



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, January 26, 2016**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
  - 2.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
  - 3.0 **PUBLIC HEARING**
    - 3.1 **Public Hearing to Receive Input on the Proposed Amended Budget for Cottonwood Heights the Period of 1 July 2015 through 30 June 2016**  
*(Occasionally it is necessary to amend the city budget due to changes that occur from the time of original adoption. This Hearing is to give the public an opportunity to comment on proposed budget adjustments)*
  - 4.0 **INTRODUCTION OF NEW CHPD EMPLOYEES**  
*(New police officer Terence Wagner and Victim Advocate Nicolette Huntsman will be introduced)*
  - 5.0 **REPORTS**
    - 5.1 **Standing Monthly Reports**
      - a. **Monthly Financial Report – Finance Director Dean Lundell**  
*(The finance department will provide a report of the city finances as of December 2016)*
      - 5.2 b. **Unified Fire Report – Assistant Chief Mike Watson**  
*(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights' stations during the month of December as well as other informational items from the UFA.)*
  - 6.0 **ACTION ITEMS**
    - 6.1 **Consideration of Ordinance No. 250 Adopting an Amended Budget for the Period of 1 July 2015 Through 30 June 2016**  
*(The Utah Auditor advises cities to amend their adopted budgets quarterly to account for any intervening changes in receipts or expenditures. This ordinance adopts an amended budget for the current fiscal year as advised.)*
    - 6.2 **Consideration of Resolution No. 2016-05 Appointing Max Evans as Chair of the Historic Committee**  
*(The Municipal Code requires that the chair of the Historic Committee be appointed by the City Manager with the advice and consent of the City Council)*
    - 6.3 **Consideration of Resolution No. 2016-06 Approving an Agreement between UDOT and Cottonwood Heights for a HAWK Pedestrian Crossing on Fort Union Blvd. in front of Mountview Park**  
*( This is a federally funded project for a flashing pedestrian-activated crosswalk in front of Mountview Park)*

- 6.4 Consideration of **Resolution No. 2016-07** Approving Entry into an Interlocal Agreement of an Officer Involved Critical Incident Task Force Between Various Jurisdictions in Salt Lake County  
*(The OICI Task Force is adding minor verbiage changes and additional members to the interlocal agreement)*
- 6.5 Consideration of **Resolution No. 2016-08** Approving a General Services Contract Between Cottonwood Heights and Rocky Mountain Power for Electric Services  
*(This Resolution approves a contract with Rocky Mountain Power to provide services to property near 3000 E 6580 S)*
- 7.0 **CONSENT CALENDAR**  
Approval of Minutes for December 15, 2015 and January 12, 2016
- 8.0 **ADJOURN BUSINESS MEETING AND RECONVENE  
WORK SESSION IN ROOM 250**

**PUBLIC COMMENT PROCEDURE**

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*

*On Monday, January 25, 2016, at 1:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 25<sup>th</sup> DAY OF JANUARY 2016

Linda Dunlavy, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ldunlavy@ch.utah.gov](mailto:ldunlavy@ch.utah.gov)*



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, January 26, 2016**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review of Business Meeting Agenda (10:00)**
  2. **Public Relations Report (15:00)**
    - a. Media Coverage  
*(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events.)*
  3. **Public Works (30:00)**
    - a. Activity Report  
*(Steve Bertasso, Terracare, will report on the public works activities including snow plowing efforts over the past week.)*
    - b. Salt Storage Building  
*(Staff will discuss the contract for the proposed salt storage building)*
  4. **Community and Economic Development (60:00)**
    - a. Report on January 21 Planning Commission Meeting  
*(Staff will report on the Planning Commission meeting and review the comments received at the public hearings)*
    - b. Economic Development Report
      1. Business Expo  
*(The Cottonwood Heights Business Association sponsored a Business Expo on January 22, 2016)*
      2. CHBA Bootcamp Seminars  
*(Staff will report on the bootcamp seminars planned for February)*
    - c. Goals and Budget Request for FY17  
*(In anticipation of the upcoming Council Retreat to examine and set budget priorities and goals for fiscal year 2017, Brian Berndt will present departmental goals and budget requests to the Council)*
  5. **Public Safety (60:00)**
    - a. Unified Fire Authority Report  
*(Report from Assistant Chief Mike Watson of medical and fire calls responded to by Cottonwood Heights' stations during the month of December as well as other informational items from the UFA)*
    - b. Police Department Report  
*(Report from Chief Robby Russo on noteworthy events of the week, including CHPD support of the funeral procession for officer Doug Barney.)*
      1. Goals and Budget Request for FY17  
*(In anticipation of the upcoming Council Retreat to examine and set budget priorities and goals for fiscal year 2017, Chief Russo will present departmental goals and budget requests to the Council)*
  6. **City Manager/Assistant City Manager (30:00)**
    - a. City Hall Update  
*(The City Manager, John Park, will provide an update on construction progress on City Hall)*

b. **Review of Staff Reports**

*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day to day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date if any changes have occurred since the report was made.)*

7. **Mayor/City Council Reports (15:00)**

- a. Valley Emergency Communications Committee – Councilman Shelton
- b. Wasatch Front Waste and Recycling District – Councilman Bracken
- c. Youth City Council Meeting – Councilman Bracken
- d. ZAP Board Update – Councilman Peterson
- e. Jordan River Commission – Councilman Tyler
- f. Volunteer Appreciation Dinner held January 23rd– Review by Council

8. **Calendar of Events (5:00)**

- a. Councilmember Schedules for the next week/2016 Calendar
- b. Local Officials Day at the Legislature – January 27
- c. UFA Year-In-Review Banquet – January 29, at Little America Hotel, 500 South Main – Reception at 5:30 pm and Banquet at 7:00 pm
- d. Coventry at Cottonwood Heights “Hard Hat Tour” of new Memory Care facility – February 9 from 3 – 5 pm; 6898 S 2300 E
- e. President’s Day – February 15 (OFFICE CLOSED)

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**