



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **7:00 p.m.** on **Tuesday, March 21, 2017**, in the Cottonwood Heights City Council Work Room at 2277 E Bengal Blvd, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1. Emergency Management Update (20:00)**  
*(Mr. Mike Halligan, the City's Emergency Manager, will provide the Council his semi-annual update on emergency preparedness efforts being made in the city.)*
  - 2. Public Relations Report (10:00)**  
*(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)*
  - 3. Planning and Economic Development Report (10:00)**
    - a. Death by Chocolate**  
*(Staff will report on the recent Death by Chocolate event held March 16, 2017.)*
    - b. Fort Union Master Plan**  
*(Staff will answer any questions on the long term vision for development of Fort Union Blvd. that is scheduled for approval on March 28<sup>th</sup>.)*
  - 4. Administrative Services and Planning and Economic Development Budget Review (30:00)**  
*(City Finance Director, Dean Lundell, will provide a preliminary review of the Planning and Economic Development Budget for Fiscal Year 2018.)*
  - 5. Public Works Report (10:00)**  
*(Matt Shipp, Public Works Director, will report on public works projects from this past week including progress on the new public works site on 3000 East and areas of emphasis efforts since our last meeting.)*
  - 6. Public Safety Reports (20:00)**
    - a. Unified Fire Authority**  
*(Report from Acting Chief Mike Watson on noteworthy events of the week)*
      - 1. Report on the UFA Board Meeting – Chief Watson**  
*(Chief Watson will provide an overview of the Unified Fire Authority Board meeting.)*
    - b. Police Department**  
*(Report from Chief Russo on noteworthy events of the week.)*
  - 7. City Manager/Assistant City Manager Report (20:00)**
    - a. New City Hall Report**  
*(City Manager John Park, will provide the Council with a progress report on the remaining items to complete the punch list for the City Hall.)*

c. **Review of Staff Communications**

*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day to day activities of the City. This report is available at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring the Council up to date if any changes have occurred since the report.)*

8. **Mayor/City Council Reports (10:00)**

- a. **Valley Emergency Communications Center – Councilman Shelton**  
*(Councilman Shelton will report on the recent Valley Emergency Communications meeting.)*

9. **Calendar of Events (10:00)**

Councilmember Schedules for the next week / 2017 Calendar:

- a. March 23 - 5:30 p.m. till 7:30 p.m. - Business Boot Camp: *Why Startup Companies Fail*  
b. April 5 - Noon till 1:00 p.m. - New Business Luncheon  
c. April 5-7 - ULCT Meetings in St. George  
a. April 15 - 10 a.m. till Noon – Easter Egg Hunt at Butler Park  
b. April 20 - 5:30 p.m. till 7:00 p.m. - Business Boot Camp: *Photography for Business*

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**

*On Monday, March 20, 2017 at 1:30 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 20<sup>th</sup> Day of March 2017

Paula Melgar, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*