



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, May 6, 2014**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day before the meeting.)
 - 3.0 PUBLIC HEARING**
 - 3.1** Public hearing to receive comment with regard to the City's proposed issuance of a maximum \$14,500,000 of sales tax revenue bonds to fund costs associated with municipal building facilities including a City Hall on the NW corner of Bengal Blvd and 2300 East.
 - 4.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, May 5, 2014, at 2:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 5th DAY OF MAY 2014

Kory Solorio, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ksolorio@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, May 5, 2014**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Emergency Communications**
(Introduction of Emergency Communications Specialist, Michael Halligan and GIS Specialist Kevin Sato will present the Emergency Communications Drill Map.)
 2. **Review Business Meeting Agenda (5:00)**
 3. **Public Relations Report (10:00)**
 - a. Media Coverage
(Public Relations Specialist, Stephanie Dickey, will provide a report on media coverage of city events.)
 - b. City Newsletter
(A review of the upcoming articles for future editions.)
 - c. Website Analytics
(Public Relation Specialist, Stephanie Dickey, will report on City website statistics for the month of April.)
 4. **Public Works Report (15:00)**
 - a. Public Works Activity Report
(Public Works Director, Mike Allen, and Terracare will report on current public works activities.)
 - b. 3000 E. Wall Reconstruction
(Public Works Director, Mike Allen, will update the council on the 3000 E. wall repair.)
 - c. Adopt a Roadway Program
(Public Works Director, Mike Allen, will discuss with the council, the application for the Adopt a Roadway Program and the area they would like to adopt.)
 5. **Community and Economic Development Report (30:00)**
 - a. 4/30 Board of Adjustment Meeting
(Staff will report on this meeting.)
 - b. May 13th Business Appreciation Lunch
(The city is hosting a business networking/business appreciation lunch with local businesses.)
 - c. 5/7 Planning Commission Meeting
(Staff will discuss the agenda items for this meeting.)
 6. **Public Safety Reports (30:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week.)
 1. Benefits and Finance Committee Meeting
(Mayor Cullimore and Chief Watson will report on the recent meeting of the Benefits and Finance Committee.)
 - b. Police Department
(Report from Chief Robby Russo on noteworthy events of the week..)

7. **City Manager/Deputy City Manager Report (60:00)**
 - a. **Proposed New City Hall**

(City Manager, John Park, will discuss the proposed new City Hall project including calendaring of process for design/programming, financing and land acquisition. Response to RFP for Architecture Services and Construction Services will be discussed.)

 1. **Bond Rating Agency Meeting**

(Mayor Cullimore and City Manager, John Park, will report on the recent visit with our bond rating agency and the results of those efforts.)
 2. **Statement Of Qualifications (SOQ)**

(City Manager, John Park, will report on the SOQ to obtain architectural services.)
 3. **RFP Process**

(City Manager, John Park, will report on the process to obtain a construction manager/general contractor.)
 4. **Tour of City Halls**

(City Council members will discuss the tour of various city buildings over the last two days.)
 5. **Timeline Discussion**

(Discussion of timeline for funding, planning and construction of City Hall.)
 - b. **Sandy Annexation Agreement**

(City Manager, John Park, will explain to the council the annexation agreement between Sandy and Cottonwood Heights that is proposed we adopt on the May 13th meeting.)
8. **Mayor/City Council Reports (60:00)**
 - a. **Council of Governments – Mayor Cullimore**

(Mayor Cullimore will discuss agenda items from the Council of Governments monthly meeting.)
 - b. **Conference of Mayors – Mayor Cullimore**

(Mayor Cullimore will discuss agenda items from the Conference of Mayors monthly meeting.)
 - c. **Mountain Accord Meetings – Mayor and Council**

(Cottonwood Heights has representation on several of the Mountain Accord committees with Mayor Cullimore serving on the Executive Committee. The Council will review several Mountain Accord committee meetings held in the last few weeks.)
 - d. **Butlerville Days Committee Meeting – Councilman Peterson**

(Councilman Peterson will report on the recent Butlerville Days Committee meeting)
 - e. **Wasatch Front Waste and Recycling District – Councilman Bracken**

(Councilman Bracken represents Cottonwood Heights on the WFWRD board and will report on their recent meeting.)
 - f. **Youth City Council – Councilman Bracken**

(Councilman Bracken will report on the Youth City Council recent activities.)
 - g. **Transcom – Mayor Cullimore**

(Mayor Cullimore is an appointed member of Transcom, the transportation committee of Wasatch Front Regional Council and will report on their recent meetings and projects related to Cottonwood Heights.)
9. **Calendar of Events (10:00)**
 - a. **Councilmember Schedules for the next week/2014 Calendar**
 - b. **City Offices Closed for Memorial Day – May 26**
10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
11. **ADJOURN**