



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, March 28, 2017**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 3.0 **PUBLIC COMMENT**
 - 3.1 **2016-2017 Budget Amendment**
(The Council invites public input on the proposed Budget Amendment for the 2016-2017 Fiscal Year.)
 - 4.0 **STANDING MONTHLY REPORTS**
 - 4.1 **Utah Department of Transportation - Ms. Lisa Wilson**
(Ms. Wilson, Assistant Region II director for UDOT, will report on UDOT projects on the Wasatch Front; focusing on the Cottonwood Heights area.)
 - 4.2 **Monthly Financial Report – Finance Director, Mr. Dean Lundell**
(Finance Director, Mr. Dean Lundell, will provide a report of the city finances for February 2017)
 - 4.3 **Unified Fire Report – Assistant Chief Mike Watson**
(Report by Assistant Chief Watson on medical and fire calls responded to by Cottonwood Heights' stations during the month of February 2017; as well as other informational items from the UFA.)
 - 5.0 **ACTION ITEMS**
 - 5.1 **Consideration of Ordinance 267 Adopting an Amended Budget for the Period of 1 July 2016 through 30 June 2017**
(To better assure the accuracy of the city's annual budget, the city council reviews and amends the city's budget each calendar quarter of each fiscal year. By this ordinance, the council will adopt an amended budget for the current fiscal year).
 - 5.2 **Consideration of Ordinance 268 Approving the Fort Union Area Master Plan Element of the City's General Plan**
(The Fort Union Area Master Plan element of the city's general plan is intended to provide guidance for future site development and redevelopment projects, street improvements, and implementation strategies for the Fort Union corridor from Union Park Drive to the mouth of Big Cottonwood Canyon, including portions of the intersections going north and south at Union Park Drive, 13th East, Highland Drive and 2300 East. By this ordinance, the city council will adopt the Fort Union Area Master Plan as recommended by the city's planning commission.)

5.3 Consideration of **Resolution 2017-20** Approving Entry into an Agreement with Brooksee, LLC for Reimbursement and Indemnification Concerning the 2017 Big Cottonwood Marathon and Half

(This proposed resolution will approve a reimbursement agreement whereunder the event's promoter will reimburse the city for costs incurred by the city in connection with the event, including pursuant to an interlocal agreement under which Canyons School District will provide busses to transport those participating in the races to the starting points in Big Cottonwood Canyon, in order to reduce or eliminate traffic congestion in the canyon before the race.)

5.4 Consideration of **Resolution 2017-21** Approving and Ratifying a Fireworks Display Contract and Purchase Order with Lantis Productions, Inc. for 2017 Butlerville Days

(This proposed resolution approves a contract with Lantis Productions for the 2017 Butlerville Day fireworks display.)

5.5 Consideration of **Resolution 2017-22** Approving an "Event Proposal" Contract with Custom Events, Inc. for 2017 Butlerville Days

(This proposed resolution will approve a contract for the inflatable rides at this year's Butlerville Days celebration.)

5.6 Consideration of **Resolution 2017-23** Approving an Agreement with Creative Concepts & Display LLC for Design and Construction of a Parade Float

(This proposed resolution will approve the city's entry into a contract with Creative Concepts for design and construction of a parade float.)

5.7 Consideration of Resolution **2017-24** Approving an Agreement with Utah Pony Party and Rides for Pony Rides and a Petting Zoo for 2017 Butlerville Days

(This proposed resolution will approve a contract for the provision of pony rides and a petting zoo for this year's Butlerville Days celebration.)

5.8 Consideration of Resolution **2017-25** Authorizing the Purchase of Supplemental Public Works Equipment

(This proposed resolution will authorize the city to purchase a vibratory roller for approximately \$30,000 and a crack sealer for approximately \$37,000.)

6.0 **CONSENT CALENDAR**

6.1 Approval of minutes for the Business Meeting of February 28, 2017 and the Legislative Breakfast Meeting of January 20, 2017.

7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, March 27, 2017, at 2:30 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 27th DAY OF MARCH, 2017

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, March 28, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review of Business Meeting Agenda (5:00)**
 2. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)
 3. **Planning and Economic Development Report (10:00)**
 - a. **Business Boot Camp: Why Startup Companies Fail**
(Staff will provide with a report on the recent Business Boot Camp workshop.)
 - b. **Fort Union Master Plan**
(In anticipation of the Ordinance being considered in the Business Meeting scheduled for 7:00 p.m., Staff will field questions and do a final review of the proposed Fort Union Master Plan.)
 4. **Public Works Report (15:00)**
(Matt Shipp, Public Works Director, will report on public works projects from this past week including progress on the new public works site on 3000 East.)
 5. **Public Safety Reports (20:00)**
 - a. **Unified Fire Authority**
(Report from UFA Assistant Chief Mike Watson on events of the week.)
 - b. **Police Department**
(Report from Assistant Chief Paul Brenneman on noteworthy events of the week.)
 6. **City Manager/Assistant City Manager Report (20:00)**
 - a. **City Hall Report**
(City Manager, John Park, will provide the Council with a progress report on the remaining items to complete the punch list for City Hall.)
 - b. **Holladay Court Services Agreement**
(City Manager, John Park, will discuss the agreement for court services with Holladay City.)
 - c. **Review of Staff Communications**
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)
 7. **Mayor/City Council Reports (15:00)**
 - a. **Conference of Mayors – Mayor Cullimore**
(Mayor Cullimore will discuss agenda items from the Council of Governments monthly meeting.)
 - b. **Wasatch Front Regional Council – Mayor Cullimore**
(Mayor Cullimore will report on the recent Wasatch Front Regional Council meeting.)

c. Wasatch Front Waste and Recycling District Board Meeting –
Councilman Bracken

(Councilman Bracken will report on the recent Wasatch Front Waste and Recycling District Board meeting)

d. Salt Lake County Parks and Recreation Advisory Board – Councilman
Peterson

(Councilman Peterson will report on the Salt Lake County Parks and Recreation Advisory Board meeting)

8. **Calendar of Events**

Councilmember Schedules for the next week / 2017 Calendar:

a. April 5 - Noon till 1:00 p.m. - New Business Luncheon

b. April 5-7 - ULCT Meetings in St. George

c. April 14 - 7pm to 9pm - Easter Egg Teen Night at Rec Center

d. April 15 - 10 a.m. till Noon – Easter Egg Hunt at Butler Park

e. April 20 - 5:30 p.m. till 7:00 p.m. - Business Boot Camp: *Photography for Business*

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**