



## **NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA**

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:00 p.m.**, or soon thereafter, on **Tuesday, June 16, 2020**. In view of the current Covid-19 pandemic, this work session will occur electronically, without a physical location, as authorized by the Governor's Executive Order dated 18 March 2020. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

- 5:00 p.m.**
1. **Review of Business Meeting Agenda – Mayor Mike Peterson**
  2. **Staff Reports**  
*(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).*
    - a. **Trees and Park Strip Landscaping Ordinance** – Community and Economic Development Senior Planner, Matt Taylor
    - b. **CARES Act Funding** – City Manager Tim Tingey and Community and Economic Development Director, Michael Johnson
    - c. **Salt Lake County Interlocal Agreement for UPDES** – Public Works Director, Matt Shipp
    - d. **Budget Amendment for Fiscal Year 2019-2020 Discussion** – City Manager, Tim Tingey and Finance and Administrative Services Director, Scott Jurgens
    - e. **Tentative Budget Discussion** – City Manager, Tim Tingey and Finance and Administrative Services Director, Scott Jurgens
  3. **Review of Calendars and Upcoming Events**  
Councilmember Schedules for the next week - 2020 Calendar:  
*None, at this time.*
  4. **Possible Closed Meeting to Discuss Litigation, Property Acquisition and/or the Character and Professional Competence or Physical or Mental Health of an Individual**
  5. **Adjourn City Council Work Session**



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, June 16, 2020**. In view of the current Covid-19 pandemic, this meeting will occur electronically, without a physical location, as authorized by the Governor's Executive Order dated 18 March 2020. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

**\*\*\* Public comments may be submitted to the City Recorder by email at [Recorder@ch.utah.gov](mailto:Recorder@ch.utah.gov) up to the start of the meetings at 5:00 p.m., MST. Comments received after the start of the meeting will be forwarded to the City Council, but not read into the meeting record or addressed during the meeting. \*\*\***

- 7:00 p.m.**
- 1.0 **WELCOME AND PLEDGE**
  - 2.0 **CITIZEN COMMENTS**  
*(City Manager Tim Tingey will read or summarize into the record any public comments submitted to the City Recorder prior to 5:00 p.m. on the meeting date.)*
  - 3.0 **PUBLIC COMMENT**
    - 3.1 **Trees and Park Strip Landscaping Ordinance** – Introduction by Community and Economic Development Director Michael Johnson  
*(The City Council will receive public comment on the proposed Trees and Park Strip Landscaping Ordinance.)*
  - 4.0 **PUBLIC HEARING**
    - 4.1 **Proposed Budget Amendment for 2019-2020 Fiscal Year** – Introduction by Administrative Services and Finance Director Scott Jurgens  
*(Public comments for this public hearing will be accepted up to 7:00 p.m., in accordance and as stated in its public notice).*
  - 5.0 **ACTION ITEMS**
    - 5.1 Consideration of **Ordinance 341** Approving an Amendment to the 2019-2020 Budget.  
*(The Utah State Treasurer suggests that Utah cities amend their budgets at least quarterly to reflect any necessary changes since the budget was adopted. This ordinance will approve the final quarterly amendment to the city's current [2019-2020] budget).*
    - 5.2 Consideration of **Ordinance 342** Adopting a Final Budget for the Period of 1 July 2020 through 30 June 2021; Making Appropriations for the Support of the city of Cottonwood Heights for such Period; and Determining the Rate of Tax and Levying Taxes Upon All Real and Personal Property Within the city of Cottonwood Heights.  
*(This ordinance will adopt a final budget for the city's upcoming fiscal year, make related appropriations, determine the applicable tax rate, and levy such tax on all real and personal property in the city, subject to any subsequent amendment).*

- 5.3 Consideration of **Resolution 2020-27** Approving Entry into an Interlocal Agreement with Cottonwood Heights Parks and Recreation Service Area for Public Property Services.

*(By this resolution, the council will approve the city's entry into an interlocal agreement whereunder the Cottonwood Heights Parks and Recreation Service Area will provide certain maintenance, booking and related services concerning the city's parks and other public spaces).*

- 5.4 Consideration of **Resolution 2020-28** Approving Entry into an Interlocal Agreement for Participation as a Co-Permittee under UPDES Permit No. UTS000001.

*(The state of Utah, through its Department of Environmental Quality, Division of Water Quality, has authority to issue pollutant discharge elimination system permits within the state of Utah pursuant to the rules and regulations of the Utah Pollutant Discharge Elimination System ("UPDES"). By this resolution, the council will approve the city's entry into an interlocal agreement whereunder the city will become a co-permittee under a UPDES permit issued to the "Jordan Valley Municipalities," including the county, the city and other municipalities.*

- 5.5 Consideration of **Resolution 2020-29** Approving Reappointments to the Planning Commission.

*(By this resolution, the council will approve the city manager's reappointment of Jesse Allen and Dan Mills to the city's planning commission for new three-year terms of office).*

- 5.6 Consideration of **Resolution 2020-30** Approving Reappointments to Parks, Trails and Open Space Committee.

*(By this resolution, the council will approve the city manager's reappointment of Greg Hilbig, Bruce Jorgensen and Michael Menssen to the city's parks, trails and open space committee for new three-year terms of office).*

## 6.0 **CONSENT CALENDAR**

Approval of the City Council Work Session Minutes of June 2<sup>nd</sup>, 2020.

## 7.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

### PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

*On Friday, June 12, 2020 at 12:00 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agendas were also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pmn.utah.gov>*

DATED THIS 12<sup>th</sup> day of June 2020

Paula Melgar, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*