



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, April 17, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review of Compensation/Classification Study**
(Mike Swallow, Personnel Systems and Services, will review the recently completed compensation/classification study. The consultant reviewed each employee position, created a job description and compared the position to other similar positions in comparable cities to determine the range of compensation and where Cottonwood Heights employees stand within that range)
 2. **Public Relations Report (15:00)**
 - a. **Media Coverage**
(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)
 - b. **Valley Journal**
(A review of the upcoming articles for future editions)
 3. **Public Works Report (15:00)**
 - a. **City Float Designs for Days of 47 Parade and Butlerville Days**
(Staff will present three possible designs for this years float for the Council to review and give direction)
 - b. **Blackstone Road Wall**
(Staff will discuss request by resident to paint the wall along Blackstone Road from Highland Drive to Royal Farm Condominiums)
 4. **Planning Department Report (30:00)**
 - a. **Planning Commission Meeting**
(Staff will review the April 18 Planning Commission meeting agenda)
 - b. **Mountview Park**
(Update on the progress toward the May 19th Park opening)
 5. **Public Safety Reports (30:00)**
 - a. **Unified Fire Authority**
(Report from Assistant Chief Mike Watson on events of the week)
 - b. **Police Department**
(Report from Chief Russo on noteworthy events of the week)
 1. **Tow Policy**
(Staff will review the changes to the proposed towing disclosure policy)
 6. **City Manager's Report (30:00)**
 - a. **Special Events Permits**
(The Council will review proposed changes to policy and practices on how requests to hold special events in the city will be reviewed and processed)
 - b. **Review of Memorandum of Understanding with Canyons School District**
(The City Manager will review a proposed MOU with Canyons School District for use of the Butler Middle School auditorium. The agreement is needed to further the TRCC application that is due the end of the month)

7. **Mayor/City Council Reports (60:00)**
 - a. Utah League of Cities and Towns Mid-Year Convention
(Cottonwood Heights city officials attended the League meetings last week in St. George and will report on workshops and vendor information)
 - b. Review of County Political Conventions
(The Council will review the outcomes of the Republican and Democratic County conventions held over the weekend and how those outcomes may affect Cottonwood Heights)
8. **Calendar of Events (10:00)**
 - a. Mountview Park Dedication – May 19 @ 9:00 a.m.
 - b. Movies in the Park – June 15 @ Bywater Park
 - c. Early Voting – June 12 – 22 (10 a.m. - 4 p.m. weekdays)
 - d. Emergency Fair – June 23 at Mill Hollow Park
 - e. Movies in the Park – July 13 at Mill Hollow Park
 - f. Butlerville Days – July 24 @ Butler Park
 - g. Cinderella Production Dates – July 25-28 and July 30
9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
10. **ADJOURN**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, April 16, 2012, at 3:30 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 16TH DAY OF APRIL 2012

Linda W. Dunlavy, City Recorder, CMC

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. Reasonable accommodations for individuals in need of language interpretation service can be provided upon request. For assistance, please call the City Recorder's office at 801-944-7021 at least three days in advance. TTY/TDD users should call 7-1-1.

If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@ch.utah.gov