



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, January 24, 2012**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
  - 2.0 CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day before the meeting)*
  - 3.0 REPORTS/PRESENTATIONS/PROCLAMATIONS**
    - 3.1 Standing Monthly Reports**
      - 1. Monthly Financial Report – Finance Director Steve Fawcett**  
*The finance department will provide a report of the city budget as of December 31, 2011)*
      - 2. Unified Fire Report – Assistant Chief Mike Watson**  
*(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights stations during the month of November as well as other informational items from the Unified Fire Authority)*
  - 4.0 CONSENT CALENDAR**  
Approval of November 1, November 29, December 20 and January 10 Minutes
  - 5.0 ADJOURN BUSINESS MEETING AND RECONVENE  
WORK SESSION IN ROOM 250**

### PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

*On Monday, January 23, 2012, at 3:30 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.cottonwoodheights.utah.gov](http://www.cottonwoodheights.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

*DATED THIS 23<sup>RD</sup> DAY OF JANUARY 2012*

*Linda W. Dunlavy, City Recorder, CMC*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.*

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ldunlavy@cottonwoodheights.utah.gov](mailto:ldunlavy@cottonwoodheights.utah.gov)*



## **NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA**

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at 6:00 p.m. on Tuesday, **January 24, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

1. **Legislative Update – Brian Allen (30:00)**  
*(Brian Allen, Cottonwood Heights State Lobbyist,, will review the upcoming legislative session and issues important to Cottonwood Heights)*
2. **Review Business Meeting Agenda (10:00)**
3. **Public Relations Specialist Report (20:00)**
  - a. Media Coverage  
*(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)*
  - b. Valley Journal  
*(A review of the upcoming articles for future editions)*
  - c. Website Analytics  
*(Staff will review the analytics for the month of December)*
4. **Public Works Report (10:00)**
  - a. Dawn Drive Piping Project  
*(Salt Lake City Department of Public Utilities is currently piping a portion of the canal near Dawn Drive. Staff will update the Council on the progress of this project)*
  - b. Mapping of City Storm Drain System  
*(Staff will update the Council on the progress of locating and mapping the city storm drain system)*
5. **Planning Department Report (40:00)**
  - a. Mountview Park  
*(Staff will discuss placing a fence or barrier along Fort Union Boulevard)*
  - b. Planning Commission Report  
*(Staff will review the Planning Commission meeting held January 18<sup>th</sup> that featured the public hearing on the proposed Cottonwood Partners development of the vacant property being acquired from Regence Blue Cross. Staff will also preview upcoming Planning Commission Meeting agenda items)*
  - c. Canyon Centre CDA  
*(Staff and the City Attorney will review with the Council the next steps in finalizing the Canyon Centre CDA now that all taxing entity participants have been identified and acted to approve their participation)*
6. **Public Safety Reports (15:00)**
  - a. Unified Fire Authority  
*(Report from Assistant Chief Mike Watson on events of the week)*
  - b. Police Department  
*(Report from Chief Russo on noteworthy events of the week)*

1. New Officer and Detective Hires
2. Department Transfers
7. **City Manager's Report (20:00)**
  - a. Meeting with Utah Department of Transportation  
*(City Manager Liane Stillman will update the Council on the potential to stage public works functions on the UDOT property on 3000 East)*
8. **Mayor/City Council Reports (60:00)**
  - a. Meeting with UDOT – Mayor Cullimore  
*(Mayor Cullimore will report on a meeting with Carlos Braceras, UDOT Deputy Director, regarding concerns over UDOT's administration of the federal grant for the Big Cottonwood Canyon Trail)*
  - b. Cottonwood Heights Parks and Recreation Special Service District Meeting – Councilman Bracken  
*(Councilman Bracken will report on the monthly coordination meeting with the Rec Center)*
  - c. Salt Lake County Sanitation District Meeting – Councilman Bracken  
*(Councilman Bracken will report on the Board meeting held January 23)*
  - d. VECC Meeting – Councilman Shelton  
*(Councilman Shelton will report on the VECC meeting held January 19)*
  - e. Jordan River Commission – Councilman Tyler  
*(Councilman Tyler will report on the meeting held January 18)*
9. **Calendar of Events (10:00)**
  - a. Local Officials Day of the Legislature – January 25
  - b. City Council Retreat – January 28
  - c. No City Council Meeting – January 31
  - d. Utah League of Cities and Towns Midyear Convention in St. George – April 11-13
10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
11. **ADJOURN**

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DATED THIS 23rd DAY OF JANUARY 2012

Linda W. Dunlavy, City Recorder, CMC

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