

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, OCTOBER 24, 2017 AT 6:03 P.M. IN THE COTTONWOOD
HEIGHTS CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST
BENGAL BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Shelton, Councilman Tee Tyler, Councilman Mike Peterson

Staff Present: City Manager John Park, City Attorney Shane Topham, City Recorder Paula Melgar, Finance Director Dean Lundell, Assistant Fire Chief Mike Watson, Police Assistant Chief Paul Brenneman, Community Development Director Brian Berndt, Senior Planner Michael Johnson, Finance Director Dean Lundell, Public Works Director Matt Shipp, Public Relations Dan Metcalf

Excused: Police Chief Robby Russo, Assistant City Manager Bryce Haderlie,

1. Salt Lake County Dog Park Open House

Salt Lake County Parks and Recreation will be hosting a series of Open Houses to discuss their plan to build dog parks in the County. The Open House for the Cottonwood Heights area was held at City Hall at 5:30 p.m. Several Councilmembers were also in attendance.

Mayor Cullimore called the meeting order and welcomed everyone.

2. Public Relations Report

Public Relations Specialist, Dan Metcalf, reported on media coverage and city events.

3. Review of Business Meeting Agenda

Mayor Cullimore will review the upcoming Business meeting agenda with the City Council.

4. Community and Economic Development

a. Salt Lake County Wasatch Canyons General Plan Visioning meeting

Community Development Director Brian Berndt and Senior Planner Michael Johnson, reported on the recent Salt Lake County Wasatch Canyons General Plan Visioning meeting held on October 18th.

b. Planning Commission Meeting of October 18, 2017.

Community Development Director Brian Berndt and Senior Planner Michael Johnson, reported on the recent Planning Commission meeting of October 18th, 2017.

c. Salt Lake County Dog Park Open House of October 24, 2017

Community Development Director Brian Berndt and Senior Planner Michael Johnson, reported on the recent Salt Lake County Dog Park Open House of October 24, 2017.

Walk-on: Community Development Director Brian Berndt ADU Public Hearing

Walk-on: Community Development Director Brian Berndt Trunk or Treat and Donation

Walk-on: Community Development Director Brian Berndt Collaboration Meeting

At 6:59 p.m. the City Council took a break to start the City Council Business Meeting at 7:00 p.m.

The Work Session resumed at 9:02 p.m.

5. **Public Works Report**

a. Public Works Projects

Public Works Director Matt Shipp reported on public works projects from this past week.

b. Schematic plan and budgeting scenario for the East Jordan canal trail - Brad Gilson, City Engineer

Mr. Brad Gilson, City Engineer, reported on the schematic plan and budgeting scenario for the East Jordan canal trail.

c. Big Cottonwood Canyon Trail Realignment Project

Mr. Brad Gilson, City Engineer, provided council with an update on the Big Cottonwood Canyon trail realignment project.

d. Traffic Calming Report

Mr. Brad Gilson, City Engineer, reported on the traffic calming at 2200 East and Lonsdale Drive.

6. **Public Safety Reports**

a. Unified Fire Authority

UFA Assistant Fire Chief Mike Watson reported on events of the week.

a. Police Department

Police Assistant Chief Paul Brenneman reported on noteworthy events of the week.

6. **City Manager/Assistant City Manager Report**

a. Review of Staff Communications

This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.

7. **Mayor/City Council Reports**

a. Valley Emergency Communications Center (VECC) Trustee's Meeting – Councilman Mike Shelton

Councilman Mike Shelton reported on the proceedings of the VECC Board of Trustee's recent meeting.

b. Wasatch Front Waste and Recycling District Board Meeting – Councilman Bracken

Councilman Bracken reported on the recent Wasatch Front Waste and Recycling District Board meeting.

8. **Calendar of Events**

Councilmember Schedules for the next week / 2017 Calendar:

- a. **No City Council Meetings: Oct 31, Dec 5 & 26**
- b. October 27 – Monster Mash – 5 pm to 7 pm – Recreation Center
- c. October 31 – 3:00 pm to 5:00 pm – CHBA Trunk or Treat
- d. November 1st through the 30th – Cottonwood Heights Business Association Donation Drive for The Road Home at Midvale Center
- e. November 7 – General Election Day
- f. Nov. 8 – 6:30 p.m. – Meeting on ADUs - City Council Chambers.
- g. November 9 – 5:30 pm to 7:30 pm – FREE Boot Camp Workshop
- h. November 16 – 5:30 pm – Wasatch Boulevard Planning Open house
- i. November 23 – 7 a.m. – Thanksgiving 5K at the Recreation Center

- j. November 27 – 5 to 7 p.m. – “Light the Night” Tree-Lighting Ceremony and Gift Boutique at City Hall
- k. December 5 – City Employees Christmas Party
- l. December 15 – Noon to 2:00 pm – Cottonwood Heights Business Association Sub For Santa Open House
- m. December 16 – 7 p.m. – “A Country Christmas” Holiday Concert, featuring Joshua Creek at Butler Middle School
- n. January 2, 2018 – Newly Elected Officials Swearing-in Ceremony
- o. January 4, 2018 – 4:00 – 8:00 p.m. Open House for Mayor Kelvyn Cullimore and Councilman Tee Tyler who are leaving office.
- p. January 24, 2018 – Local Officials Day at the Utah State Legislature
- q. January 27, 2018 – Volunteer Appreciation Dinner

8. Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual

Councilman Shelton stated that a closed meeting was needed.

At 10:33 p.m. Councilman Tee Tyler made a motion to move to a closed meeting to discuss property acquisition and a personnel matter. Councilman Mike Peterson seconded the motion. The Motion passed unanimously.

9. ADJOURN

At 11:11 pm Councilman Tee Tyler moved to close the closed meeting, resume the work session and adjourn. Councilman Mike Peterson seconded the motion. The motion passed unanimously.

The City Council Work Session adjourned at 11:11 p.m.