South Grand Oak Drive. The Orton's home was selected and  
34 commended for its beautiful yard.  
35

36 2.1.3 Councilman Peterson reported that District 3 received 11 nominations. A committee evaluated  
37 the nominations independently and compiled a score sheet. Councilman Peterson reported that  
38 the Burns family who resides at 2579 East Sundown Avenue, was the recipient of the award  
39 with their unique and beautiful landscaping.  
40

41 2.1.4 Mayor Pro Tem Bracken reported that the District 1 selection goes to the Smart home located  
42 at 1836 Moore Crest Court.  
43

44 2.1.5 The commercial property selected was the Market Street Grill, which and is set in a gorgeous  
45 location overlooking the river. The tremendous work and time spent there was acknowledged.  
46 A representative of the Market Street Grill expressed gratitude for the award and was thankful  
47 to be a part of the community.  
48

1 **3.0 CITIZEN COMMENTS**

2  
3 3.1 Nancy Hardy commented that on Twitter Cottonwood Heights announced that they are  
4 inviting citizen comments on the ADU proposal. She was interested in hearing those  
5 comments and asked where they will be posted or made available. Ms. Hardy also suggested  
6 there be a town hall forum regarding this issue.  
7

8 3.2 Mayor Pro Tem Bracken was unaware whether the comments were being collected  
9 specifically to be posted, but confirmed that there has been some discussion on the City's  
10 Facebook page. Community Development Director, Brian Berndt, confirmed that comments  
11 received are sent to the Planning Commission for consideration and are a part of the public  
12 record.  
13

14 3.3 Jerry Christensen thanked the City for allowing them to host their Special Needs Leadership  
15 Activity. He reported that they have an activity every Thursday night for special needs  
16 individuals. Mr. Christensen was recently appointed Chair of the Legacy Committee at  
17 Brighton High School, which will be celebrating their 50<sup>th</sup> year. He asked for the City's help  
18 getting the word out.  
19

20 3.4 Andrew Day identified himself as the developer of Pheasant Wood Estates and has had a water  
21 problem with the waterway from the end of their private road to Siesta going north. Mr. Day  
22 explained that it floods whenever he or his neighbor water. \$250,000 was spent constructing  
23 a complete storm drain system back in 1995. He asked that the issue be addressed since the  
24 water builds up there like a reservoir. A neighboring homeowner planted trees directly on the  
25 property line. Mr. Christensen questioned whether there is a setback and if the neighbor is  
26 allowed to place them there. He also raised concern about a home being constructed on  
27 Keswick Road and commented that it has been a disaster for over two years. Chief Robby  
28 Russo confirmed that the matter was being investigated.  
29

30 **4.0 SPECIAL REPORT**

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32 **4.1 Canyons School District Plan for a New Bond – Ms. Amber Shill.**

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34 4.1.1 Mayor Pro Temp Bracken introduced the special report to be presented by Canyons School  
35 District Board Members Amber Shill, Nancy Tingey, and Superintendent Jim Briscoe.  
36

37 4.1.2 Board Member Shill stated they are pleased to be able to report on the bond that will be on  
38 the ballots this year. Superintendent Briscoe thanked members of the school board for their  
39 passion and dedication and the City of Cottonwood Heights for their willingness to work on  
40 intergovernmental agreements and partnerships they have established. He reported that 1,200  
41 citizens participated in a Dan Jones survey to determine the level of support and interest for a  
42 bond to bring buildings up to Code. Superintendent Briscoe reported that the Canyons School  
43 District was the first district formed in the last 100 years in the State of Utah. When that  
44 occurred, architects and engineers were hired to assess all of the buildings. They soon realized  
45 there is over \$600 million worth of work to do. Knowing it was impossible to expect the  
46 community to bear that burden, they issued a \$250 million bond in 2009, which passed. The  
47 District also used \$80 million in reserves to assist with the completion of approximately 13

1 projects. He reported that the last of the projects will be completed and officially open next  
2 fall.

3  
4 4.1.3 Superintendent Briscoe described the completed projects and stated that the board fulfilled  
5 their promise and stayed within their budget. They need approximately \$283 million to  
6 complete the projects on their list that were established previously. They hope to continue  
7 their momentum and offer a 21<sup>st</sup> century education for students. A list of improvements was  
8 reviewed. It was reported that the bond payments will be issued over the course of several  
9 years rather than a lump sum and paid off over the course of 20 years. Superintendent Briscoe  
10 confirmed that they will be working closely with staff and the City Engineer to ensure the  
11 safety of the students.

