



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:00 p.m.**, or soon thereafter, on **Tuesday, November 16, 2021**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this City Council work session) as follows:

https://cwh.zoom.us/webinar/register/WN_Qn0jEhaCSamgPVC_15tFKQ Each registrant will receive a confirmation email containing information about joining the webinar.

- 5:00 p.m.**
1. **WELCOME** – *Mayor Peterson*
 2. **REVIEW OF BUSINESS MEETING AGENDA** – *Mayor Peterson (15 min.)*
 3. **STAFF REPORTS**
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).
 - a. **On-Street Parking Permit Petitions Discussion** – *Economic Development Director Michael Johnson (30 min)*
 - b. **Building Code Sprinkler Requirements** – *Unified Fire Assistant Chief Riley Pilgrim (15 min)*
 - c. **Letters of Intent for State Surface Transportation Project Funding** – *Public Works Director Matt Shipp and Community and Economic Development Director Michael Johnson (15 min)*
 - d. **Housing Plan Update** – *Community and Economic Development Director Michael Johnson (15 min)*
 4. **REVIEW OF CALENDARS AND UPCOMING EVENTS***
 - a. Brighton High School: Full Circle, a Historic Committee exhibit – November 1st through 19th (*tentative dates*) – City Hall
 - b. Arts Council Gingerbread Contest – Contest is now open and will run until December 8th, 2021
 - c. City Hall will be closed November 25th and 26th in observance of the Thanksgiving holiday.

- d. Holiday Decorating Contest – Contest runs November 26th through December 9th, 2021.
- e. Tree Lighting and Sing Along – Monday, November 29th from 6:00 p.m. through 7:30 p.m. at City Hall
- f. Virtual Visit with Santa from November 29th through November 30th, 2021 – for details please visit: ch.utah.gov.
- g. City Hall will be closed December 24, 2021, in observance of the Christmas Holiday.
- h. City Hall will be closed December 31, 2021, in observance of New Year's Eve.
- i. Swear-In Ceremony of New City Council Members and Mayor – Monday, January 3, 2022, at 5:00 p.m. in the City Council Chambers
- j. Mayor Michael J. Peterson's Farewell Reception – Monday, January 3, 2022, at 6:30 p.m. in the Community Room

**All events are subject to COVID-19 restrictions and changes. For more information, please visit ch.utah.gov*

- 5. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
- 6. **ADJOURN CITY COUNCIL WORK SESSION**



Notice of Meeting Board of Canvassers

**Tuesday, November 16, 2021
6:30 p.m.
City Council Chambers**

Pursuant to UTAH CODE ANN. 20A-4-301(2), notice is hereby given that the **Board of Canvassers of Cottonwood Heights** will canvass the November election final returns during a public meeting to be held on **Tuesday, November 16, 2021, at 6:30 p.m.** in the City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom meeting must register in advance for the “webinar” (i.e., this Board of Canvassers) as follows:

https://cwh.zoom.us/webinar/register/WN_aohMCj5aSN6ddyxcwJdVeQ Each registrant will receive a confirmation email containing information about joining the webinar.

1. Call to Order
2. Report Election Results
3. Consideration of Declaration 2021-01 Certifying the 2021 Municipal General Election Results
4. Adjourn

On Thursday, November 11, 2021, at 8:45 a.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 11th day of November 2021

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, November 2, 2021**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Civility and decorum should be applied in all discussions and debate. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the “Citizen Comment” portion of this meeting through the City’s “Zoom webinar” process. Each citizen desiring to make a citizen comment must register in advance for the “webinar” (i.e., this City Council business meeting) as follows:

https://cwh.zoom.us/webinar/register/WN_48UR9ZUvS56XDhb1Dp1qPQ

NOTE THAT THE “WEBINAR” ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE “WEBINAR” OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar’s “waiting room” will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to pmelgar@ch.utah.gov by 5:00 p.m. on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** read at the public meeting.

