



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:00 p.m.**, or soon thereafter, on **Tuesday, August 17, 2021**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this City Council work session) as follows:

[https://cwh.zoom.us/webinar/register/WN\\_Qn0jEhaCSamgPVC\\_15tFKQ](https://cwh.zoom.us/webinar/register/WN_Qn0jEhaCSamgPVC_15tFKQ) Each registrant will receive a confirmation email containing information about joining the webinar.

- 5:00 p.m.**
1. **WELCOME** – *Mayor Peterson*
  2. **BROOKSEE PRESENTATION OF THE COTTONWOOD HEIGHTS MARATHON** – *Assistant Chief Paul Brenneman, Brooksee CEO Jared Rohantinsky and Brooksee Race Director Troy Wheeler (15 min.)*
  3. **REVIEW OF BUSINESS MEETING AGENDA** – *Mayor Peterson (15 min.)*
  4. **STAFF REPORTS**  
*(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).*
    - a. **State and Local Government Fiscal Recovery Act** – *City Manager Tim Tingey and Administrative and Fiscal Services Director Scott Jorges (15 min)*
    - b. **Environmental Impact Study Discussion and Recommendation** – *Community and Economic Development Director Michael Johnson (30 min)*
    - c. **Accessory Dwelling Units Discussion** – *Community and Economic Development Director Michael Johnson (10 min)*
    - d. **Ferguson Canyon Parking Lot and Public Park Rezone** – *Community and Economic Development Director Michael Johnson (5 min)*

- e. **Ferguson Canyon Park Open House Review** – *Community and Economic Development Director Michael Johnson and Public Works Director Matt Shipp (10 min)*
- f. **R-1-6 Zoning Text Amendment** - *Community and Economic Development Director Michael Johnson (5 min)*

5. **REVIEW OF CALENDARS AND UPCOMING EVENTS**

- a. National Day of Service on Sept. 11 – Help clean up Cottonwood Heights parks and hiking trails.
- c. Meet the Candidates Night at City Hall – September 14 – 6 p.m. though 8 p.m.

6. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**

7. **ADJOURN CITY COUNCIL WORK SESSION**



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, August 17, 2021**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

**Civility and decorum should be applied in all discussions and debate.** Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the “Citizen Comment” portion of this meeting through the City’s “Zoom webinar” process. Each citizen desiring to make a citizen comment must register in advance for the “webinar” (i.e., this City Council business meeting) as follows:

[https://cwh.zoom.us/webinar/register/WN\\_48UR9ZUvS56XDhb1Dp1qPQ](https://cwh.zoom.us/webinar/register/WN_48UR9ZUvS56XDhb1Dp1qPQ)

**NOTE THAT THE “WEBINAR” ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE “WEBINAR” OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.**

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar’s “waiting room” will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov) by 5:00 p.m. on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** read at the public meeting.

- 7:00 p.m.**      1.0      **WELCOME**
  
- 2.0      **PLEDGE OF ALLEGIANCE**
  
- 3.0      **ACKNOWLEDGEMENTS**
- 3.1      **Jordan River Commission – Executive Director Soren Simonsen**

#### 4.0 **CITIZEN COMMENTS**

*("During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment." (Cottonwood Heights Code of Ordinances 2.30.160 (B))*

City Manager Tim Tingey will admit into the record any written public comments submitted to the City Recorder prior to 5:00 p.m. on the meeting date.

#### 5.0 **PUBLIC COMMENT**

5.1 **Code section 19.29.030 amendment concerning home occupations in the R-1-6 Zone** – Introduction by Community and Economic Development Director Michael Johnson

5.2 **City-initiated request to amend the zoning and land use designation for the 6.27 acres at 7725 South Wasatch Boulevard and 7828 South Prospector Drive** – Introduction by Community and Economic Development Director Michael Johnson

#### 6.1 **STAFF QUARTERLY REPORTS**

6.1 **Monthly Financial Report** – Finance and Administrative Services Director Scott Jurges

*(Finance and Administrative Services Director, Mr. Scott Jurges, will report the city finances for the past quarter.)*

6.2 **Unified Fire Report and Fireworks Restrictions** – Assistant Chief Riley Pilgrim

*(Report by Assistant Chief Pilgrim on medical and fire calls responded by Cottonwood Heights' stations during the past quarter; as well as other informational items from UFA.)*

#### 7.0 **ACTION ITEMS**

7.1 Consideration of **Ordinance 365** Amending Code Section 19.29.030 Concerning Home Occupations in the R-1-6 Zone.

*(This ordinance will amend the city code to allow home occupations as a conditional use in the R-1-6 zone. Home occupations are allowed as conditional uses in all of the city's other residential zones. This will correct an apparent oversight when the R-1-6 zone chapter was enacted many years ago).*

7.2 Consideration of **Ordinance 366** Approving a City-Initiated Request to Amend the Land Use Plan for 6.27 Acres at 7725 South Wasatch Blvd. and 7828 South Prospector Drive from Residential Medium Density and Residential Low Density to Civic.

*(This ordinance will amend the city's general plan for the subject real property as noted above, as unanimously recommended by the city's planning commission).*

7.3 Consideration of **Ordinance 367** Approving a City-Initiated Request to Re-Zone 6.27 Acres at 7725 South Wasatch Blvd. and 7828 South Prospector Drive from RM (Residential Multi-Family) and R-1-8 (Residential Single Family) to PF (Public Facility).

*(This ordinance will re-zone the subject real property as noted above, as unanimously recommended by the city's planning commission).*

7.4 Consideration of **Resolution 2021-40** Approving an Agreement Concerning Historic Structures.

*(This resolution will approve an agreement whereunder Korral Broschinsky will prepare a historic register nomination for one of the city's historic structures and will perform an intensive level survey of another 18 of the city's historic structures utilizing funding provided by a recent state grant).*

7.5 **Consideration of Resolution 2021-41 Approving an Interlocal Agreement with Canyons School District for Bussing Services.**

*(This resolution will approve an interlocal agreement whereunder Canyons School District will provide the services of 30 busses and drivers to transport participants to the starting points of the Big Cottonwood marathon and half-marathon on 11 September 2021 in order to decrease the number of private vehicles in Big Cottonwood Canyon in connection with that event).*

7.6 **Consideration of Resolution 2021-42 Approving an Expense Reimbursement Agreement with Brooksee, LLC Concerning the 2021 Big Cottonwood Marathon.**

*(This resolution will approve an agreement whereunder the promotor of the Big Cottonwood marathon and half-marathon will pay or reimburse expenses incurred by the city concerning the 2021 Big Cottonwood marathon and half-marathon, including those incurred to Canyons School District for bussing services in connection with those races).*

7.7 **Consideration of Resolution 2021-43 Approving an Interlocal Sustainability Action Plan.**

*(This resolution will approve the interlocal sustainability action plan prepared in furtherance of the 2019 interlocal agreement among Cottonwood Heights, Holladay and Millcreek concerning mutual collaboration on sustainability projects as a tri-city region).*

8.0 **CONSENT CALENDAR**

Approval of the City Council Work Session and Business Meeting Minutes for August 3, 2021.

9.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

**PUBLIC COMMENT PROCEDURE**

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

*On Friday, August 13, 2021, at 1:30 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret*

News, newspapers of general circulation in the City, by the Office of the City Recorder. The Agendas were also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pmn.utah.gov>

DATED THIS 13<sup>th</sup> day of August 2021

Paula Melgar, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*