

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION  
HELD TUESDAY, MAY 21, 2024, AT 4:00 P.M. IN THE COTTONWOOD HEIGHTS  
CITY COUNCIL WORK ROOM LOCATED AT 2277 EAST BENGAL BOULEVARD,  
COTTONWOOD HEIGHTS, UTAH**

**Members Present:** Mayor Mike Weichers, Council Member Shawn Newell, Council Member Matt Holton, Council Member Suzanne Hyland, Council Member Ellen Birrell (via Zoom)

**Staff Present:** City Manager, Tim Tingey; City Attorney, Shane Topham; Records, Culture, and HR Director/City Recorder, Paula Melgar; Community and Economic Development Director, Michael Johnson; Police Chief, Robby Russo; Administrative and Financial Services Director, Scott Jurgens; IT Manager, Matt Ervin; Public Works Director/City Engineer, Matt Shipp

**Excused:** Unified Fire Authority Assistant Chief, Riley Pilgrim

**1.0 WELCOME – Mayor Mike Weichers.**

Mayor Mike Weichers called the meeting to order at 4:00 PM and welcomed those present.

**2.0 REVIEW OF BUSINESS MEETING AGENDA – Mayor Weichers.**

The Business Meeting Agenda was reviewed. Mayor Weichers reported that there are three Legislative Action Items. The first item was Consideration of Ordinance 416 Amending Code Chapter 15, Buildings and Construction, concerning demolition. City Manager, Tim Tingey reported that this item included the enhancement of Code related to the demolition process. Historic buildings and protections against demolitions were defined. He explained that if action takes place involving historic structures, there are fines associated and a detailed process for the redevelopment of the property.

Community and Economic Development Director, Michael Johnson, reported that prior to the proposed amendment, demolition was covered by reference in the Building Code. Having direct Code language was preferred. City Attorney, Shane Topham, stated that the proposed Ordinance includes non-historic and historic structures and expands on the current verbiage contained in Chapter 19.86 of City Code. He explained there are possibilities of criminal penalties for the demolition of either type of structure without proper approvals. Historic demolition includes the ability to impose a civil penalty of \$500 per day. That penalty may be halted if the responsible person acquires an application approved to rebuild the structure. He noted that the civil penalty ceases after a 12-month period and a restriction is placed on the property that cannot be redeveloped for a significant period of time.

The second Action Item was Consideration of Resolution 2024-37 approving Performance Contracts for 2024 Butlerville Days. Mr. Tingey reported that performers include music groups Vocalocity and Charley Jenkins at a cost of \$6,500. Staff recommended approval of the proposed Resolution.

The last Action Item was Consideration of Resolution 2024-38 authorizing certain retirement contributions and benefits. Mr. Tingey stated that in 2020, the City Council adopted a Resolution stating that the City of Cottonwood Heights would be responsible for the additional costs put in place by Utah Retirement Systems (“URS”). Currently, URS is requiring an updated Resolution and claims that it is the responsibility of the City to cover the Tier 2 Hybrid Option. Staff recommended approval of the proposed Resolution.

### **3.0 SALT LAKE COUNTY LIBRARY – WHITMORE LIBRARY REPORT.**

Joey McNamee, Salt Lake County Community Services Associate Director, reported that they are the administrative agency in Mayor Jenny Wilson’s portfolio that oversees libraries, parks and recreation, arts, and culture. She currently serves as the Whitmore Library’s Interim Director. Whitmore Library Branch Manager, Maggie Mills, and acting Assistant Manager, Mika Nilson, were introduced. Ms. McNamee reported they have over 2.6 million visitors with 500,000 participating in various programs at the Library and 12.5 million items checked out. Their primary focus is the collection of popular materials and ensuring availability and additional copies of items. With regard to physical materials, more than half are for children, which equates to nearly 75% of the items checked out within the system.

The Whitmore Library has several aging branches that are in need of replacement. Ms. McNamee presented their 30-year long-range plan that identifies capital maintenance and a timeline for buildings that are in need of a rebuild or significant remodel. The key piece of consideration for the Whitmore Library is the collection of Resource (Technical) Services. This is the center of the organization where all materials are ordered and distributed. She reported that should Technical Services fail; Library functions will be severely interrupted and require that they be moved prior to rebuilding the Whitmore location.

