



NOTICE OF
COTTONWOOD HEIGHTS
CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, August 16, 2011**, in the Cottonwood Heights City Council Conference Room, located at 1265 East Fort Union Blvd., **Suite 250**, Cottonwood Heights, Utah.

- 6:00 p.m.**
1. **Public Relations Specialist Report – Stephanie Archibald (30:00)**
 - a. **Media Coverage Report**
(Public Relations Specialist Stephanie Archibald, will provide a report on media coverage of city events and citizens)
 - b. **Web Site Improvements**
(Council will be provided with an update on the status of finalizing all aspects of the new City website launched in February)
 - c. **Valley Journal**

 2. **Public Works Department Report (20:00)**
 - a. **Report on Removing Sandbags From Recent Flooding Areas**
(Public Works Director Mike Allen will update the Council on the removal of sandbags)
 - b. **Road Dedication at Old Mill Corporate Center**
(The corporate center has requested that the city accept dedication of a private road located at approximately 6485 South 3000 East. The corporate center is responsible to bring the road into compliance with city standards)
 - c. **Traffic Calming Request**
(Staff has received a traffic calming application from residents in the 2325 East, Portsmouth, Nantucket area)

 3. **Planning Department Report (30:00)**
 - a. **Mountview Park Neighborhood Meeting**
(Staff will report on the neighborhood meeting they had with the property owners adjacent to the park. The discussion will include the park's design and construction schedule)
 - b. **Cell Phone Tower at Bella Vista Elementary**
(Staff will provide information about the cell phone tower being installed at Bella Vista Elementary)

 4. **Public Safety Reports**
 - a. **Unified Fire Authority – Assistant Chief Mike Watson (10:00)**
(Report on matters related to fire and emergency services provided in the City)
 - b. **Police Department - Chief Robby Russo (30:00)**
(Report on matters related to law enforcement activities in the City)
 1. **Police v. Fire Softball Game**
 2. **Update on Prescription Arrest Case**

(Chief Russo will update the Council on the August 11 arrest for prescription fraud)

3. Carnival Rides

(Chief Russo discussed the issue of carnival ride inspections with St. Thomas Moore and are willing to voluntarily comply with inspection of the rides)

5. **City Attorney Report (15:00)**
 - a. Process for Filling a Municipal Vacancy
(Council will review a timeline and legal requirements for filling a midterm council vacancy)

6. **City Manager's Report (30:00)**
 - a. Venue Evacuation Training
(This four hour session was held to develop an Emergency Support function for evacuation)

7. **Mayor/City Council Reports (45:00)**
 - a. Legislative Policy Committee Meeting – Councilman Tyler
(Councilman Tyler will report on the meeting of August 15)
 - b. South Salt Lake Mosquito Abatement Meeting – Councilman Tyler
(Councilman Tyler will report on the recent Mosquito Abatement Meeting)
 - c. Historical Committee Meeting – Councilman Tyler
(Councilman Tyler will report on the August 10 meeting)
 - d. Arts Council Production of Wizard of Oz – Councilwoman Omer
(The Cottonwood Heights Arts Council presented the Wizard of Oz this year)
 - e. Volunteer Appreciation Event – Councilwoman Omer
(An update on the volunteer appreciation event will be presented)
 - f. Long Range Planning Committee Meeting – Councilwoman Omer
(Councilwoman Omer will report on the recent meeting)
 - g. Rolling Knolls Traffic Project – Councilwoman Omer
 - h. Movies in the Park – Councilman Thomas
(The last in the summer series of Movies in the Park was held at Antczak Park in District 1.)

8. **Calendar of Events (10:00)**
 - a. Meet the Candidates Event – August 25 from 6:00 – 8:00 p.m. @ the City Offices
 - b. Utah League of Cities and Towns Annual Conference – September 14-16
 - c. Bark in the Park (Pooch Plunge) –
 - d. City Christmas Party – December 13, 2011

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**

On Monday, August 15, 2011, at 3:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at <http://pmmn.utah.gov>

DATED THIS 18TH DAY OF JULY

Linda W. Dunlavy, City Recorder, CMC

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@cottonwoodheights.utah.gov

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.