



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, October 10, 2017**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE**
  - 2.0 **ACKNOWLEDGMENTS**
    - 2.1 **Presentation of a check to the Cottonwood Heights Recreation Center Foundation by Jared Rohantinsky, Brooksee CEO**  
*(Mr. Jared Rohantinsky, CEO of Brooksee will present a check to the Cottonwood Heights Recreation Center Foundation for \$4,637 from funds raised in conjunction with the Big Cottonwood Marathon and Half Marathon.)*
  - 3.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
  - 4.0 **PUBLIC COMMENT**
    - 4.1 **Proposed amendment to City Code Chapter 19.83, "Wireless Telecommunication Facilities"**  
*(The proposed amendment will allow telecommunications antennae to be located on existing or replacement utility poles in the public facilities zone, as recommended by the planning commission).*
    - 4.2 **Proposed addition of City Code Chapter 19.83A, "Wireless Communication Facilities in the Public Right-of-Way"**  
*(Due to the increased usage of wireless telecommunications signal by "smart phones" and other devices, the telecommunications industry proposed to "densify" the available signal by erecting so-called "small cell" antenna and similar telecommunications devices in the public right of way, typically on existing utility, street light and traffic signal poles. The proposed new chapter, which ultimately may be incorporated into existing code chapter 19.83 as a separate part, will establish the legal framework for the location of "small cell" and other telecommunications infrastructure in the public right-of-way, as recommended by the planning commission).*
  - 5.0 **STANDING MONTHLY REPORTS**
    - 5.1 **Police Report – Police Support Supervisor Candie Terry**  
*(Review of the Police Department statistics for the month of September.)*

5.2 **Public Works Report – Public Works Director Matt Shipp**  
*(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)*

6.0 **ACTION ITEMS**

6.1 Consideration of **Ordinance 278** Amending Chapters 5.06, 5.08, 5.24, 5.54 and 5.93, Cottonwood Heights Code of Ordinances, Concerning Business Licensing, Alcoholic Beverage Business Licensing, and Tobacco Specialty Shops.

*(The proposed amendments, which will conform the Title 5 of the city code to recent changes to the state code and make other technical changes, will provide the legal framework for tobacco specialty shops; authorize the issuance of "no fee" business licenses to home occupations which have minimal or no impact on the surrounding neighborhoods; exempt occasional businesses operated by those under 18 from business licensing; make technical changes to the alcoholic beverage business license provisions; etc.).*

7.0 **CONSENT CALENDAR**

7.1 Approval of the City Council Work Session minutes for September 26 and October 3, 2017.

8.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

**PUBLIC COMMENT PROCEDURE**

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*

*On Monday, October 9, 2017 at 2:30 P.M. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 9<sup>th</sup> day of October, 2017

Paula Melgar, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **6:00 p.m.** on **Tuesday, October 10, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Canyons School District (20:00)**  
*(Monthly Presentation by Ms. Amber Shill with Canyons School District.)*
  2. **Big Cottonwood Canyon Marathon (20:00)**  
*(Mr. Jared Rohatinsky, Brooksee CEO, will provide the City Council with a wrap-up on the recently held Big Cottonwood Canyon Marathon.)*
  3. **Review of Business Meeting Agenda (10:00)**  
*(Mayor Cullimore will review the upcoming Business meeting agenda with the City Council.)*
  4. **Public Relations Report (15:00)**  
*(Public Relations Specialist, Dan Metcalf, will report on media coverage and city events.)*
  5. **Community and Economic Development (15:00)**
    - a. Cottonwood Heights Business Awards Luncheon  
*(Staff will report on the Business Awards Luncheon held on October 5<sup>th</sup>.)*
    - b. Planning Commission Meeting of October 4, 2017.  
*(Staff will reported on the recent Planning Commission meeting of October 4<sup>th</sup>, 2017.)*
  6. **Public Works Report (10:00)**  
*(Matt Shipp, Public Works Director, will report on public works projects from this past week.)*
  7. **Public Safety Reports (15:00)**
    - a. Unified Fire Authority  
*(Report from UFA Assistant Fire Chief Mike Watson on events of the week.)*
    - b. Police Department  
*(Report from Police Chief Robby Russo on noteworthy events of the week.)*
  8. **City Manager/Assistant City Manager Report (45:00)**
    - a. Review of Staff Communications  
*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)*
    - b. Public Comment Policy  
*(City Recorder, Paula Melgar, will review a proposed policy for streamlining and facilitating public comment in public meetings)*

9. **Mayor/City Council Reports (45:00)**
  - a. Recovery Residences Committee – Mayor Kelvyn Cullimore  
*(Mayor Cullimore serves in the Recovery Residences Committee and will comment on a report from this committee going to the state legislature.)*
  - b. Association of Municipal Councils Meeting– Councilman Tyler  
*(Councilman Tyler who serves on this Council will report on their recent meeting)*
  - c. Jordan River Commission Meeting – Councilman Tyler  
*(Councilman Tyler who represents the city on this Commission will report on the recent Jordan River Commission meeting.)*
  - d. South Salt Lake Valley Mosquito Abatement Meeting – Councilman Tyler  
*(Councilman Tyler who represents the city on the board of this organization will report on their recent meeting.)*
  - e. Arts Council Meeting – Councilman Shelton  
*(Councilman Shelton will report on the recent Arts Council meeting.)*
  
10. **Calendar of Events**  
Councilmember Schedules for the next week / 2017 Calendar:
  - a. **No City Council Meetings:** Oct 31, Dec 5 & 26
  - b. October 12 – 5:30 p.m. – *Leadership Skills Learned from Operating an Escape room - FREE Boot Camp Workshop*
  - c. October 18 – 7 pm to 9 pm – *Salt Lake County Wasatch Canyons GP Update Visioning Meeting*, to be held at City Hall
  - d. October 27 – Monster Mash – 5 pm to 7 pm – Recreation Center
  - e. October 31 – 3:00 pm to 5:00 pm – *CHBA Trunk or Treat*
  - f. November 7 – General Election Day
  - g. November 9 – 5:30 pm to 7:30 pm – *FREE Boot Camp Workshop*
  - h. November 16 – 5:30 pm – Wasatch Boulevard Planning Open house
  - i. November 23 – 7 a.m. – Thanksgiving 5K at the Recreation Center
  - j. November 27 – 5 to 7 p.m. – “Light the Night” Tree-Lighting Ceremony and Gift Boutique at City Hall
  - k. December 5 – *City Employees Christmas Party*
  - l. December 15 – Noon to 2:00 pm – *Sub For Santa* Open House
  - m. December 16 – 7 p.m. – “A Country Christmas” Holiday Concert, featuring Joshua Creek at Butler Middle School
  - n. December 28 – 4:00 – 8:00 p.m. Open House for Mayor Cullimore and Councilman Tyler who are leaving office.
  
11. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
  
12. **ADJOURN**