

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY, MARCH 25, 2014, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS

**Members Present:** Mayor Kelvyn Cullimore, Councilman Mike Shelton, Councilman Scott Bracken, Councilman Tee Tyler

**Staff Present:** Deputy City Manager Linda Dunlavy, City Attorney Shane Topham, Public Relations Specialist Stephanie Dickey, Community and Economic Development Director Brian Berndt, Assistant Fire Chief Mike Watson, Public Works Director Mike Allen, Finance Director Steve Fawcett, City Engineer Brad Gilson, Assistant Police Chief Paul Brenneman, City Manager John Park, Police Support Supervisor Sheila Jennings, Victim Advocate April Rice

**Excused:** Councilman Mike Peterson, Police Chief Robby Russo

**Others Present:** Nancy Dahill, Sherry Sorensen

**1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

1.1 Mayor Kelvyn Cullimore called the meeting to order at 7:00 p.m. and welcomed those attending.

1.2 The Pledge of Allegiance was led by Councilman Shelton.

1.3 Councilman Bracken announced that applications for Youth City Council are being accepted.

**2.0 CITIZEN COMMENTS**

2.1 Crystal Liechty, Editing Manager of *The Wasatch View*, introduced Allison, who has been hired to cover Cottonwood Heights.

2.2 Brenda Moore asked about the possibility of having a street cleanup after garbage pick-up in order to dispose of glass and debris left behind. She also asked if the City Council could post the agenda earlier in order for citizens to plan to attend.

**3.0 REPORTS/PROCLAMATIONS/RECOGNITIONS**

**3.1 Recognition of Cottonwood Heights Police Department (CHPD) Honorary Colonels.**

3.1.1 Assistant Police Chief, Paul Brenneman, explained that Honorary Colonels is an organization independent of the Police Department that is structured to conduct fund raisers to help with police-related issues, members, and families in need within the Police Department. He presented Honorary Colonels Mike and Chelsea Lassiter, Fred Boutwell, and Troy Peterson with ID cards and stated that badges will also be presented.

**Standing Monthly/Quarterly Reports**

**3.2 February Police Report**

Police Support Supervisor, Sheila Jennings, presented the statistics for the month of February. She reported that in February there was a total of 292 9-1-1 calls received. Priority 1 calls for service were down and Priority 2 calls for service were slightly higher. Priority 1 response times were up

from January averaging 5:17. Comparisons were made between surrounding cities. Ms. Jennings reported that there were 91 adult arrests and 17 juvenile arrests. It was reported that district statistics were down from the previous month. There were a total of 319 traffic citations, 13 DUIs, and 66 warnings were issued. There were 49 traffic crashes reported with property damage and 7 resulting injury.

A complete copy of this report is available on the City's website.

### 3.3 **Victim Advocate Report**

Victim Assistance Coordinator, April Ryce, presented the quarterly Victim Advocate Report. She reported that the Victim Advocates served 440 total victims including 410 primary and 30 secondary. She indicated that domestic violence represents the majority of victims served and the majority of services provided.

Emergency funding was described along with trainings conducted courtesy of grants. Updates included completion of the 2014-2015 VOCA Grant, which is expected to increase by 10%.

Chief Brenneman reported that the grant was decreased by 10% last year.

A complete copy of this report is available on the City's website.

### 3.4 **Monthly Financial Report**

Finance Director, Steve Fawcett, presented the financial report for February. He stated that property taxes were currently under budget. It is anticipated that an additional \$160,000 in sales tax will be collected than was budgeted. Mr. Fawcett reported that licensing and permits are doing well as are zoning revenues. Class C Road funds are doing better than budgeted.

A complete copy of this report is available on the City's website.

### 3.5 **Unified Fire Report**

Assistant Fire Chief, Mike Watson, presented Unified Fire Report for the month of February. He stated that in terms of overall call volume among all UFA stations Station 110 came in 3rd with 200 calls 152 were medical calls and 62 were fire calls. Station 116 had 65 calls 51 were medical calls and 14 were fire calls.

The Customer Service Report included station tours, the hosting of seven EMT ride along students, participation in CPR and First Aid training, and Rapid Intervention Training (RIP). The safety message was a reminder to change batteries in smoke detectors and ensure that smoke detectors are working properly.

A complete copy of this report is available on the City's website.

