



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Business Meeting** beginning at **7:00 p.m. on Tuesday, February 28, 2017**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 3.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 3.1 Recognition of Ms. Sylvia Orton, Ms. Robyn Taylor-Granda and Mr. Stephen K. Harman for their 10 years of volunteer service to Cottonwood Heights
(Ms. Orton, Ms. Taylor-Granda and Mr. Harman will be recognized for their 10 years of volunteer service to Cottonwood Heights.)
 - 3.2 Introduction of new Cottonwood Heights Police Officer Sioape Lautaha
(Chief Russo will introduce to the City Council the newest member of his staff, Officer Lautaha.)
 - 3.3 Proclamation declaring March 4, 2017 as “Lacrosse Play Day” in Cottonwood Heights
(The Council will recognize the Girl’s and Boy’s lacrosse organizations for their contribution to health and social activity among the youth in Cottonwood Heights, and declare March 4, 2017 as “Lacrosse Play Day”)
 - 4.0 **PUBLIC COMMENT**
 - 4.1 **Amending Chapter 19.82, Signs, of the Cottonwood Heights Code**
(The Council invites public input on the revised Sign Ordinance, Chapter 19.82 of the Cottonwood Heights Code.)
 - 5.0 **STANDING MONTHLY REPORTS**
 - 5.1 Monthly Financial Report – Finance Director, Mr. Dean Lundell
(Finance Director, Mr. Dean Lundell, will provide a report of the city finances for January 2017)
 - 5.2 Unified Fire Report – Assistant Chief Mike Watson
(Report by Assistant Chief Watson on medical and fire calls responded to by Cottonwood Heights’ stations during the month of January 2017; as well as other informational items from the UFA.)
 - 6.0 **ACTION ITEMS**
 - 6.1 Consideration of **Ordinance 266** Amending Chapter 19.82, Signs, of the Cottonwood Heights Code.
(By this ordinance, the city council will approve amendments to Chapter 19.82, Signs, of the city's code of ordinances as recommended by the city's planning commission.)

6.2 Consideration of **Resolution 2017-09** Amending Listing of Designated Public Works Equipment.

(Pursuant to its Resolution 2016-76 dated 13 September 2016, the city council approved the city's lease-purchase of a listing of public works equipment, including a "pot-hole patch" apparatus. By this resolution, the city council will approve the purchase of a vibratory roller for asphalt repair and soil compaction work rather than the previously-authorized pot-hole patch.)

6.3 Consideration of **Resolution 2017-10** Authorizing Disposal of Unclaimed Property and/or Property No Longer Needed as Evidence.

(From time to time, the city disposes of items of unclaimed property and property no longer needed as evidence as authorized by Utah law. This resolution will approve such disposition for certain items of property in the city's possession.)

6.4 Consideration of **Resolution 2017-11** Consenting to a Reappointment to the Historic Committee.

(This resolution will approve the reappointment of Max Evans to the city's historic committee as proposed by the city manager.)

6.5 Consideration of **Resolution 2017-12** Approving Interlocal Agreement with Salt Lake County for Municipal Election Services.

(This resolution will approve the city's entry into an interlocal agreement with Salt Lake County whereunder the elections division of the Salt Lake County clerk's office will provide election services for the city's 2017 municipal elections.)

6.6 Consideration of **Resolution 2017-13** Approving Consulting Agreement with GSBS Richman Consulting for Evaluation and Update of Housing Element and Affordable Housing Plan.

(By this resolution, the city council will approve the city's entry into a consulting agreement whereunder GSBS Richman Consulting will review, analyze and propose updates to the housing element of the city's general plan and the city's affordable housing plan in compliance with the city's responsibility to periodically update such documents.)

6.7 Consideration of **Resolution No. 2017-14** Approving and Ratifying a Bid and Awarding a Construction Contract to DRD Paving, LLC for Construction of Public Works Yard Access Road, Etc.

(After a competitive bidding process, DRD Paving, LLC is recommended for the construction of the access road and related improvements for the city's new public works facility at about 6500 South 3000 East).

