



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, December 4, 2012**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
  - 2.0 CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the Deputy City Recorder prior to noon the day before the meeting)*
  - 3.0 REPORTS/PRESENTATIONS/PROCLAMATIONS**
    - 3.1 Standing Monthly/Quarterly Reports**
      - a. November Police Report – Sheila Jennings**  
*(Review of the Police Department statistics for the month of November)*
      - b. Public Works Report – Public Works Director Mike Allen**  
*(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City)*
  - 4.0 ACTION ITEMS**
    - 4.1 Consideration of Resolution No. 2012-64 Appointing a City Manager and Approving an Employment Agreement**  
*(The city is appointing a new City Manager to replace the current City Manager who is retiring)*
    - 4.2 Consideration of Resolution No. 2012-65 Approving an Interlocal Agreement with Canyons School District for the Butler Middle School Auditorium**  
*(The city is contributing to the cost of expanding the stage and seating capacity of the auditorium in the new Butler Middle School in return for rights to use such auditorium for city events including community theater and cultural arts programs)*
    - 4.3 Consideration of Resolution No. 2012-66 Approving an Interlocal Agreement with Canyons School District for Property Conveyances**  
*(The city is conveying certain realty adjacent to the new Butler Middle School in partial payment of its financial obligation for the expanded auditorium capacity and in consideration of certain use rights)*
    - 4.4 Consideration of Resolution No. 2012-67 Approving an Amended Interlocal Lease Agreement with Canyons School District for Mountview Park**  
*(The current interlocal lease agreement between the city and Canyons School District for the Mountview Park ground is being amended to clarify issues concerning water rights associated with the property)*
  - 5.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

### **PUBLIC COMMENT PROCEDURE**

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*

*On Monday, December 3, 2012, at 1:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.cottonwoodheights.utah.gov](http://www.cottonwoodheights.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

*DATED THIS 3rd DAY OF DECEMBER 2012*

*Kory Solorio, Deputy City Recorder*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.*

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, Deputy City Recorder, at (801)944-7020 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the Deputy City Recorder no later than Tuesday at noon. Comments can be emailed to [ksolorio@ch.utah.gov](mailto:ksolorio@ch.utah.gov)*

*Special accommodations for the hearing or visually impaired will be made upon a request to the office of the Cottonwood Heights Recorder (801-944-7020). We would appreciate notification two working days prior to the meeting. TDD number is 801-270-2425 or call Relay Utah at #711*



## **NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA**

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, December 4, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review Business Meeting Agenda (10:00)**
  2. **Public Relations Report (15:00)**
    - a. Media Coverage  
*(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)*
    - b. Valley Journal  
*(A review of the upcoming articles for future editions)*
  3. **Public Works Report (40:00)**
    - a. Asphalt Maintenance for 2013/2014 and 2014/2015  
*(Public Works Director Mike Allen and City Engineer Brad Gilson will review and discuss recommendations for asphalt maintenance work for 2013/2014 and 2014/2015)*
    - b. Big Cottonwood Canyon Trail  
*(Public Works Director Mike Allen and City Engineer Brad Gilson will discuss options to gain the remaining easements needed for the last section of the Big Cottonwood Canyon Trail and the status of the trail construction)*
    - c. Irrigation Ditch Mapping  
*(Public Works Director Mike Allen and City Engineer Brad Gilson will discuss recommendations for a request from an irrigation company to map their irrigation system and partnering for improvements)*
  4. **Planning Department Report (30:00)**
    - a. Upcoming Project Report  
*(Staff will update the Council on new planning projects being proposed)*
    - b. Economic and Business Development Report  
*(Staff will discuss some strategies for economic and business development with the council)*
    - c. Canyon Centre  
*(Community Development and Public Works will update the Council on the infrastructure and site improvements)*
  5. **Public Safety Reports (20:00)**
    - a. Unified Fire Authority  
*(Report from Assistant Chief Mike Watson on events of the week)*
    - b. Police Department  
*(Report from Chief Robby Russo on noteworthy events of the week)*
      1. Review of Committee Meeting to Merge VECC & UPD Dispatch  
*(Chief Russo will review the November 27<sup>th</sup> meeting on the merger of Salt Lake County Dispatch and VECC)*

6. **City Manager/Deputy City Manager Reports (30:00)**
  - a. 2012 City Council Districts and Precincts  
*(Review and discussion on City Council district adjustments due to precinct changes associated with the 2010 Census)*
  - b. Emergency Planning Matters  
*(A number of items will be discussed including representation on the Homeland Security Grants Council, communications representative in Emergency Support Function Two (Communications), revisions to the city's emergency plan, and expenditure of grant funds)*
  - c. City Insurance Proposal  
*(Cottonwood Heights has solicited a new bid for city insurance and Staff will receive a presentation from Olympus Insurance on Wednesday. The City Manager will discuss this meeting and receive direction from the Council with regards to the meeting)*
7. **Mayor/City Council Reports (30:00)**
  - a. Wasatch Front Waste and Recycling District Board Meeting – Councilman Bracken  
*(This transfer to an independent service agency is in progress, Councilman Bracken will report on the transition)*
  - b. Jordan River Commission Meeting – Councilman Tyler  
*(Councilman Tyler will report on the Jordan River Commission meeting held November 29)*
  - c. Arts Council Winter Songfest Holiday Event – Councilman Shelton  
*(Councilman Shelton will report on the Arts Council Winter Song Fest holiday event held December 1)*
  - d. Sober Living Homes Subcommittee Meeting of the Utah Substance Abuse Advisory Council – Mayor Cullimore  
*(Mayor Cullimore will report on the meeting of this committee, of which he is a member, held November 29th at the State Capitol)*
8. **Calendar of Events (10:00)**
  - a. City Christmas Party – December 11 @ Willow Creek Country Club
  - b. COG Legislative Luncheon – December 6<sup>th</sup> at 11:30 at the WV CCC.
  - c. Audit Committee Meeting – December 13<sup>th</sup> at 3:00 p.m.
  - d. City Offices Closed for Christmas holiday – December 24 & 25
  - e. City Offices Closed for New Year holiday – January 1
  - f. Luncheon with Legislators – January 8<sup>th</sup> at noon
  - g. Volunteer Appreciation Banquet – January 26
9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
10. **ADJOURN**