Mayor Weichers expressed excitement for the Hillside Plaza and Towne Center Master Plan and the Whitmore Library becoming a secondary piece to the look and feel of the area. Ms. McNamee reported that the initial plans go well with the vision for the Library. They are working closely with the community to determine how to best meet those needs.

Whitmore Library Branch Manager, Maggie Mills reported that the Library has been open for 50 years. She invited City Officials to be involved in the celebration scheduled for Friday, November 15. During the first quarter of 2024, 47,000 people visited the Library with a circulation of 177,000 and 187,000 room bookings. There are 155 programs where 7,400 were in attendance, many of which are Pre-K programs. Computer use yields 1,100 sessions per month with wireless use totaling 1,700. She reported that many adult programs are also available with Do-It-Yourself classes being a favorite. Another popular program benefiting early readers and skill building is “Read to a Dog.” Teens and Tweens often participate in Chess Club and love the take-home origami. Art shows and displays are also available.

Acting Assistant Manager, Mika Nilson, reported that items available for checkout include books, movies, telescopes, tablets, Go Pros, and 3D printing services.

Mayor Weichers thanked the Whitmore Library staff and their involvement in defining the community. Library staff confirmed that the ability to remain open during the rebuild has not yet been determined. Collection Resource Services will be relocated prior to making any changes to the structure to avoid any interruption in services.

#### **4.0 COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA BOUNDARY DISCUSSION.**

Cottonwood Heights Parks and Recreation Executive Director, Ben Hill, presented a brief history of the City's service area. He reported that over the past 40 years, the purpose of the area was to serve the community of Cottonwood Heights with heightened sensitivity to parks and recreation. Since its incorporation in 2005, the City and community began to look different. The community has grown with the service area boundaries remaining the same. He has served in his current position for nine years and emphasized that the process of petitioning into the service area is quite intensive. They are looking at the boundary discussion as a cleanup opportunity for the service area. In collaborating with Legal Advisor, Rachel Anderson, they found a way for the City to petition with both the Board of Trustees and the City Council.

Legal Advisor, Rachel Anderson, reported that the Cottonwood Heights Parks and Recreation Service Area is a Special District and a separate layer of local government. They are independent and a political subdivision of the State of Utah. The boundaries of a District do not need to match a Municipality of a County allowing a landowner the ability to petition when a change needs to be made. The two entities would agree to the areas of boundary adjustment and create a joint intent Resolution. As a result, the responsibility for Parks and Recreation is within the District. The process would include a noticing requirement, a public hearing, and an entrance into a Boundary Adjustment Agreement. The Boundary Map is then sent to the Lieutenant Governor's Office for approval and filed with the County Recorder. She reported that the request matches the intent of the original District.

Mr. Hill presented two copies of the Boundary Area Map. The Parks and Recreation District was described, and previously annexed areas were identified.

Council Member Holton stated when first appointed to the City Council, he met with residents near Crestwood Park who support improvements to their Parks and Recreation. He notified those residents that their area was the responsibility of the County and the service area of Cottonwood Heights. An area of interest was the park and pool near Crestwood Park where he sought out the opinions of District 1 residents. With 76 responses, 73% expressed interest in improving the area. 90.2% wanted to be in the Recreation Center District.

Notification of residents was discussed. Mr. Hill stated that the service area's median home market rate is different from the City. He explained that a \$1 million home would receive a tax exemption of a property owned for 45% and be taxable at \$550,000 or \$402.60 per year or \$33.55 per month. There is a 10-year Maintenance Map Plan in place, and he believed when it does come time to rebuild, there will be a need for a partnership between the District, the City, and Salt Lake County. With it being one of the largest and best recreation centers in the Valley, there are multiple possibilities that may be incorporated when it is time to rebuild. He stated that the next step would

be to hold another work session and move forward with the Resolution process. Council Member Holton emphasized the desire to involve the residents and align boundaries.

## **5.0 STAFF REPORTS**

### **5.1 Tentative Budget Discussion.**

Mr. Tingey reported that the Tentative Budget was approved previously. No changes have been made and the levy rate will be made available prior to adoption on June 18. At the June 4 Business Meeting, there will be a separate public hearing for the budget and another pertaining to any increase in compensation for Executive Staff. The current budget includes a proposal for a 3% Cost-of-Living Allowance (“COLA”) and merit increases.

