



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:00 p.m.**, or soon thereafter, on **Tuesday, September 15, 2020**. In view of the current Covid-19 pandemic, this work session will occur electronically, without a physical location, as authorized by the Governor's Executive Order dated 18 March 2020 and related legislation enacted by the Utah Legislature since that date. (See the attached written determination of the mayor, as chair of the city council, that conducting this meeting with a physical anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location). The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the "webinar" (i.e., this City Council work session) as follows:

[https://cwh.zoom.us/webinar/register/WN\\_gPH3fFu7RI2l5fi4pJZK4w](https://cwh.zoom.us/webinar/register/WN_gPH3fFu7RI2l5fi4pJZK4w) Each registrant will receive a confirmation email containing information about joining the webinar.

- 5:00 p.m.**
1. **Welcome** – Mayor Mike Peterson  
The Mayor will read the written determination concerning an anchor location for this electronic meeting during the current pandemic, pursuant to UTAH CODE ANN. 52-4-207(4).
  2. **Review of Business Meeting Agenda** – Mayor Mike Peterson
  3. **Staff Reports**  
*(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).*
    - a. **Storm Water Fee Discussion** – Public Works Director, Matt Shipp (45 min.)
    - b. **WFRF Federal Funding Program Discussion** – Community and Economic Development Director, Michael Johnson and Public Works Director, Matt Shipp (25 min.)
    - c. **PDD Zone Affordable Housing Policy Discussion** – Community and Economic Development Director, Michael Johnson (25 min.)
    - d. **Sustainability Update** – Community and Economic Development Director, Michael Johnson and Associate Planner/Sustainability Analyst, Samantha DeSeelhorst (15 min.)
  4. **Review of Calendars and Upcoming Events**  
Councilmember Schedules for the next week - 2020 Calendar:  
*No events scheduled at this time.*
  5. **Adjourn City Council Work Session**



## COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, September 15, 2020**. In view of the current Covid-19 pandemic, this meeting will occur electronically, without a physical anchor location, as authorized by the Governor's Executive Order dated 18 March 2020 and related legislation enacted by the Utah Legislature since that date. (See the attached written determination of the mayor, as chair of the city council, that conducting this meeting with a physical anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location). The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

**Civility and decorum should be applied in all discussions and debate.** Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the "Citizen Comment" portion of this meeting through the City's "Zoom webinar" process. Each citizen desiring to make a citizen comment must register in advance for the "webinar" (i.e., this City Council business meeting) as follows:

[https://cwh.zoom.us/webinar/register/WN\\_a\\_uCGR5ISDOuEqpiT0kgvg](https://cwh.zoom.us/webinar/register/WN_a_uCGR5ISDOuEqpiT0kgvg) - **NOTE THAT THE "WEBINAR" ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE "WEBINAR" OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.**

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar's "waiting room" will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov) by 5:00 p.m. on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record, distributed to the Mayor and City Council, but **will not** read at the public meeting.

- 7:00 p.m.**
- 1.0 **WELCOME AND DETERMINATION**
  - 1.1 The Mayor, as the chair of the City Council, will read the written determination concerning an anchor location for this electronic meeting during the current pandemic, pursuant to UTAH CODE ANN. 52-4-207(4).
  - 2.0 **PLEDGE AND ACKNOWLEDGEMENTS**
  - 3.0 **CITIZEN COMMENTS**  
(*"During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment." (City's Code of Ordinances 2.30.160 (B))*)  
City Manager Tim Tingey will admit into the record any public comments submitted to the City Recorder prior to 5:00 p.m. on the meeting date.

4.0 **PUBLIC COMMENT – Trail Access Plan**

Introduction by Community and Economic Development Director, Michael Johnson

5.0 **STAFF QUARTERLY REPORTS**

5.1 **Unified Fire Authority Report** – UFA Assistant Chief Riley Pilgrim

6.0 **ACTION ITEMS**

6.1 Consideration of **Resolution 2020-42** Approving Entry into the Second Amendment to an Independent Contractor Agreement with Greg Curtis d/b/a Curtis Consulting.

*(This resolution will approve the city's entry into an amendment with the city's current contract for lobbyist services with this provider. The purpose of the amendment is to extend the term of the current contract through 30 June 2022).*

6.2 Consideration of **Resolution 2020-43** Approving Entry into the Second Amendment to an Independent Contractor Agreement with Evviva Consulting, Inc. d/b/a Capitol Hill Advisors.

*(This resolution will approve the city's entry into an amendment with the city's current contract for lobbyist services with this provider. The purpose of the amendment is to extend the term of the current contract through 30 June 2022).*

6.3 Consideration of **Resolution 2020-44** Accepting a Bid and Approving Entry into a Construction Contract with Peck Striping, Inc. for the 2020 City-Wide Striping Project.

*(This resolution will accept a \$105,698.50 bid from Peck Striping, Inc. for the "2020 city-wide striping project" (city project no. 004.20) and approve the city's entry into an agreement whereunder such services will be provided by this successful bidder).*

6.4 Consideration of **Resolution 2020-45** Approving Entry into a Grant Agreement with the Utah Department of Heritage and Arts for FY 2020-21.

*(This resolution will approve the city's entry into an agreement whereunder the Utah Department of Heritage and Arts will grant \$4,500 to the city's Arts Council for its use during the current fiscal year).*

6.5 Consideration of **Resolution 2020-46** Approving Entry into an Interlocal Cooperation Agreement with Salt Lake County, et al., Concerning the Community Development Block Grant Program and Other Federal Programs.

*(This resolution will approve the city's entry into an interlocal agreement with Salt Lake County and numerous other local government entities located in Salt Lake County relating to the conduct of the federal Community Development Block Grant Program, the federal Home Investment Partnership Program, and the federal Emergency Solutions Grant Program for federal fiscal years 2021-23).*

6.6 Consideration of **Resolution 2020-47** Approving Disposal of Unclaimed Property and Former Evidence.

*(From time to time, the city disposes of items of unclaimed property and property no longer needed as evidence as authorized by Utah law. This resolution will approve such disposition for certain items of property in the city's possession.)*

7.0 **CONSENT CALENDAR**

Approval of the City Council Work Session and Business Meeting Minutes for August 18, 2020.

8.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

## PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

## DETERMINATION OF THE CHAIR OF THE CITY COUNCIL CONCERNING AN ANCHOR LOCATION

Pursuant to UTAH CODE ANN. 52-4-207(4), the City's Mayor, as the chair of the City Council, hereby determines that conducting the meeting of the City Council on this date at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. It is well recognized that a global pandemic currently exists related to the COVID-19 coronavirus, which has the potential to overwhelm Utah's healthcare system. Therefore, due to the state of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location.

Dated 11 September 2020.

*Mayor Michael J. Peterson*

*On Friday, September 11, 2020 at 10:30 a.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agendas were also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pmn.utah.gov>*

*DATED THIS 11<sup>th</sup> day of September 2020*

*Paula Melgar, City Recorder*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*