



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **6:00 p.m.** on **Tuesday, October 3, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Y2 Analytics (30:00)**  
*(Presentation and discussion of the proposed new survey questions to follow the 2016 survey.)*
  2. **Public Relations Report (15:00)**  
*(Public Relations Specialist, Dan Metcalf, will report on media coverage and city events.)*
  3. **Public Works Report (20:00)**  
*(Matt Shipp, Public Works Director, will report on public works projects from this past week.)*
  4. **Community and Economic Development (45:00)**
    - a. **Development Activity Report**  
*(Staff will present to the Council the Development Activity Report for September listing all current development projects in the city.)*
    - b. **Planning Commission Meeting of October 4, 2017.**  
*(Staff will report on the upcoming Planning Commission Meeting of October 4, 2017.)*
    - c. **Open Spaces Master Plan Open House of September 28, 2017**  
*(Staff will report on the recently held Open Spaces Open House held September 28, 2017.)*
    - d. **Proposed code text amendments**  
*(Staff will discuss the proposed revision to Chapter 19.76 Supplementary and Qualifying Rules and Regulations, accessory buildings and fences and walls.)*
  5. **Public Safety Reports (20:00)**
    - a. **Unified Fire Authority**  
*(Report from UFA Assistant Fire Chief Mike Watson on events of the week.)*
    - b. **Police Department**  
*(Report from Police Chief Robby Russo on noteworthy events of the week.)*
  6. **City Manager/Assistant City Manager Report (15:00)**
    - a. **Review of Staff Communications**  
*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)*
  7. **Mayor/City Council Reports (30:00)**
    - a. **Conference of Mayors – Councilman Peterson**  
*(Councilman Peterson will report on the recent Conference of Mayors meeting)*
    - b. **Urban County Mayors policy meeting for CDBG funding – Councilman Peterson**  
*(Councilman Peterson will report on the recently held Urban County Mayors policy meeting for CDBG funding.)*
    - c. **CH2 Meeting – Councilman Bracken**  
*(Councilman Bracken will report on the recent CH2 meeting which is the coordination meeting between the city and the Cottonwood Heights Recreation Center.)*

1. Cottonwood Heights Park and Recreation Service area 50<sup>th</sup>  
Anniversary Celebration

*(Councilman Bracken will report on the recent anniversary celebration activities held at the Cottonwood Heights Recreation Center.)*

d. Tourist Recreation Cultural and Convention Advisory Board  
Meeting – Mayor Cullimore

*(Mayor Cullimore sits on the TRCC Advisory Board and will report on their meeting held September 28, 2017)*

8. **Calendar of Events**

Councilmember Schedules for the next week / 2017 Calendar:

- a. **No City Council Meetings:** Oct 31, Dec 5 & 26
- b. October 5 – 11:30 am to 1:00 pm – *CH Business Awards Luncheon*
- c. October 12 – 5:30 p.m. – *Leadership Skills Learned from Operating an Escape room – FREE Boot Camp Workshop*
- d. October 27 – Monster Mash – 5 pm to 7 pm at the Recreation Center
- e. October 31 – 3:00 pm to 5:00 pm – *CHBA Trunk or Treat*
- f. November 7 – General Election Day
- g. November 16 – 5:30 pm to 7:30 pm – *FREE Boot Camp Workshop*
- h. December 5 – *City Employees Christmas Party*
- i. December 15 – Noon to 2:00 pm – *Sub For Santa Open House*

9. **Calendar Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**

PUBLIC COMMENT PROCEDURE

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*

*On Monday, October 2, 2017 at 12:15 P.M. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 2<sup>nd</sup> day of October, 2017

Paula Melgar, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*