



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, April 10, 2018**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE**
  - 2.0 **ACKNOWLEDGEMENTS**
    - 2.1 **Introduction of Officer Jamie Croft by Police Chief Robby Russo**  
*(Chief Russo will introduce the newest member of the Cottonwood Heights Police Department, Officer Jamie Croft.)*
  - 3.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
  - 4.0 **STANDING MONTHLY REPORTS**
    - 4.1 **Police Report – Police Support Supervisor Candie Terry**  
*(Review of the Police Department statistics for the month of March.)*
    - 4.2 **Public Works Report – Public Works Director Matt Shipp**  
*(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)*
  - 5.0 **ACTION ITEMS**
    - 5.1 Consideration of **Ordinance 293** Approving Amendments to Chapter 19.76 (Supplementary and Qualifying Rules and Regulations) of the Cottonwood Heights Code of Ordinances.  
*(By this ordinance the council will approve various text amendments to Chapter 19.76, Supplementary and Qualifying Rules and Regulations, of the city's code of ordinances, as recommended by the planning commission.)*
    - 5.2 Consideration of **Resolution 2018-16** Approving Appointments to the Planning Commission.  
*(By this resolution the council will approve the re-appointments of Jesse Allen [At Large] and Allen Orr [At Large], and the appointment of Douglas Rhodes (District 3), to the city's planning commission.)*
    - 5.3 Consideration of **Resolution 2018-19** Approving the Appointment of Van Tran as the City's Finance Director.  
*(By this resolution the council will approve the city manager's appointment of Ms. Van Tran as the city's finance director.)*

- 5.4. Consideration of **Resolution 2018-20** Approving Entry into an Amendment to the Interlocal Agreement with the Cottonwood Heights Community Development and Renewal Agency for the Canyon Centre Community Development Project Area.

*(By this resolution the council will approve the city's entry into an amendment to the interlocal agreement with the city's CDRA for the Canyon Centre Community Development Project Area. The principal purposes of the amendment are to change the "base year" for computing tax increment to 2016, and to change the "trigger year" when tax increment will commence accruing to 2017-2021 as selected by the city's CDRA. Similar changes have been approved by Salt Lake County and will be proposed to the other taxing entities participating in the current plan for the project area.)*

6.0 **CONSENT CALENDAR**

- 6.1 Approval of the City Council Work Session Minutes of March 20, 2018.

7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **5:00 p.m. on Tuesday, April 10, 2018**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

### WORK SESSION

- 5:00 pm
1. **Review of Business Meeting Agenda**  
*(Mayor Peterson will review the upcoming Business meeting agenda with the City Council.)*
  2. **Canyon Centre CDRA Project** – Mr. Jason Burningham and City Attorney Shane Topham  
*(Mr. Burningham will provide the City Council with a report on the Canyon Centre project and City Attorney Shane Topham will lead a discussion on all the actions and agreements required for the Canyon Centre project.)*
  3. **Public Relations Report - Dan Metcalf**  
*(Public Relations Specialist Dan Metcalf will provide Cottonwood Heights media reports with Staff follow-up, where needed.)*
  4. **City Council and Staff Reports**  
*(Each week City Council and staff provide informational reports from attended meetings and each department to allow for a method of keeping up on the day-to-day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)*
- ± 8:00 p.m.
5. **Citizen Comments from City Council Business Meeting**  
*(Assistant City manager, Bryce Haderlie, will lead a discussion with the City Council on the preceding business meeting and how citizen comments will be addressed.)*
  6. **Review of Calendars and Upcoming Events**  
Councilmember Schedules for the next week - 2018 Calendar:
    - a. April 12 - 11:30 a.m.-1:00 p.m. - CHBA Spring Luncheon
    - b. April 14 – CH Shakeout
    - c. April 17 – 7 p.m. - One Voice, Rocky Mountain Strings Concert – Cottonwood Heights Theater @ Butler Middle School - Free admission
    - d. April 19 – 6 p.m. - CHBA Community Health Series: “Remove Waste from Your Waist”
    - e. April 25-27 – ULCT Mid-Year Conference
    - f. April 26 – 5:30 p.m. - Open Space Open House @ City Hall

