



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, December 1, 2015**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Final Report on Butlerville Days (20:00)**  
*(Ann Eatchel will give a final report on the 2015 Butlerville Days activities and budget)*
  2. **Public Relations Report (20:00)**
    - a. **Media Coverage**  
*(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events.)*
    - b. **City Newsletter**  
*(A review of the upcoming articles for future editions.)*
  3. **Public Works Report (30:00)**
    - a. **Bengal Blvd. Project Update**  
*(Staff will update the Council on the progress of the Bengal Blvd project)*
    - b. **Public Works Activity Report**  
*(Steve Bertasso, Terracare, will report on the public works activities)*
    - c. **Report on Snow Clearing Operations**  
*(With the first measurable snow of the season occurring in the last week, the Council will receive a report from Public Works Director, Mike Allen, and Steve Bertasso of TerraCare, about how snow clearing operations were performed in the city)*
  4. **Planning and Economic Development Report (30:00)**
    - a. **Development Activity Report**  
*(Staff will discuss active development files with the Council by District.)*
    - b. **SL County Mountainous Planning Zone**  
*(SL County has launched a Mountainous Planning Zone that will cover the Canyons of the Wasatch Front for Planning and Use. The formation of this zone and its planning commission were done pursuant to legislation in the 2015 legislative session. It is a test project in that the enabling legislation is set to expire in June 2016 unless extended or made permanent by the legislature. Planning Director, Brian Berndt, will lead a discussion relative to this new entity and how it might impact Cottonwood Heights.)*
    - c. **Mountview Park Improvements**  
*(Council will hold a discussion about pending improvements at Mountview Park relative to shade structures, security, equipment replacement, and wireless access)*
  5. **Public Safety Reports (20:00)**
    - a. **Unified Fire Authority**  
*(Report from Assistant Chief Mike Watson on events of the week)*
    - b. **Police Department**  
*(Report from Chief Robby Russo on noteworthy events of the week.)*
  6. **City Manager/Assistant City Manager Report (20:00)**
    - a. **New City Hall Construction Report**  
*(City Manager John Park, will provide the Council with a report on the progress of the new City Hall.)*

7. **Mayor/City Council Reports (15:00)**
  - a. Thanksgiving 5K  
(A 5K was held Thanksgiving morning. Those that participated will report)
  
8. **Calendar of Events (5:00)**
  - a. Councilmember Schedules for the next week/2015 Calendar
  - b. December City Council Meeting Schedule – December 8 Business Meeting; December 15 Business Meeting; No meetings will be held December 22 and December 29
  - c. City Holiday Party – December 9 at the Gathering Place, Gardner Village
  - d. Peter Breinholt Community Christmas Concert – December 12, BMS
  - e. Christmas Holiday – City Office closed December 24<sup>th</sup> and 25<sup>th</sup>
  - f. Swearing In of Newly- Elected Council Members – January 5 @ 5:00 pm
  - g. Volunteer Appreciation Dinner – January 23<sup>rd</sup> at Market Street Grill
  
9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
  
10. **ADJOURN**

**PUBLIC COMMENT PROCEDURE**

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*

*On Monday, November 30, 2015, at 3:30 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 30<sup>th</sup> DAY OF NOVEMBER 2015

Linda Dunlavy, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ldunlavy@ch.utah.gov](mailto:ldunlavy@ch.utah.gov)*