12  
13 4.1.4 Councilman Peterson confirmed that ballots will be mailed out by the County Clerk on  
14 October 15.

15  
16 4.1.5 Mayor Pro Tem Bracken commended the Canyons School District for their ability to  
17 demonstrate to the citizens their effectiveness in the use of the funds. He appreciated the way  
18 they involved citizens from both Butler Middle School and Butler Elementary.

19  
20 **5.0 STANDING MONTHLY REPORTS**

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22 **5.1 Monthly Financial Report – Finance Director Dean Lundell.**

23  
24 5.1.1 Finance Director, Dean Lundell, presented the Monthly Financial Report for August 2017 and  
25 stated that final sales tax distribution ended at just over \$5.8 million, which is \$140,000 over  
26 the original estimate. The Energy and Sales Use Tax came in \$2,000 under budget. The City  
27 received its first Class C distribution, which was \$10,000 above the previous year. Two  
28 months of expenditures were received and are slightly under budget. The General Fund  
29 balance was just over \$3.8 million.

30  
31 **5.2 Unified Fire Report – Assistant Chief, Mike Watson.**

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33 5.2.1 Unified Fire Assistant Chief, Mike Watson, presented the Fire Report for the month of August  
34 2017. He reported that Station 110 closed with 20 fire calls and 137 medical calls. Station  
35 116 closed with 23 fire calls and 57 medical calls. Station 113, at the top of the canyon,  
36 received 13 calls of which Station 116 helped with two. Medical calls by type included falls,  
37 traffic accidents, and psych and behavioral calls. Station 110 received 52 Advanced Life  
38 Support (ALS) calls with 24 resulting transports. There were 85 Basic Life Support (BLS)  
39 calls with 31 transports. It was noted that Station 116 no longer has residual data. The safety  
40 message included checking the expiration dates on the actual smoke alarm and having a fire  
41 extinguisher at least in the kitchen and suggested caution in overloading sockets and cords as  
42 activities move indoors.

1 **6.0 ACTION ITEMS**

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3 **6.1 Consideration of Resolution Number 2017-56 Approving Purchases of High-**  
4 **Performance Road Salt from Specified Vendors.**

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6 6.1.1 Mayor Pro Tem Bracken reported that the above resolution approves the purchase of high-  
7 performance road salt for the upcoming season. Public Works Director, Matt Shipp, stated  
8 that it involves a bid for high-performance salt and ties down unit prices for the year.

9

10 **6.1.2 MOTION:** Councilman Tyler moved to approve Resolution 2017-56. The motion was  
11 seconded by Councilman Peterson. Vote on motion: Councilman Peterson-Aye, Councilman  
12 Tyler-Aye, Mayor Pro Tempore Bracken-Aye. The motion passed unanimously.

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14 **7.0 CONSENT CALENDAR**

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16 **7.1 Approval of City Council Business Meeting Minutes for August 22, 2017. Also, Approval**  
17 **of City Council Work Session Minutes for September 12 and 19, 2017.**

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19 **7.1.1 MOTION:** Councilman Peterson moved to approve the City Council Business Meeting  
20 Minutes of August 22, 2017 and the City Council Work Session Minutes of September 12 and  
21 19, 2017. The motion was seconded by Councilman Tyler. Vote on motion: Councilman  
22 Peterson-Aye, Councilman Tyler-Aye, Mayor Pro Tempore Bracken-Aye. The motion passed  
23 unanimously.

24

25 **8.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

26

27 **8.1 MOTION:** Councilman Tyler moved to adjourn the Business Meeting. The motion was  
28 seconded by Councilman Peterson. Vote on motion: Councilman Peterson-Aye, Councilman  
29 Tyler-Aye, Mayor Pro Tempore Bracken-Aye. The motion passed unanimously.

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31 8.2 The meeting adjourned at 8:04 p.m.

1 *I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood*  
2 *Heights City Council Business Meeting held Tuesday, September 26, 2017.*

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10 Teri Forbes  
11 T Forbes Group  
12 Minutes Secretary  
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14 Minutes approved: November 14, 2017