- g. May 8 & 10 - 4 p.m.-10 p.m. - “Big the Musical” auditions @ City Hall
- h. May 17 – 8:30 a.m. - Business Boot Camp “Build a Website Day” - \$20 admission, lunch included
- i. May 18-19 – 7:30 p.m. – LINK Dance Festival at Cottonwood Heights Theater (Butler Middle School)
- j. June 11 - 5:30 p.m.-7:30 p.m. - Zombie Ride

7. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

8. **ADJOURN**



## COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Notice is hereby given that the **Community Development and Renewal Agency** of Cottonwood Heights will hold a **Business Meeting** beginning at **6:00 p.m.** on **Tuesday, April 10, 2018**, at Cottonwood Heights City Council Chambers located at 2277 East Bengal Blvd. Cottonwood Heights, Utah.

- 6:00 p.m.    1.0    **WELCOME**
- 2.0    **ACTION ITEMS**
- 2.1    Consideration of **Resolution 2018-01** Electing Officers and Approving Appointments of Staff of the Cottonwood Heights Community Development and Renewal Agency  
*(By this resolution the board will elect a chair, vice-chair and chief executive officer of the agency, and approve the chief executive officer's appointment of a secretary, assistant secretary and treasurer of the agency, as provided by the agency's governing bylaws.)*
- 2.2    Consideration of **Resolution 2018-02** Approving Entry into a Development Agreement, a Public Parking Easement Agreement and Related Documents with Canyon Centre Capital, LLC, et al., for the Canyon Centre Community Development Project Area.  
*(By this resolution the board will approve the agency's entry into various documents in connection with the Canyon Centre community development project area, including a Development Agreement and a Public Parking Easement Agreement.)*
- 2.3    Consideration of **Resolution 2018-03** Approving Entry into Amendment No. 1 to the Interlocal Cooperation Agreement with Salt Lake County for the Canyon Centre Community Development Project Area.  
*(By this resolution the board will approve the agency's entry into an amendment to the interlocal agreement with Salt Lake County for the Canyon Centre community development project area. The principal purposes of the amendment are to change the "base year" for computing tax increment to 2016, and to change the "trigger year" when tax increment will commence accruing to 2017-2021 as selected by the city's CDRA. This amendment already has been approved by Salt Lake County.)*
- 2.4    Consideration of **Resolution 2018-04** Approving Entry into an Interlocal Cooperation Agreement with Salt Lake County for Transfer of \$6.0 Million of County Transportation Funds for Use in the Canyon Centre Community Development Project Area.  
*(By this resolution the board will approve the agency's entry into an interlocal cooperation agreement with Salt Lake County whereunder the county will provide \$6.0 Million in transportation funds for use in purchasing public parking and other public rights in the Canyon Centre community development project area. This agreement already has been approved by Salt Lake County.)*

2.5 Consideration of **Resolution 2018-05** Approving Entry into Amended Interlocal Agreements with Canyons School District, the city of Cottonwood Heights, the South Salt Lake Valley Mosquito Abatement District, the Cottonwood Heights Parks and Recreation Service Area, and the Central Valley Water Conservancy District for the Canyon Centre Community Development Project Area.

*(By this resolution, the board will approve the agency's entry into amendments to the existing interlocal cooperation agreement between the agency and various taxing entities participating in the Canyon Centre Community Development Project Area, similar to the amendment to the interlocal cooperation agreement with Salt Lake County contemplated by Resolution 2018-03 described above.)*

2.6 Approval of April 10, 2018 Minutes

*(The agency's board will approve the minutes of their April 10, 2018 meeting through the following process. The recorder will prepare the minutes and email them to each member. The members will have five days to review the minutes and provide any changes to the recorder. If, after five days there are no changes, the minutes will stand approved. If there are changes within those five days, then the process will be followed again until the changes are made and the members are in agreement, at which time the minutes shall be deemed approved by the board.)*

### 3.0 **ADJOURN CDRA MEETING**

*On Monday, April 9, 2018 at 12:40 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmmn.utah.gov>*

*DATED THIS 9<sup>th</sup> day of April, 2018*

*Paula Melgar, City Recorder*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*