Administrative and Financial Services Director, Scott Jurgens, reported on the following budget items:

- The Community Health Coalition from the Salt Lake County Health Department in the amount of \$72,185.
- A possible change to the Economic Development Corporation of Utah (“EDCU”) was mentioned. Mr. Tingey stated that the City is currently allowed to contribute \$5,000 and it is renewed through March 2025. Mayor Weichers recommended the removal of the EDCU item where a determination may be made at a later date.
- Staff was awaiting confirmation of the final figure for the Unified Fire Authority (“UFA”).
- A Stormwater Fee Adjustment.

With regard to COLA, Mr. Jurgens stated that there is 1% longevity that does not affect bi-weekly income or growth.

### **5.2 City Manager Position Discussion.**

Mayor Weichers reported that as of June 21, Mr. Tingey has accepted a full-time teaching position at the University of Utah. He requested the City Council’s input on priorities and qualifications as they begin their search for his replacement.

Council Member Newell stressed the importance of setting up an equitable process where candidates are asked the same set of questions that are designed to extrapolate information that follows the application. The creative rubric was suggested.

Council Member Holton stressed the importance of getting a sense of an applicant’s character and leadership style. He suggested that issues the City may be facing be discussed with applicants to determine how they will approach them.

Council Member Hyland created a list and recommended that each question be scored to allow the Council to review each candidate and how they compare to one another. She felt that questions should be designed to fill in that rubric.

Records, Culture, and HR Director/City Recorder, Paula Melgar, stated that a starting point for questions with scoring elements has already been established. A template will be provided and once City Council input has been received, a final document will be prepared and made available at the time of candidate interviews. She noted that the point system provides guidance, but it was the consensus of the Council that will determine the final selection.

Mayor Weichers stated that relevant experience and education are priorities.

Council Member Birrell participated remotely and stated that she has received a tremendous amount of ideas regarding best practices while attending programs involving innovative ways to ensure the viability of the City. When Newport Beach was in need of a new City manager, they focused on a woman from Irvine who was in mid-career with a strong finance background. She demonstrated the ability to manage a sophisticated staff and large budget with an emphasis on culture among key staff. She suggested that demonstrated skill sets be a priority.

Council Member Newell stated that in the past they have referenced resumes and taken the rubric to create a starting point to some of the suggested priorities. Questions were then designed to allow an applicant to go into greater depth and for those conducting the interview to gain a greater understanding of the candidate. He noted that this process may also eliminate certain individuals and identify those with the desired skill sets.

Council Member Hyland recommended a list of non-negotiables and a secondary list that enhances the qualifications of candidates. Ms. Melgar agreed to include non-negotiables and negotiables and submit the list to the Council for review. The screening process was described.

## **6.0 REVIEW OF CALENDAR AND UPCOMING EVENTS.**

- 6.1 Art Exhibit at City Hall: May 6-31: Brighton High School Alumni – Savannah Cottam and Kylie Pregill.**
- 6.2 Community Shredding Event – June 7th from 9:00 a.m. to Noon, at the City Hall Parking Lot.**
- 6.3 Art Exhibit at City Hall: June 3-30: Miguel Alejandro Pabon.**
- 6.4 Cottonwood Heights Arts Council Play: *Beauty and the Beast*, July 12, 13, 15, 18-20, Performances at 7:00 p.m. and 2:00 p.m. Matinees, at Butler Middle School.**
- 6.5 Butlerville Days – July 25th, 26th and 27th at Butler Park.**
- 6.6 Bark in the Park at Mountview Park on August 24th from 9:30 a.m. to 11:30 a.m.**

## **7.0 POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION, AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL.**

**MOTION:** Council Member Newell moved to CLOSE the Work Session and OPEN the Closed Meeting for the purpose of discussing the litigation, property acquisition, and/or the character and

professional competence or physical or mental health of an individual. The motion was seconded by Council Member Hyland. The motion passed with the unanimous consent of the Council.

The City Council was in Closed Session from 5:23 p.m. to 6:36 p.m.

#### **8.0     ADJOURN CITY COUNCIL WORK SESSION.**

**MOTION:** Council Member Hyland moved to ADJOURN the City Council Work Session. The motion was seconded by Council Member Holton. The motion passed with the unanimous consent of the Council.