## 4.0 **ACTION ITEMS**

### 4.1 **Consideration of Ordinance No. 217-A Approving a Re-zone of Property Located at 7900 South Highland Drive from RR-1-21 to RO and Amending the Zoning Map**

- 4.1.1 Community and Economic Development Director, Brian Berndt, reviewed the proposed rezoning application for property located at 7900 South Highland Drive from RR-1-21 to RO and amendments

- to the zoning map. The Planning Commission forwarded a positive recommended to the City Council.
- 4.1.2 Councilman Bracken suggested there be a way, in anticipation of others, to possibly combine the access points to help mitigate traffic impacts.
- 4.1.3 **MOTION:** Councilman Tyler moved to approve Ordinance No. 217-A approving the rezoning of property located at 7900 South Highland Drive from R-1-21 to RO. The motion was seconded by Councilman Shelton and passed unanimously on a roll call vote.
- 4.2 **Consideration of Ordinance No. 217-D Denying a Re-zone of Property Located at 7900 South Highland Drive from RR-1-21 to RO and Amending the Zoning Map**
- 4.2.1 The above matter was not acted on due to the motion made previously.
- 4.3 **Consideration of Ordinance No. 218-A Approving a General Plan Amendment on Property's Located at 2489/2495 East Creek Road**
- 4.3.1 Mr. Berndt reviewed the proposed General Plan amendment located at 2489 to 2495 East Creek Road and is of the opinion that this is an appropriate transitional area. The Planning Commission reviewed the matter and forwarded a positive recommendation to the City Council. Mr. Berndt clarified that approval does not grant any entitlement.
- 4.3.2 The applicant, Paul Shaw, encouraged the City Council to follow the recommendation of the Planning Commission and approve the proposed amendment. The intent is to develop either a PUD or a subdivision with a private drive.
- 4.3.3 **MOTION:** Councilman Shelton moved to approve Ordinance No. 218-A approving the General Plan amendment for properties located at 2489/2495 East Creek Road. The motion was seconded by Councilman Tyler and passed unanimously on a roll call vote.
- 4.4 **Consideration of Ordinance No. 218-D Denying a General Plan Amendment on Property's Located at 2489/2495 East Creek Road**
- 4.4.1 The above matter was not acted on due to the motion made previously.
- 4.5 **Consideration of Resolution No. 2014-10 Consenting to Appointments to the Arts Council**
- 4.5.1 Mayor Cullimore explained that the proposed resolution appoints Richard Randolph and Sarah Ricketts and reappoints Shaun Davis, Wendy Merrell and Christi Jones to the Cottonwood Heights Arts Council.
- 4.5.2 **MOTION:** Councilman Shelton moved to approve Resolution 2014-10 consenting to appointments to the Arts Council. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote.
- 4.6 **Consideration of Resolution No. 2014-11 Consenting to Appointments to the Historic Committee**
- 4.6.1 Mayor Cullimore explained that the proposed resolution reappoints John Glauser and Dean Smart to

the Cottonwood Heights Historic Committee.

4.6.2 **MOTION:** Councilman Bracken moved to approve Resolution No. 2014-11 consenting appointments to the Historic Committee. The motion was seconded by Councilman Tyler and passed unanimously on a roll call vote.

4.7 **Consideration of Resolution No. 2014-12 Consenting to Appointments to the Board of Adjustment**

4.7.1 Mayor Cullimore explained that the proposed resolution appoints Rich Robinson to replace Bob Wilde and reappoints Don Antczak to the Board of Adjustment.

4.7.2 **MOTION:** Councilman Tyler moved to approve Resolution No. 2014-12 consenting to appointments to the Board of Adjustment. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote.

4.8 **Consideration of Resolution No. 2014-13 Consenting to an Appointment to the Planning Commission**

4.8.1 Mayor Cullimore explained the proposed resolution appointing James S. Jones to the Planning Commission.

4.8.2 **MOTION:** Councilman Bracken moved to approve Resolution No. 2014-13 consenting to appointments to the Planning Commission. The motion was seconded by Councilman Shelton and passed unanimously on a roll call vote.

5.0 **CONSENT CALENDAR**

5.1 **Approval of the Minutes of February 25, 2014, and March 4, 2014.**

5.1.1 The minutes stood approved.

6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

6.1 **MOTION:** Councilman Shelton moved to adjourn and reconvene the Work Meeting. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote. The business meeting adjourned at 8:27 p.m.

Minutes Approved: 04/08/2014