



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, December 13, 2016**, at Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME**

 - 2.0 **PLEDGE OF ALLEGIANCE by Webelos Den from pack's 3313, 3577, & 3607**

 - 3.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)

 - 3.0 **PUBLIC COMMENT**
 - 3.1 Public comment on a General Plan Amendment and Rezoning request from Tori McCormick at 6958 South 1700 East and 1690 East Fort Union Boulevard.
(The City Council will take public comment on a General Plan Amendment and Rezoning request from Tori McCormick at 6958 South 1700 East and 1690 East Fort Union Boulevard.)

 - 4.0 **STANDING MONTHLY REPORTS**
 - 4.1 **Police Report – Police Support Supervisor Candie Terry**
(Review of the Police Department statistics for the month of November.)
 - 4.2 **Public Works Report – Public Works Director Matt Shipp**
(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)

 - 5.0 **ACTION ITEMS**
 - 5.1 Consideration of **Ordinance 261** Establishing a Schedule for Regular Meetings of the City Council, the Planning Commission and the Board of Adjustment for 2017.
(The city is required to adopt and publish an annual meeting schedule each year. This ordinance meets that requirement for calendar year 2017).

- 5.2 Consideration of **Ordinance 262** Amending Chapter 19.36 (MU--Mixed-Use Zone) of the Cottonwood Heights Code of Ordinances.
(By this ordinance, the city council will amend the text of Chapter 19.36 of the city's code of ordinances concerning the city's mixed use zone).
- 5.3 Consideration of **Resolution 2016-96** Approving Appointments to the Arts Council.
(By this resolution, the council will consent to the manager's appointment to the city's arts council of Courtmie Jensen and Felecia Christiansen to fill vacancies on the council).
- 6.0 **CONSENT CALENDAR**
- 6.1 Approval of Minutes for the November 8th and 29th City Council Business Meeting. Approval of Minutes for the September 6th and November 8th City Council Work Session Minutes.
- 7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, December 12, 2016, at 3:30 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmm.utah.gov>

DATED THIS 12th DAY OF DECEMBER, 2016

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, December 13, 2016**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Canyons School District (20:00)**
(Monthly Presentation by Ms. Amber Shill with Canyons School District)
 2. **Park & Ride Lot (20:00)**
(City Engineer, Mr. Brad Gilson, will discuss uses of the property at 3500 South and Wasatch Boulevard.)
 3. **Review of Business Meeting Agenda (5:00)**
 4. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)
 5. **Public Works Report (10:00)**
 - a. **Snow Removal Plans and Performance**
(Public Works Director, Matt Shipp, will provide the Council with a review of the city's performance in snow removal this past week and any plans for changes in the future. This was the inaugural effort by the city's new public works crews in doing snow removal city-wide.)
 - b. **Public Works Facilities and Development Plans**
(Public Works Director, Matt Shipp, will provide the council with a report on the status of construction of the salt shed as well as other development plans for the site on 3000 East along with a report of any remaining milestones related to completing the initiation of the city's new public works department.)
 6. **Planning and Economic Development Report (45:00)**
 - a. **Planning Commission meeting of December 7th, 2016**
(Staff will report on the December 7, 2016 Planning Commission meeting.)
 - b. **Fort Union Plan discussion (Continued)**
(Staff will continue their presentation regarding the long term vision for development of Fort Union Blvd)
 - c. **Monthly development report.**
(Staff will update the City Council on development projects for November 2016.)
 7. **Public Safety Reports (20:00)**
 - a. **Unified Fire Authority**
(Report from UFA Acting Chief Mike Watson on events of the week)

b. **Police Department**

(Report from Chief Robby Russo on noteworthy events of the week)

1. **Implementation of Body Cameras**

(Report from Chief Robby Russo on rollout of Body Cameras.)

8. **City Manager/Assistant City Manager Report (20:00)**

a. **City Hall Report**

(City Manager John Park, will provide the Council with a progress report on the remaining items to complete the punch list for City Hall.)

b. **Review of Staff Communications**

(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)

9. **Mayor/City Council Reports (20:00)**

a. **Utah League of Cities and Towns Legislative Policy Committee Meeting – Councilman Tyler**

(Councilman Tyler will report on the recent ULCT Legislative Policy Committee Meeting. This subcommittee reviews legislative issues which affect municipalities.)

b. **Audit Committee report – Mayor Cullimore**

(Mayor Cullimore will report on the Audit committee meeting that takes place annually to review any findings from the city's annual audit)

c. **Holiday in the Heights – Councilman Shelton**

(Councilman Shelton will report on the Art's Council event featuring Peter Breinholt held on December 10th at Butler Middle School)

d. **City Holiday Party**

(Council will discuss the city's staff holiday party held December 6, 2016)

10. **Calendar of Events**

Councilmember Schedules for the next week/ 2016 Calendar:

a. December 26, 2016 – City Hall will be closed for Christmas Holiday

b. December 27, 2016 – No Council Meeting – Christmas Holiday

c. January 2, 2017 – City Hall will be closed for the New Year holiday

d. January 25, 2017 – Local Officials Day at the Legislature

e. January 28, 2017 – Volunteer Appreciation Dinner

11. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

12. **ADJOURN**