



## **NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA**

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, August 7, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6.00 p.m.**
- 1. Introduction of Missy Larsen, County Council 4 Candidate**
  - 2. Public Relations Report (15:00)**
    - a. Media Coverage**  
*(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)*
    - b. Valley Journal**  
*(A review of the upcoming articles for future editions)*
  - 3. Public Works Report (30:00)**
    - a. Report on UDOT Central Traffic Signal System Steering Committee Meeting**  
*(City Engineer Brad Gilson will report on the committee meeting held to study traffic signals throughout the state)*
    - b. Public Works Contract Information**  
*(Staff participated in a conference call with Terracare and will report on the discussion)*
    - c. Big Cottonwood Canyon Trail**  
*(Staff will report on the bid process and timeline for completing the last segment of the trail)*
  - 4. Planning Department Report (45:00)**
    - a. Planning and Building Report**  
*(Staff will present the monthly planning and building report by council districts. This report covers all of the development activity in the city)*
    - b. Mountview Park Report**  
*(Staff will provide updates on completing the final punch list of items with the contractor and discuss the possibility of installing a shade screen over the small play area)*
  - 5. Public Safety Reports (30:00)**
    - a. Unified Fire Authority**  
*(Report from Assistant Chief Mike Watson on events of the week)*
    - b. Police Department**  
*(Report from Chief Russo on noteworthy events of the week)*
      - 1. Changes to Fingerprint Process**  
*(Chief Russo will report on changes to fingerprint requests)*
      - 2. Part-Time Victim Advocate**  
*(A part-time victim advocate was recently hired and will start on August 13)*
      - 3. Yellow Dot Program**  
*(Utah Department of Highway Safety sponsors this program to assist first responders with medical and contact information)*

6. **City Manager Report (60:00)**
  - a. Review of Space Requirements in Considering a Permanent City Hall Location.  
*(The City is considering options for a permanent city hall to take advantage of depressed real estate prices and low interest rates. One of the first steps is to do a space requirement analysis. That analysis will be presented by the City Manager for discussion)*
  - b. Discussion of Agreements with Canyons School District regarding Sale of Property and Mutual Use of the New Butler Middle Auditorium.  
*(The city has been working with Canyons District regarding an expanded Auditorium and sale of certain city property to facilitate expansion of facilities associated with the expansion of Butler Middle School. The City Manager will update the Council on the status of those negotiations)*
7. **Mayor/City Council Reports (60:00)**
  - a. Jordan River Commission – Councilman Tyler  
*(The Commission staged an exhibition on which Councilman Tyler will report)*
  - b. Council of Governments – Mayor Cullimore  
*(The monthly meeting was held August 2, 2012 and focused on the merger of Valley Emergency Communications Center operations and the Sheriff's Dispatch operations)*
  - c. Butlerville Days Committee Wrap Up Meeting – Councilman Peterson  
*(The Butlerville Days Committee held a post event analysis meeting August 7<sup>th</sup>. Councilman Peterson will report on their findings and recommendations.)*
  - d. Utah Association of Municipal Councils – Councilman Tyler  
*(Councilman Tyler will report on the August meeting)*
8. **Calendar of Events (10:00)**
  - a. Movies in the Park – August 10 @ Mountview Park
  - b. Movies in the Park – August 17 @ Mill Hollow Park
  - c. Lunch with the Trust – August 22 @ City Offices
  - d. Utah League of Cities and Towns Annual Conference – September 12-14 at the Sheraton Hotel
9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
10. **ADJOURN**

*On Monday, August 6, 2012, at 3:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.cottonwoodheights.utah.gov](http://www.cottonwoodheights.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 6<sup>TH</sup> DAY OF AUGUST 2012

Linda W. Dunlavy, City Recorder, CMC

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.*

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. TDD number is 801-270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ldunlavy@ch.utah.gov](mailto:ldunlavy@ch.utah.gov)*