7.0 **CONSENT CALENDAR**

7.1 Approval of minutes for the Work Sessions of December 13th and 20th, 2016.

8.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, February 27, 2017, at 5:45 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 27th DAY OF FEBRUARY, 2017

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, February 28, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Legislative Update (30:00)**
(Mr. Brian Allen, the City's Lobbyist, and his assistant, Chantel Nate, will provide the Council with a legislative update.)
 - a. **Utah League of Cities and Towns Legislative Policy Committee Meeting – Councilman Tyler**
(Councilman Tyler will report on the recent ULCT Legislative Policy Committee Meeting. This subcommittee reviews legislative issues which affect municipalities.)
- 6:30 p.m.**
2. **Canyons School District (20:00)**
(Monthly Presentation by Ms. Amber Shill Canyons School District Board Member from Cottonwood Heights.)
 3. **Review of Business Meeting Agenda (5:00)**
 4. **Planning and Economic Development Report (10:00)**
 - a. **Architectural Review Commission meeting**
(Staff will report on the recent Architectural Review Commission meeting held 2-22-2017.)
 5. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)
 6. **Public Works Report (20:00)**
 - a. **Snow Removal Plans and Performance; Road Conditions**
(Public Works Director, Matt Shipp, will provide the Council with a review of the city's performance in snow removal this past week and any plans for changes in the future as well as a discussion about road conditions and the strategy for repairing potholes.)
 - b. **Public Works Facilities and Development Plans**
(Public Works Director, Matt Shipp, will provide the Council with a report on the status of construction of the salt shed as well as other development plans for the site on 3000 East.)
 7. **Public Safety Reports (20:00)**
 - a. **Unified Fire Authority**
(Report from UFA Assistant Chief Mike Watson on events of the week.)
 1. **Report on the UFA Board Meeting – Mayor Cullimore/Assistant Chief Watson**
(Mayor Cullimore and Assistant Chief Watson will provide an overview of the Unified Fire Authority Board meeting.)
 - b. **Police Department**
(Report from Chief Robby Russo on noteworthy events of the week.)

8. **City Manager/Assistant City Manager Report (20:00)**
 - a. City Hall Report
(City Manager, John Park, will provide the Council with a progress report on the remaining items to complete the punch list for City Hall.)
 - b. Review of Staff Communications
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)

9. **Mayor/City Council Reports (20:00)**
 - a. Wasatch Front Regional Council (WFRC) Transportation Coordinating Committee (Trans Com) Meeting – Mayor Cullimore
(Mayor Cullimore will report on the recent WFRC Trans Com meeting. Trans Com serves as the policy advisory body to the Regional Council on short range transportation planning and programming.)
 - b. Council of Mayors – John Park
(City Manager John Park will discuss agenda items from the Council of Mayors meeting.)
 - c. Wasatch Front Waste and Recycling District Board Meeting – Councilman Bracken
(Councilman Bracken will report on the recent Wasatch Front Waste and Recycling District Board meeting)
 - d. CH2 Meeting – Councilman Bracken
(Councilman Bracken will report on the recent CH2 meeting which is the coordination meeting between the city and the Cottonwood Heights Recreation Center.)
 - f. Historic Committee Meeting – Councilman Peterson
(Councilman Peterson will report on the recent Historic Committee meeting.)

10. **Calendar of Events**

Councilmember Schedules for the next week / 2017 Calendar:

 - a. March 7 - 11:30 a.m. till 1 p.m. - CHBA Quarterly Luncheon w/ Mayor & City Council at City Hall
 - b. March 16 - 5 p.m. till 7 p.m. - Death By Chocolate
 - c. March 23 - 5:30 p.m. till 7:30 p.m. - Business Boot Camp: *Why Startup Companies Fail*
 - d. April 5 - Noon till 1:00 p.m. - New Business Luncheon
 - e. April 5-7 - ULCT Meetings in St. George
 - a. April 15 - 10 a.m. till Noon – Easter Egg Hunt at Butler Park
 - b. April 20 - 5:30 p.m. till 7:00 p.m. - Business Boot Camp: *Photography for Business*

11. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

12. **ADJOURN**