

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY,
NOVEMBER 29, 2011, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL
CHAMBERS

Members Present: Mayor Kelvyn Cullimore, Councilman Gordon Thomas, Councilman Tee Tyler,
Councilman Scott Bracken, Councilman Mike Peterson

Staff Present: City Manager Liane Stillman, City Attorney Shane Topham, Administrative Services
Director Linda Dunlavy, Public Works Director Mike Allen, Planning Director Brian Berndt, Chief Russo,
Finance Director Steve Fawcett, City Treasurer Dave Muir, Chief Mac Lunt, Public Relations Specialist
Stephanie Archibald

1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

- 1.1 Mayor Cullimore opened the meeting at 7:00 p.m. and welcomed those attending.
- 1.2 The Pledge of Allegiance was led by Councilman Peterson.

2.0 CITIZEN COMMENTS

- 2.1 Ron Fullmer expressed appreciation to the Council for the work they do and the openness of meetings. He visited the City Offices earlier in the day and suggested that the picture of the Butlerville boys be identified and marked.

Mr. Fullmer also noted that he was approached by a neighbor who wants the Council to consider placing a road on top of the pipes from 1495 East to Fort Union Boulevard. Mayor Cullimore indicated that that option was explored but it was discovered that in order for the road to work, a home or duplex would have to be removed. By the time the homes are purchased, the road straightened, and the road constructed over the top of the canal, the cost would be approximately \$1.5 million. Mr. Fullmer indicated that his neighbor planned to get in touch with the City to discuss the matter.

3.0 REPORTS/PRESENTATIONS/ PROCLAMATIONS

3.1 Employee Recognitions

- 3.1.1 Mayor Cullimore reported that Sergeant Gary Young recently completed his college degree and was recognized for this accomplishment. Sergeant Young was not able to attend the meeting.
- 3.1.2 Mayor Cullimore recognized Officer Todd Leinendeker noting that he has not only served the City well but for the last year has served his country in Afghanistan after being called out unexpectedly. Officer Leinendeker focuses on DUIs and makes one half of all DUI arrests in the City. Thus far this year there have been 250 DUI arrests. The Mayor commended Officer Leinendeker for his efforts and accomplishments in the short six months he has been employed by the City. Officer Leinendeker was presented with a token of appreciation from the City for his excellent work.
- 3.1.3 Mayor Cullimore reported that the City receives numerous GRAMA requests which are handled by Administrative Services Director Linda Dunlavy. A recent request for the Tavaci development required her to evaluate thousands of pages of documents. To accomplish what was required, Ms. Dunlavy worked long hours over the past six months in addition to her regular duties. The Mayor presented Ms. Dunlavy with a token of appreciation for her work.

3.2 **Administration of Oath of Office to Reserve Police Officer**

- 3.2.1 This item was postponed to the next business meeting.

3.3 **Standing Monthly Reports**

Monthly Financial Reports

- 3.3.1 City Treasurer David Muir presented the monthly financial reports. The latest sales tax figures show that to date the City has collected 108% of last year's collections. Through the first quarter, collections were at 100% of last year. Mr. Muir expressed concern with 911 revenues, which typically come in at approximately \$25,000 per month and only \$14,000 has been received this month. The annual report was discussed and Mr. Muir promised to provide the Council and staff with a draft in the next few days.

The complete monthly financial report is available on the City's website.

Unified Fire Report

- 3.3.2 Chief Mack Lunt expressed Chief Watson's apology for not being present due to illness. He presented the statistics for the month of October which was down from the yearly average. October medical calls fell into three main categories including traffic accidents, falls, and unknown man down. Ambulance transport data was presented with a big difference between advanced life support calls received and the number of transports. The discrepancy was due to 19 calls being cancelled in route.

The safety message pertained to Christmas tree hazards. Chief Lunt compared a live Christmas tree to having a five-gallon gas can in the living room. He recommended that citizens should also use caution when climbing on the roof to put up Christmas lights and when using lit candles.

Chief Lunt reviewed the customer service message for Stations 110 and 116.

4.0 **ACTION ITEMS**

4.1 **Consideration of Resolution No. 2011-45 Approving a "Safe Routes to School" Cooperative Agreement with UDOT**

- 4.1.1 Mayor Cullimore reported that the Safe Routes to School Cooperative Agreement with UDOT was discussed at length in the work session and involves entering into a contract to install a sidewalk on the west end of 7200 South up to the elementary school on the south side of the road. The City's participation will involve paying for the property itself and potentially working with residents to obtain property through condemnation proceedings, if necessary.

- 4.1.2 **MOTION:** Councilman Thomas moved to approve Resolution No. 2011-45. The motion was seconded by Councilman Peterson and passed unanimously on a roll call vote.

4.2 **Consideration of Resolution No. 2011-46 Approving an Interlocal Cooperation Agreement with Salt Lake City Corporation for Fire Hydrant Maintenance**

- 4.2.1 Mayor Cullimore explained that the proposed resolution involves entering into an interlocal agreement with Salt Lake City for fire hydrant maintenance. The matter has been under

negotiation for some time and Salt Lake City has agreed to maintain all of the City's 1,123 fire hydrants for \$24 each. The total amount of the contract was approximately \$27,000 per year.

- 4.2.2 **MOTION:** Councilman Peterson moved to approve Resolution Number 2011-46. The motion was seconded by Councilman Tyler and passed unanimously on a roll call vote.

4.3 **Consideration of Resolution No. 2011-47 Approving an Agreement with Salt Lake County for Tier II Zoo, Arts and Parks Funding for the Cottonwood Heights Arts Council**

- 4.3.1 Mayor Cullimore said that the proposed resolution approves an agreement with Salt Lake County grant funding which was submitted by the Arts Council in the amount of \$6,151.

- 4.3.2 **MOTION:** Councilman Bracken moved to approve Resolution No. 2011-47. The motion was seconded by Councilman Thomas and passed unanimously on a roll call vote.

4.4 **Consideration of Resolution No. 2011-48 Declaring Certain Property Surplus and Authorizing Disposition**

- 4.4.1 Mayor Cullimore stated that the proposed resolution makes it possible for Chief Russo to sell two City-owned BMW motorcycles for a price of no less than \$8,000 each.

- 4.4.2 **MOTION:** Councilman Bracken moved to approve Resolution No. 2011-48. The motion was seconded by Councilman Peterson and passed unanimously on a roll call vote.

4.5 **Consideration of Resolution No. 2011-49 Approving Appointment of Tom Shimizu as Chairman of the Cottonwood Heights Historic Committee and Jon Glauser as Vice-Chairman**

- 4.5.1 The Mayor reported that the proposed resolution consents to the appointments of the chair and vice chair of the Historic Committee. Tom Shimizu was appointed as Chairman and Jon Glauser as Vice-Chairman.

- 4.5.2 **MOTION:** Councilman Tyler moved to approve Resolution No. 2011-49. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote.

5.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

- 5.1 **MOTION:** Councilman Peterson moved to adjourn. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote. The business meeting adjourned at 7:43 p.m.