7:00 p.m. 1.0 **WELCOME**

2.0 **PLEDGE OF ALLEGIANCE**

3.0 **CITIZEN COMMENTS**

(“During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B))

City Manager Tim Tingey will admit into the record written public comments submitted to the City Recorder prior to 5:00 p.m. on the meeting date.

4.0 **PUBLIC HEARING**

4.1 **On-Street Parking Permit Petition for Canyon Center Parkway –**
Introduction by Community and Economic Development Director Michael Johnson

4.2 **On-Street Parking Permit Petition for Racquet Club Circle –**
Introduction by Community and Economic Development Director Michael Johnson

5.0 **ACTION ITEMS**

5.1 Consideration of **Ordinance 371** Adopting a Parks, Trails and Open Space Master Plan Element of the General Plan.

(This ordinance will adopt the Parks, Trails and Open Space Master Plan Element of the city's general plan, as recommended by the planning commission. The plan is available on the city's website).

5.2 Consideration of **Resolution 2021-56** Approving Entry into a Consulting Agreement with T-O Engineers, Inc. for Stormwater System Services.

(By this resolution, the council will approve the city's entry into a consulting agreement whereunder T-O Engineers, Inc. would provide survey and mapping of the city's stormwater system, a plan for raising manholes, and construction management under any resulting manhole-raising contract with a third-party contractor).

5.3 Consideration of **Resolution 2021-57** Approving an Updated Affordable Housing Plan.

(State law requires the city to regularly update its state-required plan for the provision of moderate-income housing in the city. This resolution will approve that update, which was prepared for the city by GSBS Consulting.)

5.4 Consideration of **Resolution 2021-58** Approving Appointments to the Arts Council.

(By this resolution, the council will approve the manager's appointments of Amanda Babcock and Clara Powers to the city's Arts Council).

5.5 Consideration of **Resolution 2021-59** Approving Entry into an Agreement with Salt Lake County for Tier II ZAP Funding.

(This resolution will approve the city's entry into an agreement with Salt Lake County whereunder the county will provide approximately \$14,200 in Zoo, Arts and Parks funding to the city for use by its arts council.)

5.6 Consideration of **Resolution 2021-60** Accepting Requests for Indemnification.

(Three city police officers are named as defendants in a recently-filed civil rights lawsuit concerning their response to an alleged domestic violence incident at an "extended stay" hotel in the city on 8 December 2018. The city employees have filed with the city requests for indemnification pursuant to the Governmental Immunity Act of Utah. The city is required to accept such requests and provide defense and indemnity to the city employees to the extent that the subject acts or omissions occurred (a) during performance of the employees' duties; (b) within the scope of the employees' employment by the city; or (c) under color of authority. See Utah Code Ann. 63G-7-902. This resolution will accept the requests for defense and indemnification subject to a reservation of rights if the subject acts or omissions did not occur within those parameters).

5.7 Consideration of **Resolution 2021-61** Approving Civil Asset Forfeiture Legal Services Interlocal Agreement with Salt Lake County.

(The Forfeiture and Disposition of Property Act, UTAH CODE ANN. §§24-1-101 to 24-4-119 (the "Forfeiture Act"), authorizes police agencies to seize property and contraband under certain circumstances involving criminal behavior. When the seizing agency seeks to forfeit

seized property, the Forfeiture Act requires it to present the matter to a prosecuting attorney, who may commence a civil action to forfeit the property. The Salt Lake County District Attorney is a prosecuting attorney under UTAH CODE ANN. §24-1-102(22) and is permitted under UTAH CODE ANN. §17-18a-405(2) to act as legal counsel to the seizing agency regarding civil actions for the forfeiture of property or contraband. This resolution will approve the city's entry into an interlocal agreement whereunder Salt Lake County, through the Salt Lake County District Attorney's office, will provide such civil forfeiture legal services to the city).

6.0 **CONSENT CALENDAR**

Approval of the City Council Work Session and Business Meeting Minutes for November 2, 2021.

7.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

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