

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY,  
AUGUST 24, 2010, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilwoman Nicole Omer, Councilman Gordon Thomas, Councilman Tee Tyler

Staff Present: City Manager Liane Stillman, City Attorney Shane Topham, City Recorder Linda Dunlavy, Community and Economic Development Director Michael Black, Finance Director Steve Fawcett, Chief Robby Russo, Public Works Director Mike Allen, Public Information Specialist Stephanie Archibald, Assistant Chief Mike Watson

Others Present: Youth City Council Member Whitney Paige, Cathy Cusomano, Ron Fullmer, JoAnn & Dick Frost and family

**1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

1.1 Mayor Cullimore opened the meeting at 7:00 p.m. and welcomed those attending.

1.2 The Pledge of Allegiance was led by Councilman Tyler.

**2.0 CITIZEN COMMENTS**

2.1 There were no citizen comments.

**3.0 REPORTS/PRESENTATIONS**

**3.1 Recognition of Planning Commissioner JoAnn Frost.**

3.1.1 Mayor Cullimore recognized JoAnn Frost for her service on the Planning Commission. Ms. Frost was presented with a plaque for her service as an original member of the City's Planning Commission.

3.1.2 Commissioner Bracken introduced Whitney Paige, representing the Youth City Council. Whitney is new to the Council this year and serves on the Education Committee.

**3.2 Standing Monthly Reports**

**3.2.1 Finance Report**

3.2.1.1 Finance Director Steve Fawcett presented the Finance Report for the month ending July 31, 2010, which is the first month of the 2011 fiscal year. He reported that no sales taxes will be posted since July sales aren't reported until October. Property taxes posted were those received after January 1, 2010, but before June 30, 2010. Revenues and expenditures were on track and he noted that the budget was amended on a few occasions, which he explained. The amended budget includes a \$30,000 appropriation in anticipation of the Community Development Redevelopment Area contract with Lewis Young Robertson & Burningham.

Mr. Fawcett reported that some adjustments will be made to the budget, particularly with regard to the \$1,199,000 included for vehicles. It was deposited as bond proceeds; however, no proceeds will be received because the bank paid their share directly. The city's first debt service payment paid the down payment. No further payments will be made until fiscal year 2012.

Sales tax figures were reviewed. If there are no further reductions, it can be determined that the city is substantially low in its sales tax budget. In response to a question raised, Mr. Fawcett reported that there is a two-month lag in the reporting of sales taxes. He explained that with sales taxes, entities are required to report monthly, one month after receipts are collected. The state then takes one month to get the funds distributed.

### **3.2.2 Unified Fire Report**

- 3.2.2.1 Assistant Chief Mike Watson presented the July Fire Report and reviewed the volume of fire and medical calls. He noted that they always respond to more medical calls than fire calls. Fire calls were isolated and reviewed and comparisons made to the same month in previous years.

Ambulance transport data was presented. Station 110 reported 58 Advanced Life Support (ALS) calls with 35 resulting in transports. There were 36 Basic Life Support (BLS) calls with 11 resulting in transports. There were a total of 94 ambulance transport calls with 46 transports. Station 116 reported 48 ALS calls with 17 transports. There were 27 BLS calls and 10 transports for a total of 64 calls with 27 transports. Data was presented for ambulance transports. Chief Watson indicated that the total call line graph will mimic more closely ALS calls than BLS calls.

The safety message was presented which reminded residents to be aware of the increased pedestrian traffic due to school being back in session. Chief Watson noted that children do not have developed peripheral vision like adults do and often think that if they can see a motorist, the motorist can see them. All were reminded to pay special attention.

The customer service message for Stations 110 and 116 was highlighted.

## **4.0 ACTION ITEMS**

### **4.1 Consideration of Resolution No. 2010-47 Approving Entry into an Interlocal Cooperative Agreement with Salt Lake County for the Transfer of Certain Parks and Tax Parcels**

- 4.1.1 Mayor Cullimore reported that the interlocal agreement has been worked on for some time. It essentially transfers to Cottonwood Heights the responsibility for Berry Hills Park, Golden Hills Park, and smaller pieces of property that the city will maintain. It was noted that there will be no cost to the city for the transfers.

- 4.1.2. **MOTION:** Councilwoman Omer moved to approve Resolution No. 2010-47. The motion was seconded by Councilman Tyler and passed unanimously on a roll call vote.

## **5.0 CONSENT CALENDAR**

### **5.1 Approval of July 27, 2010 and August 10, 2010 Minutes**

## **6.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

- 6.1 **MOTION:** Councilman Thomas moved to adjourn. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote.

- 6.2 The business meeting adjourned at 7:35 p.m.