



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, July 31, 2012**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/ACKNOWLEDGEMENTS**
 - 2.0 **FLAG CEREMONY – Cub Pack 3508**
 - 3.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day before the meeting)
 - 4.0 **REPORTS/PRESENTATIONS/RECOGNITIONS**
Standing Monthly Reports
 1. Monthly Financial Report – Finance Director Steve Fawcett
(The finance department will provide a report of the city budget as of June 30, 2012)
 2. Unified Fire Report – Assistant Chief Mike Watson
(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights stations during the month of June as well as other informational items from the Unified Fire Authority)
 - 5.0 **ACTION ITEMS**
 - 5.1 Consideration of **Resolution No. 2012-38** Approving a Contract with JRCA Architects for Space Analysis and Long Range Department Needs
(This analysis will be utilized as the City considers possible solutions to long-term office needs)
 - 5.2 Consideration of **Ordinance No. 193** Amending Chapter 14.32 “Sidewalk Use and Maintenance”
(This ordinance will limit city participation in citizen initiated sidewalk repairs to \$1000 or 50%, whichever is less, in order to extend the available funding to more projects each year)
 - 5.3 Consideration of **Resolution No. 2012-39** Consenting to Reappointments to the Planning Commission
(Lindsey Holt and Perry Bolyard will be reappointed to the Planning Commission)
 - 5.4 Consideration of **Resolution No. 2012-40** Consenting to Reappointments to the Architectural Review Commission
(Robyn Taylor and Neils Valentiner will be reappointed to the Architectural Review Commission)
 - 6.0 **CONSENT CALENDAR**
 - 6.1 Approval of July 3 and July 10, 2012 City Council Minutes
 - 7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, July 30, 2012, at 3:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at <http://pmm.utah.gov>

DATED THIS 30TH DAY OF JULY 2012

Linda W. Dunlavy, City Recorder, CMC

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, July 31, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review Business Meeting Agenda (10:00)**
 2. **Big Cottonwood Canyon Marathon – Lane Brooks (10:00)**
(The Council will be provided an update on plans for a Marathon and half Marathon race down Big Cottonwood Canyon on September 22, 2012)
 3. **Public Financing Options – Alan Westenskow, Zions Bank (40:00)**
(Zions Bank Public Finance will provide the Council with information regarding effective methods of bonding and financing city projects, including a potential future city hall.)
 4. **Public Relations Report (15:00)**
 - a. **Media Coverage**
(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)
 - b. **Valley Journal**
(A review of the upcoming articles for future editions)
 5. **Public Works Report (30:00)**
 - a. **3000 East Property**
(The City owns property on 3000 East that will be used to store city-owned equipment. Staff is seeking input on running power to the property and also installing a security light)
 - b. **Public Works Contract Options**
 1. **Terracare Contract**
(Terracare is a private company that is proposing to provide public works services for the City. Staff, the Mayor and Liane Stillman will all report on the meeting held on July 31st with Terracare)
 2. **Renewal of Contract with SL County for FY13**
(Staff will review the proposed contract renewal terms with Salt Lake County for public works services for the fiscal year ending June 30, 2013)
 - c. **Traffic Calming on 6675 South**
(The City Engineer will present an exhibit showing four additional speed humps along 6675 South)
 - d. **Removal of Fireworks Signs**
(Staff will discuss the plans for removing and storing the “no Fireworks signs posted around the city)
 6. **Planning Department Report (30:00)**
 - a. **Annexation Discussion**
(Staff will report on the possible annexation of the Granite Oaks area on the South end of the city)
 - b. **Land Use Meetings**
 1. **July 18 Planning Commission Meeting**
(Staff will report on the Planning Commission meeting held July 18th)
 2. **August 9 Board of Adjustment Meeting**
(Staff will discuss the upcoming BOA meeting regarding the appeal of the Cottonwood Corp proposal)
 - c. **Mountview Park**
(Staff will provide report on remaining punch list items with contractor to finalize the Park contract)

7. **Public Safety Reports (30:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week)
 - b. Police Department
(Report from Chief Russo on noteworthy events of the week)
 1. Surplus of City Vehicles
(Chief Russo will review the process being followed on the surplus of two city vehicles)
8. **City Manager Report (20:00)**
 - a. Discussion of Office Space
(The City is considering options for a permanent city hall location)
 - b. Emergency Planning Updates
(The City Manager will report on the HAM operators meeting; emergency planning website; and application for new grant)
 - c. Review of Meetings and Priorities for the Fall of 2012
(Vacations, scheduling and priorities will be calendared)
9. **Mayor/City Council Reports (30:00)**
 - a. Butlerville Days
(Council will discuss their impressions of Butlerville Days 2012 and ideas for next year)
 - b. City Play - Cinderella
(The Council will receive a report on the success of the Art Council play for 2012)
 - c. Utah League of Cities and Towns Convention
(The Council will discuss the September ULCT annual conference and plans for attendance)
 - d. Business Licensing for Youth Activities – Councilman Bracken
(Councilman Bracken has received requests from some parents in his area to allow licensing for “summer businesses” by youth. Council will discuss this request)
 - e. Canyons School District Meeting – Councilman Peterson
(The school district held a meeting which included discussion on electrical power to Butler Park for community activities)
10. **Calendar of Events (10:00)**
 - a. Movies in the Park – August 10 @ Mountview Park
 - b. Movies in the Park – August 17 @ Mill Hollow Park
 - c. Utah League of Cities and Towns Annual Conference – September 12-14 at the Sheraton Hotel
11. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
12. **ADJOURN**

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