



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:00 p.m.**, or soon thereafter, on **Tuesday, June 15, 2021**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this City Council work session) as follows:

https://cwh.zoom.us/webinar/register/WN_Qn0jEhaCSamgPVC_15tFKQ Each registrant will receive a confirmation email containing information about joining the webinar.

- 5:00 p.m.**
1. **WELCOME** – *Mayor Peterson*
 2. **REVIEW OF BUSINESS MEETING AGENDA** – *Mayor Peterson (15 min.)*
 3. **STAFF REPORTS**
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).
 - a. **Gravel Pit Discussion** – *Community and Economic Development Director Michael Johnson (30 min)*
 - b. **Storm Water Fee Discussion** – *Public Works Director Matt Shipp (20 min.)*
 - c. **2021-2022 Budget Discussion** – *City Manager Tim Tingey and Finance and Administrative Services Director Scott Jurgens (30 min.)*
 - d. **Splash Pad Discussion** – *City Manager Tim Tingey (15 min)*
 4. **REVIEW OF CALENDARS AND UPCOMING EVENTS**
 - a. July 19-24, 2021 – *Butlerville Days*
 5. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
 6. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, June 15, 2021**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Civility and decorum should be applied in all discussions and debate. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the “Citizen Comment” portion of this meeting through the City’s “Zoom webinar” process. Each citizen desiring to make a citizen comment must register in advance for the “webinar” (i.e., this City Council business meeting) as follows:

https://cwh.zoom.us/webinar/register/WN_48UR9ZUvS56XDhb1Dp1qPQ

NOTE THAT THE “WEBINAR” ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE “WEBINAR” OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar’s “waiting room” will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to pmelgar@ch.utah.gov by 5:00 p.m. on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** read at the public meeting.

- 7:00 p.m.** 1.0 **WELCOME**
- 2.0 **PLEDGE OF ALLEGIANCE**
- 3.0 **PROCLAMATION**
- 3.1 **Juneteenth Proclamation** by Mayor Mike Peterson and Mrs. Jerri A. Hartwell
- 4.0 **CITIZEN COMMENTS**
- (*“During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B))*)
- City Manager Tim Tingey will admit into the record any written public comments submitted to the City Recorder prior to 5:00 p.m. on the meeting date.

5.0 **PUBLIC HEARINGS**

- 5.1 **Proposed Adoption of City's Budget for Fiscal Year 2021-2022** – Introduction by Finance and Administrative Services Director Scott Jurgens
- 5.2 **Proposed Storm Water Fee** - Introduction by Public Works Director Matt Shipp

6.0 **STAFF REPORTS**

6.1 **FINANCIAL REPORT**

Final Property Tax Rate Discussion -- Finance and Administrative Services Director Scott Jurgens

6.2 **FIRE REPORT**

Firework Restriction Areas Discussion -- UFA Assistant Fire Chief Riley Pilgrim

7.0 **ACTION ITEMS**

- 7.1 Consideration of **Ordinance 357-A** Approving the Re-zone of .3 Acre of Real Property Located at 2751 East Fort Union Blvd. from R-1-8 (Residential Single Family) to RO (Residential Office) and Amending the Zoning Map.
(This ordinance will approve rezoning the referenced parcel of realty from R-1-8 to RO and will amend the zoning map accordingly).

OR

Consideration of **Ordinance 357-D** Denying the Re-zone of .3 Acre of Real Property Located at 2751 East Fort Union Blvd. from R-1-8 (Residential Single Family) to RO (Residential Office).

(This ordinance will deny rezoning the referenced parcel of realty from R-1-8 to RO).

- 7.2 Consideration of **Ordinance 358** Adopting a Final Budget for the Period of 1 July 2021 through 30 June 2022; Making Appropriations for the Support of the city of Cottonwood Heights for such Period; and Determining the Rate of Tax and Levying Taxes Upon All Real and Personal Property Within the city of Cottonwood Heights.
(This ordinance will adopt a final budget for the city's upcoming fiscal year, make related appropriations, determine the applicable tax rate, and levy such tax on all real and personal property in the city, subject to any subsequent amendment).

- 7.3 Consideration of **Ordinance 359** Enacting Code Chapter 17.29 Concerning a Storm Sewer Utility.
(This ordinance will enact new Chapter 17.29 of the city's code of ordinances concerning the city's storm sewer utility and the related usage fee assessed against real property which are benefitted by the drainage provided by the utility).

- 7.4 Consideration of **Resolution 2021-26** Consenting to a Reappointment to the Planning Commission.
(By this resolution, the council will consent to the manager's reappointment of Jessica Chappell to the city's planning commission).

- 7.5 Consideration of **Resolution 2021-27** Consenting to Reappointments to the Parks, Trails and Open Space Committee.
(By this resolution, the council will consent to the manager's reappointment of Greg Reid, Sarah Ricketts, and Jennifer Shah to the city's parks, trails and open space advisory committee).

- 7.6 Consideration of **Resolution 2021-28** Consenting to an Appointment to the Architectural Review Commission.
(By this resolution, the council will consent to the manager's appointment of Sarah Kovac to the city's architectural review commission).

- 7.7 Consideration of **Resolution 2021-29** Consenting to the Appointment of an Emergency Manager.
(Recently enacted UTAH CODE ANN. 53-2a-1402 requires each of Utah's political subdivisions to designate an emergency manager to create a plan to coordinate emergency preparedness, response, mitigation, coordination, and other necessary recovery activities and to coordinate with other emergency managers and officials to ensure efficient, appropriate, and coordinated emergency preparedness, response, mitigation and recovery. By this resolution, the council will consent to the manager's appointment of CHPD Assistant Chief Paul Brenneman as the city's emergency manager).
- 7.8 Consideration of **Resolution 2021-30** Approving Entry into an Interlocal Agreement Regarding the Community Renewable Energy Program.
(In 2019, the Utah Legislature enacted the "Community Renewable Energy Act," UTAH CODE ANN. 54-17-901 et seq., which authorizes jurisdictions to participate in a "community renewable energy program" filed by a qualified utility and approved by the Utah Public Service Commission, requiring the utility to provide electric service from one or more "renewable energy sources" to end-use customers in the participating communities. By this resolution, the council will approve the city's entry into an interlocal agreement with various other jurisdictions whereunder, among other things, such jurisdictions will become participating communities in a sustainable energy program as contemplated by the Community Renewable Energy Act).
- 7.9 Consideration of **Resolution 2021-31** Approving "Production Team" Contracts for the 2021 City-Sponsored Play.
(By this resolution, the council will approve the city's entry into "production team" agreements with the director, choreographer, orchestra director and musical director for this year's city-sponsored play, Matilda, occurring July 9,10,12,15,16 and 17, 2021 at the Butler Middle School theatre).
- 7.10 Consideration of **Resolution 2021-32** Approving Performance Contracts for 2021 Butlerville Days.
(By this resolution, the council will approve the city's entry into performance contracts with Charley Jenkins and Melissa Halvorsen d/b/a HawkWatch International for entertainment at 2021 Butlerville Days).

7.0 **CONSENT CALENDAR**

Approval of the City Council Work Session and Business Meeting Minutes for June 1, 2021.

8.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Friday, June 11, 2021, at 3:00 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City, by the Office of the City Recorder. The Agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>

DATED THIS 11th day of June 2021

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)