

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK MEETING
HELD TUESDAY, JULY 11, 2017 AT 6:00 P.M. IN THE COTTONWOOD HEIGHTS
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Peterson, Councilman Mike Shelton, Councilman Tee Tyler

Staff Present: City Manager John Park, Assistant City Manager Bryce Haderlie, City Attorney Shane Topham, City Recorder Paula Melgar, Police Chief Robby Russo, Assistant Fire Chief Mike Watson, Community and Economic Development Director Brian Berndt, Finance Director Dean Lundell, Public Works Director Matt Shipp, Public Relations Specialist Dan Metcalf

A complete Audio Recording of this meeting is available at:

<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-221/> (First part of the Work Session)

<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-223/> (Second & last part of the Work Session)

1. Introduction of Unified Fire Authority (UFA) Chief Dan Petersen

(00:00:10) Mayor Pro Temp, Scott Bracken introduced UFA's Chief Dan Petersen to the City, Mayor and City Council. (Mayor Cullimore had to briefly step outside to speak with the news media.)

2. Review of Business Meeting Agenda

(00:10:00) Mayor Cullimore and City Attorney, Mr. Shane Topham, briefly spoke of the firework ordinance being proposed during the business meeting and other action items.

Council jumped to Item 8.a.

At 6:51 p.m. the City Council Work Session was interrupted to start the Business Meeting.

At 9:00 p.m. the City Council resumed the Work Session.

<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-223/> (Second & last part of the Work Session)

The City Council proceeded to **Item 5.**

3. Public Relations Report

(00:44:10) Public Relations Specialist, Mr. Dan Metcalf, reported on media coverage and events of the city. Some of the reports shown included:

- Drug epidemic (Naloxone use to reverse drug overdoses) by ABC News
- Man pleads Not guilty to drug distribution – Channel 5 News
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- Help identifying suspects at Home Depot theft by KSL News
- Credit Card Fraud Investigation by Fox 13 News
- Fireworks Flames by KSL News
- Fire Watch by Channel 5 News
- CH Fireworks Ordinance by Channel 2 News

Mr. Metcalf updated the council on the newsletter.

4. Community and Economic Development

a. Development Activity Report for June

(01:07:02) Mr. Brian Berndt, Director of Community and Economic Development, reported on the recent activities of the Community and Economic Development Department.

b. 2826 East 7375 South Fence Complaint

(01:24:20) Mr. Brian Berndt, Director of Community and Economic Development, provided City Council with an update on a fence complaint regarding the property located at 2826 East 7375 South.

5. Butlerville Days Commission Report – Chair Kris Monty and Events Coordinator Ann Eatchel

(00:00:04) Butlerville Commission Chair Kris Monty and Events Coordinator Ann Eatchel provided the City Council with an update on the planned events for the Butlerville Days celebration.

6. Public Works Report

(01:39:45) Mr. Matt Shipp, Public Works Director, didn't have anything to add from his earlier presentation at the City Council Business Meeting.

a. Corridor Preservation Application

No report was given.

7. Public Safety Reports

a. Unified Fire Authority

(01:39:54) UFA Assistant Chief Mike Watson reported on events of the week.

b. Police Department

(01:40:36) Chief Robby Russo reported on noteworthy events of the week.

8. **City Manager/Assistant City Manager Report**

a. City Hall Report

(00:45:55) City Manager, Mr. John Park, provided the Council with a progress report on the remaining items to complete the punch list for City Hall.

b. Review of Staff Communications

This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.

9. **Mayor/City Council Reports**

a. Alpha Coffee Ribbon Cutting – Mayor Cullimore

(01:49:00) Mayor Cullimore reported on the Alpha Coffee Ribbon Cutting event of Friday, June 30th at 7260 South Racquet Club Drive.

b. Arts Council Meeting – Councilman Shelton

(01:50:06) Councilman Shelton reported on the recent Arts Council meeting.

c. South Salt Lake Valley Mosquito Abatement Meeting – Councilman Tyler

(01:57:13) Councilman Tyler will report on the recent South Salt Lake Valley Mosquito Abatement meeting.

(02:03:13) **Walk-On** by Mr. Bryce Haderly, Assistant City Manager, on an update on the Holladay Court Agreement negotiations.

10. **Calendar of Events**

(02:04:58) Councilmember Schedules for the next week / 2017 Calendar:

- a. **No City Council Meetings:** Oct 31, Dec 5 & 26
- b. July 21 and 22 - *Butlerville Days*
- c. July 21 *Movies In The Park* at Butler Park - *Finding Dory* (PG)
- d. July 27 at 5 p.m. – City Summer Party at Mountview Pavillion
- e. July 27-29, July 31, August 4-5 - CH Arts Council Presents 'Annie'.
- f. Aug. 14 – Noon - Luncheon w/ Principals and *Teachers of the Year*
- g. August 15 - Primary Election Day
- h. August 24 - 5:30 pm - *Social Media - FREE Boot Camp Workshop*
- i. August 29 - Board of Canvass Meeting
- j. August 29 - *YCC Dinner with Mayor*
- k. August 30 – Police Banquet

- l. Sept. 14 - 5:30 pm - *Business Licensing - FREE Boot Camp Workshop*
- m. September 16 - 10 am – 2pm - *Bark in the Park* at Mountview Park
- n. October 5 - 11:30 am to 1:00 pm - *CH Business Awards Luncheon*
- o. October 31 - 3:00 pm to 5:00 pm - *CHBA Trunk or Treat*
- p. November 7 - Election Day
- q. November 16 - 5:30 pm to 7:30 pm - *FREE Boot Camp Workshop*
- r. December 5 - *City Employees Christmas Party*
- s. December 15 - Noon to 2:00 pm - *Sub For Santa Open House*

11. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

(02:13:02) Councilman Tee Tyler moved to Closed Meeting. Councilman Mike Peterson seconded the motion. The motion passed unanimously. The Work Session was closed at 11:16 p.m.

Councilman Tee Tyler moved to close the Closed Meeting, resume the Work Session and adjourn the Work Session. The motion was seconded by Councilman Mike Peterson. The motion passed unanimously.

The City Council Work Session adjourned at 11:52 p.m.

12. **ADJOURN**