



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, July 13, 2010**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

7:00 p.m. 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

2.0 **CITIZEN COMMENTS**

(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day before the meeting)

3.0 **PUBLIC COMMENT**

3.1 Public Comment on the Application by Journey at Willow Creek proposing to change zoning at property located at 8072 South Highland Drive from RR-1-43 (Rural Residential) to RO (Residential Office) to accommodate the addition of an outpatient day treatment program

(Journey at Willow Creek is a residential treatment facility and they are requesting a rezone to Residential Office to allow them to add outpatient day treatment services. A public hearing was held before the Planning Commission on February 3rd)

4.0 **REPORTS/PRESENTATIONS**

4.1 Standing Monthly Reports

1. Police Report - June

(Review of the Police Department statistics for the month of June)

2. Monthly Public Works Report – Public Works Director Michael Allen

(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City)

5.0 **ACTION ITEMS**

5.1 Consideration of **Ordinance No. 158** Amending the Adopted Certified Tax Rate

(Every year the County issues a certified tax rate for each municipality. Due to legislation in 2010 relating to collection of delinquent property taxes, the city is adopting the amended rate provided by the legislation that will allow for the collection of an additional \$22,000 in property taxes related to collection of delinquent property taxes.)

5.2 Consideration of **Ordinance No. 159** Establishing Temporary Land Use Regulations for Short Term Rentals

(As authorized by Utah Code Ann. 10-9a-101 et seq., this ordinance imposes a “moratorium” on issuance or approval of any short term rental permits. This ordinance will be in effect for up to six months, while the city reviews and possibly amends Chapter 19.89, Cottonwood Heights Code of Ordinances, entitled “Short-Term Rentals.”

5.3 Consideration of **Resolution No. 2010-39** Approving Entry Into an Interlocal Agreement with City of Holladay for Justice Court Services

(This Resolution approves justice court services through the Holladay Justice Court)

5.4 Consideration of **Resolution No. 2010-44** Approving a Contract with Sorenson Labs

(This Resolution approves a contract with Sorenson Labs that allows the city to outsource forensic testing when necessary.)

6.0 **CONSENT CALENDAR**

6.1 Approval of June 22, 2010 Minutes

7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

On Monday, July 12, 2010, at 4:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 12TH DAY OF JULY

Linda W. Dunlavy, City Recorder, CMC

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@cottonwoodheight.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at 6:00 p.m. on Tuesday, July 13, 2010, in the Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah.

- 6:00 p.m.
1. **Recognition of Employee Performance**
(Steve Fawcett and Brandon Strickland will be recognized for outstanding job performance)
 2. **Introduction/Announcement of new Benefits Coordinator**
(Kelli Challburg will be introduced to the Council as the new part time Benefits Coordinator)
 3. **Review of Business Meeting Agenda**
 4. **Media Coverage Report**
 - a. Review of News Coverage
(Council will review news clips from local media regarding Cottonwood Heights)
 - b. Valley Journal
(Public Relations Specialist, Stephanie Archibald will review planned content for next city newsletter published in the Valley Journal))
 - c. Clear the Air Challenge
(Update on registrations to join the City Team including elected officials and employees of the City)
 5. **Presentations**
 - a. Feasibility Study for Self-Providing Public Works Services in Cottonwood Heights
(Heath Lowry, Consultant, will present his feasibility study for self-providing public works services)
 - b. Incident Command Truck (NetGuard Truck)
(The city's Incident Command Truck will be displayed for the City Council to see and review. A timeline for its completion will be presented.)
 6. **Public Works Report**
 - a. Street Light Application for Bouchelle Lane
(A resident of Bouchelle Lane has submitted a city-funded street light installation application which the city may want to review for possible expansion to areas adjacent to Bouchelle Lane)
 - b. Fort Union Blvd. Pavement Project
(Public Works Director Mike Allen will update the Council on the progress of the pavement project and the schedule of activities for the upcoming week)
 7. **Planning Report**
 - a. OWHLF Pilot Program Project Update
(The City has been invited to participate in the Olene Walker Housing Loan Fund Pilot Program which offers assistance in building affordable housing in cities. Michael Black will give an update on the progress of that application and the requirements for participation)
 - b. Temporary Dog Park
(Michael Black will update the Council on the proposed terms of a lease of property for a temporary dog park)
 - c. Report on July 7, 2010 Planning Commission Meeting
(The Planning Commission met on July 7, 2010, to discuss the proposed amendment to the General Plan to allow for taller buildings in Cottonwood Heights. Michael Black will report on the outcome of those

discussions and next steps relating to the proposed amendment)

8. **Public Safety Reports**

a. Unified Fire Authority

(Report from Assistant Chief Mike Watson on noteworthy events of the week)

b. Police Department

(Report from Chief Robby Russo on noteworthy events of the week)

1. Equitable Forfeiture Sharing

(Chief Russo will update the Council on disposition of funds from Drug Forfeitures)

2. Animal Control Truck

(Chief Russo will discuss future needs for equipment for Ordinance Enforcement)

3. Parking Passes

(Chief Russo will update the City Council on the Parking Pass program for Timberline and Prospector Dr)

9. **City Manager's Report**

a. Selection of City Prosecutor

(The City of Holladay invited the participation of Cottonwood Heights in the selection of a prosecutor for the Holladay Justice Court with which the City contracts for municipal justice court services. Hansen Write Eddy & Haws, PC was selected by Holladay to replace the Miller Firm)

b. Report on Sandbag Clean-Up

(The City Manager will report on an Eagle Scout project to assist in the clean-up of sandbags from recent flooding)

c. Emergency Preparedness Update

(The City Manager will report on recent meetings regarding Emergency Preparedness and their impact on Cottonwood Heights.)

10. **Mayor/City Council Reports**

a. Butlerville Days Update – Councilman Bracken

b. Emergency Planning Meeting – Councilman Thomas

(Report on Emergency Management Meeting held July 8th)

c. Report on State Tax Commission Ruling on Tax Assessments by Canyons

School District on former Granite District Residents. – Mayor Cullimore/Shane Topham

(Approximately 300 properties on the North side of Cottonwood Heights that were moved into Canyons School District from the Granite District were erroneously assessed for the old Jordan Bond Indebtedness on last years property tax. The assessment was appealed to the State Tax Commission last January and a ruling was issued last week. The ruling will be discussed as well as next steps for notifying property owners and following through on recommendations by the State Tax Commission to remedy the situation)

11. **Calendar of Events**

a. City Office Closed July 23, 2010

b. Movies in the Park at Hollow Mill Park – July 16th

c. City Play – August 6, 7, 9, 12, 13 – Brighton High School

d. Butlerville Days – July 24, 2010

e. Night Out Against Crime – August 3, 2010

f. Youth City Council Dinner – August 31, 2010

g. Emergency Preparedness Fair – September 11, 2010

g. Utah League Annual Conference – September 15-17, 2010

12. Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual

13. **ADJOURN**