



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, June 5, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Introduction of Chaplain Mark Allison** – Chief Robby Russo
 2. **Public Relations Report (15:00)**
 - a. **Media Coverage**
(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)
 - b. **Valley Journal**
(A review of the upcoming articles for future editions)
 3. **Public Works Report (40:00)**
 - a. **Fort Union/Union Park Intersection**
(Staff will update the Council on the intersection improvement project planned to be done this summer)
 - b. **Safe Sidewalk Project**
(Staff will update the Council on the 7200 South sidewalk project planned for completion this summer)
 - c. **Big Cottonwood Canyon Trail**
(Staff will provide an update on whether we are meeting the milestones for completion of this project)
 - d. **Meeting with U.S. Dept of Transportation**
(While in Washington DC on June 1st, Mayor Cullimore met with the U.S. Dept of Transportation and will report on the outcome of that meeting)
 4. **Planning Department Report (60:00)**
 - a. **June 6 Planning Commission Meeting**
(Staff will discuss the Planning Commission meeting agenda item including the proposed new buildings at Cottonwood Corporate Center)
 - b. **Canyon Centre Construction Update**
(Staff will update the City Council on the Canyon Centre site construction)
 - c. **Mountview Park**
(Staff will discuss meeting with the Trust and playground supplier and wrapping up the final details for the park's completion)
 - d. **Telecommunications Franchises Ordinance**
(Staff will discuss a possible telecommunication right-of-way ordinance that enacts the franchise agreements with companies wanting to do construction in the city.)

5. **Public Safety Reports (30:00)**
 - a. **Unified Fire Authority**
(Report from Assistant Chief Mike Watson on events of the week)
 - b. **Police Department**
(Report from Chief Russo on noteworthy events of the week)
 1. **Special Olympic Torch Run**
 2. **Retirement of Troy Rasmussen**
(Officer Rasmussen will be retiring on June 15, 2012)
 3. **Hire of New Officer**
(Damien Olson has been hired to replace Officer Rasmussen)
 4. **Graffiti Management**
(Increased graffiti and special alert for graffiti in June will be discussed)

6. **City Manager Report (30:00)**
 - a. **Personnel Report**
 1. **Job postings - Internships & Seasonal Positions**
(The city will be filling several positions for the summer in the Public Works and Planning Dept. The City Manager will review these new openings)
 2. **Recognition of Employees for Excellence in Risk Management**
(Utah Local Government Trust recognized Linda Dunlavy, Paul Brenneman and Mike Allen for their superb efforts in city related risk management)
 - b. **Emergency Planning**
 1. **Meetings and Trainings Attended**
(Staff attended several trainings and meetings since the last council meeting and will report on the meetings)
 2. **Emergency Fair Update**
(Scheduled for June 23rd, the Fair has been extended to Holladay residents as well. The City Manager will provide an update on preparations for the Fair)
 - c. **Planning Commission Positions and Youth City Council Advisor**
(The city is seeking a District One Commissioner as well as a new YCC advisor)

7. **Mayor/City Council Reports (90:00)**
 - a. **District 2 Traffic Calming Meeting – Councilman Bracken**
(A report on a neighborhood meeting held May 24 to review traffic issues will be discussed)
 - b. **Conference of Mayors – Mayor Cullimore**
(A meeting hosted by West Jordan on May 24th will be reviewed)
 - c. **Wasatch Front Regional Council – Mayor Cullimore**
(The monthly meeting of the WFCR was held June 24th)
 - d. **9-1-1 Committee Report – Councilman Shelton**
(A report on the Council of Governments Subcommittee discussing the GeoComm Study recommending steps for improving 9-1-1 service in Salt Lake County will be given)
 - e. **Sanitation Administrative Control Board – Councilman Bracken**
(The Board meeting of May 23rd will be reported on)
 - f. **Youth City Council – Councilman Bracken**
(New members and new youth city council officials have been selected)
 - g. **Salt Lake County Parks Bond Proposal – Mayor Cullimore**
(Discussion regarding the proposed “parks” bond proposal)
 - h. **Leash Regulation Signs – Councilman Bracken**
(Discussion of problems with off leash dogs)
 - i. **Association of Municipal Councils – Councilman Tyler**
(Report on monthly meeting)

- j. Jordan River Commission Meeting – Councilman Tyler
(The Jordan River Commission met May 31)
- k. Butlerville Days Planning Update – Councilman Peterson
(Plans for the city's Butlerville Days event will be discussed)

- 8. **Calendar of Events (10:00)**
 - a. Movies in the Park – June 15 @ Bywater Park
 - b. Early Voting – June 12 – 22 (10 a.m. - 4 p.m. weekdays)
 - c. Emergency Fair – June 23 at Mill Hollow Park
 - d. Movies in the Park – July 13 at Mill Hollow Park
 - e. Butlerville Days – July 24 @ Butler Park
 - f. Cinderella Production Dates – July 25-28 and July 30
- 9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
- 10. **ADJOURN**

On Monday, June 4, at 12:30 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 4th DAY OF JUNE 2012

Linda W. Dunlavy, City Recorder, CMC

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@cottonwoodheights.utah.gov