The Work Session adjourned at 6:36 p.m.

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (“CDRA”) MEETING HELD TUESDAY, MAY 21, 2024, AT 6:45 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL WORK ROOM LOCATED AT 2277 EAST BENGAL BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

**Members Present:** Mayor Mike Weichers, Council Member Shawn Newell, Council Member Suzanne Hyland, Council Member Matt Holton

**Staff Present:** CDRA CEO, Tim Tingey; CDRA Attorney, Shane Topham; Secretary Paula Melgar; Community and Economic Development Director, Michael Johnson; Police Chief, Robby Russo; Administrative and Financial Services Director, Scott Juges; IT Manager, Matt Ervin; Public Works Director/City Engineer, Matt Shipp

**Excused:** Unified Fire Authority Assistant Chief, Riley Pilgrim; Council Member Ellen Birrell

**1.0 WELCOME – Chair Mike Weichers.**

Board Chair Mike Weichers called the meeting to order at 6:44 p.m. and welcomed those present.

**2.0 VENN COLLABORATIVE AGREEMENT**

Community and Economic Development Director, Michael Johnson reported that the Venn Collaborative Agreement dates back to discussions that took place several months earlier regarding the Canyon Centre Development and a one-acre piece of land. The parcel is not yet owned by the City but has been set aside to be used as a City park. Mr. Johnson reported that the developer of the Canyon Centre approached the CDRA about a potential amendment to development agreements and offered to deed over the City park property earlier than scheduled. The City approached several landscape design firms to submit estimates for the park Master Plan. After review, Staff recommended approval of an agreement with Venn Collaborative represented by Scott Peters. He reported that approval of the proposed Agreement would be to finalize the Master Plan. The scope of the contract would be to meet with the Parks, Trails, and Open Space Committee (“PTOS”), and the City Council, and prepare several concepts. Based on feedback received, Mr. Johnson confirmed that they will refine the concepts down to a preferred Master Plan.

**3.0 ACTION ITEMS**

**3.1 Consideration of Resolution 2024-01 Approving an Agreement with Venn Collaborative for Canyon Centre Park Master Planning Services.**

**MOTION:** Council Member Hyland moved to APPROVE Resolution 2024-01. The motion was seconded by Council Member Newell. Vote on motion: Council Member Holton-Yes, Council

Member Hyland-Yes, Council Member Newell-Yes, Mayor Weichers-Yes. The motion passed unanimously. Council Member Birrell did not participate in the vote.

#### **4.0     APPROVAL OF MINUTES**

**MOTION:** The minutes of this meeting will be approved through the following process: The Agency's Secretary will promptly circulate a draft copy of the minutes to the Board Members who then will have three business days to provide any proposed corrections to the Secretary. The Secretary will then circulate a revised draft of the minutes to the Board Members, and the same review process will continue until such time as no corrections to the draft minutes are received within the three business days review period, whereupon that draft of the minutes will be deemed approved and will become the final minutes of the meeting.

#### **5.0     ADJOURN**

**MOTION:** Council Member Holton moved to ADJOURN. The motion was seconded by Council Member Hyland. The motion passed with the unanimous consent of the Council.

The CDRA Meeting adjourned at 6:50 p.m.

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING  
HELD TUESDAY, MAY 21, 2024, AT 7:00 PM IN THE COTTONWOOD HEIGHTS CITY  
COUNCIL CHAMBERS LOCATED AT 2277 EAST BENGAL BOULEVARD,  
COTTONWOOD HEIGHTS, UTAH**

**Members Present:** Mayor Mike Weichers, Council Member Shawn Newell, Council Member Suzanne Hyland, Council Member Matt Holton, Council Member Ellen Birrell (via Zoom)

**Staff Present:** CDRA CEO, Tim Tingey; CDRA Attorney, Shane Topham; Secretary Paula Melgar; Community and Economic Development Director, Michael Johnson; Police Chief, Robby Russo; Administrative and Financial Services Director, Scott Jorges; IT Manager, Matt Ervin; Public Works Director/City Engineer, Matt Shipp

**Excused:** Unified Fire Authority Assistant Chief, Riley Pilgrim

**1.0 WELCOME – Mayor Pro Tempore Shawn Newell.**

Mayor Mike Weichers called the meeting to order at 7:00 p.m. and welcomed those present.

**2.0 PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Council Member Hyland.

**3.0 CITY COUNCIL COMMITTEE REPORTS**

**3.1 Committee Reports by Council Member Matt Holton.**

Council Member Holton reported that he serves on the Wasatch Front Waste and Recycling District and the Mosquito Abatement Committee. He asked citizens to dispose of any standing water to avoid attracting mosquitos. Wasatch Front Waste and Recycling's Spring Clean-Up Program has experienced issues with a shortage of available bins. The program opened at midnight with bins being exhausted within 12 hours. He spoke with the District about accessibility and determined that the shortage was due to a staffing issue. Temporary staff was hired for the seasonal trash program, but they are having difficulty with hiring. They will meet in the next several weeks to produce a more streamlined process for the following year.

**3.2 Committee Reports by Council Member Suzanne Hyland.**

Council Member Hyland reported that ongoing planning is underway for Butlerville Days. She serves on the CH2 Committee and summer activities include the Mayor's Pickleball Tournament. She also serves on the Emergency Management Committee which will continue to monitor water runoff. No flooding or emergency preparations were anticipated.

### **3.3 Committee Reports by Council Member Shawn Newell.**

Council Member Newell reported that he serves on the Arts Council. He was excited about the upcoming musical presentation of *Beauty and the Beast* and encouraged residents to attend. Murals will be painted on the large electrical boxes throughout the City giving local artists the opportunity to display their art. The Painting in the Park and Chalk Art Festival were scheduled for July. He and City Manager, Tim Tingey, serve on the South Valley Chamber Board. He encouraged businesses in the City to participate.

Council Member Newell also serves on the Canyons School Foundation which is the fundraising arm for the school district. There are a number of fundraising activities scheduled for the near future. A *Star Wars*-themed Fun Run took place with 250 participants. As part of the Budget Committee, he commended Staff for their creation of a budget. The Ribbon Cutting for the Public Works Building was a success and allowed residents to tour the facility and see what is being done to improve amenities for those who work for Cottonwood Heights.

### **3.4 Committee Reports by Council Member Ellen Birrell.**

Council Member Birrell reported that she serves on the PTOS Committee which has prepared a PowerPoint presentation on a Federal Grant opportunity stemming from the Infrastructure Act (“ATF”). It is similar to the Safe Streets for All Program. Council Member Birrell reported that the Grant has a much lower threshold for entry and requires a \$20,000 match from the City. This is unique in that with past grants the emphasis has been on arterials and collectors that have regional significance. She commended the sub-committee for its focus on neighborhood byways and ways to connect within the City. She continues to collaborate with individuals and agencies related to the Utah Transit Authority (“UTA”) and ski bus services. Their latest plan included a detailed contract for bus operators in an effort to reinstate Route 953 along Fort Union Boulevard. She reported that the Salt Lake City Utilities Department held a tour of their Salt Lake and Sandy City Water Treatment Plant. She found the event to be fascinating and stated that there are three programs available to Cottonwood Heights residents including the Water Check Program, the Low Water Grass Seed Program, and the Rain Barrel Program.

### **3.5 Committee Reports by Mayor Mike Weichers.**

Mayor Weichers reported that he participated in a KSL Radio program with Salt Lake County and its emergency management staff. He reported that there are still 10 inches of water in the mountains and expected flows of 600 cubic feet per second. With the cooperation of the weather, water flow was reasonable, and no flooding issues were expected. The Mayor reported that sandbagging will take place at the Public Works yard on Tuesdays and Thursdays from 4:00 p.m. to 8:00 p.m. He encouraged residents to monitor areas where there may be backups or flooding.

The Hillside Plaza Advisory Committee has worked closely with the Consultant. They were divided into sub-committees over the last month and met regularly. The Consultant has been tasked with producing at least two designs that include details and graphics that can be shared with the public.

#### **4.0     CITIZEN COMMENTS**

*Nancy Hardy* reported that she recently watched a news clip regarding water safety and cybersecurity vulnerabilities. She understood that threats of attacks are increasing in number and severity. It is of particular concern for small-town water systems. She felt this would be an appropriate time to implement security measures.

Mayor Weichers reported that the City Council Members recently put on life jackets to emphasize the importance of residents taking precautions when entering water.

Mr. Tingey reported that one public comment was received from Stacy Kohar who was concerned about noise related to the Gravel Pit operation and along Wasatch Boulevard. Her comment was made part of the public record.

There were no further public comments. The citizen comment period was closed.

#### **5.0     ACTION ITEMS**

##### **5.1     Consideration of Ordinance 416 Amending Code Chapter 15, Buildings and Construction, Concerning Demolition.**

Mayor Weichers reported that the above Ordinance involves consideration of amending Code Chapter 15, Buildings and Construction, concerning demolition.

Council Member Hyland asked for clarification regarding the demolition of a backyard shed and possible. She felt that a Class C Misdemeanor was a steep consequence. City Attorney, Shane Topham, did not believe there was a standard in the Ordinance for any type of building.

Community and Economic Development Director, Michael Johnson stated that there is no Ordinance in the current Building Code and all structures require a Demolition Permit. The process would address the demolition of a structure without going through the permitting process. This is meant to tie into anything the City issues building permits for with an added incentive to ensure that proper permits are acquired prior to demolition taking place. Mr. Johnson confirmed that Code Enforcement will be at the discretion of the Police Department.

Police Chief, Robby Russo reported that there is discretion although the demolition of a shed was concerning should there be complaints from neighbors. He felt that leaving it to the discretion of an officer may be dangerous.

Council Member Hyland was uncomfortable with that lack of specificity regarding a non-historic structure and the associated penalties. Mr. Tingey clarified that structures of 200 square feet or less are not required to have a permit. Those types of elements are not considered an issue. The concern is with those who are not going through the proper Demolition Permit process as they often impose health and safety issues.

Mayor Weichers asked if the specificity of a Demolition Permit minimum can be implemented. Mr. Topham referred to 15.15010(K) which defines a "non-historic structure".

**MOTION:** Council Member Holton moved to APPROVE Ordinance 416 with the amended Title 15 definition to state that "non-historic structure means any building or structure containing over 200 square feet of floor area that is not a historic structure under sub-section J of this section". The motion was seconded by Council Member Hyland. Vote on motion: Council Member Hyland-Yes, Council Member Newell-Yes, Council Member Birrell-Yes, Council Member Holton-Yes, Mayor Weichers-Yes. The motion passed unanimously.

**5.2     Consideration of Resolution 2024-37 Approving Performance Contracts for 2024 Butlerville Days.**

**MOTION:** Council Member Newell moved to APPROVE Resolution 2024-37. The motion was seconded by Council Member Hyland. Vote on motion: Council Member Hyland-Yes, Council Member Newell-Yes, Council Member Birrell-Yes, Council Member Holton-Yes, Mayor Weichers-Yes. The motion passed unanimously.

**5.3     Consideration of Resolution 2024-38 Authorizing Certain Retirement Contributions and Benefits.**

**MOTION:** Council Member Hyland moved to APPROVE Resolution 2024-38. The motion was seconded by Council Member Newell. Vote on motion: Council Member Hyland-Yes, Council Member Newell-Yes, Council Member Birrell-Yes, Council Member Holton-Yes, Mayor Weichers-Yes. The motion passed unanimously.

**6.0     CONSENT CALENDAR**

**6.1     Approval of the Minutes of the City Council Work Session and Business Meeting Minutes of May 7, 2024.**

**MOTION:** Council Member Holton moved to APPROVE the Minutes of the City Council Work Session and Business Meeting Minutes of May 7, 2024. The motion was seconded by Council Member Hyland. The motion passed with the unanimous consent of the Council.

**7.0     ADJOURN CITY COUNCIL BUSINESS MEETING.**

**MOTION:** Council Member Newell moved to ADJOURN the City Council Business Meeting. The motion was seconded by Council Member Holton. The motion passed with the unanimous consent of the Council.

The City Council Meeting adjourned at 7:31 p.m.

*I hereby certify that the foregoing represents a true, accurate, and complete record of the Cottonwood Heights City Council Work Session and Business Meeting held Tuesday, May 21, 2024.*

Teri Forbes

Teri Forbes  
T Forbes Group  
Minutes Secretary

Minutes Approved: June 18<sup>th</sup>, 2024.