



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Business Meeting** beginning at **7:00 p.m. on Tuesday, August 9, 2016**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 3.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**
 - 3.1 **Standing Monthly Reports**
 - a. Police Report – Police Support Supervisor Candie Terry
(Review of the Police Department statistics for the month of July.)
 - b. Public Works Report – Public Works Director Matt Shipp
(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)
 - 4.0 **ACTION ITEMS**
 - 4.1 **Resolution 2016-65** Approving Entry into a Governmental Lease-Purchase Agreement with ZB, National Association, for Public Works Vehicles
(This resolution will approve the city's entry into a financing package with Zions Bank for the lease-purchase of five Ford F-550 trucks for the city's public works department).
 - 4.2 **Resolution 2016-66** Declaring Police K-9 "Gino" Surplus and Authorizing Sale to Sgt. Michael Alcivar
(CHPD K-9 "Gino" has reached the end of his useful life as a K-9 for the CHPD, and so will be retired and sold to CHPD Sgt. Alcivar).
 - 4.3 **Resolution 2016-67** Declaring Certain Property Surplus (2013 Harley-Davidson Softail Slim)
(This resolution will approve the sale of a surplus CHPD motorcycle for the price and on the terms outlined in this resolution).
 - 4.4 **Resolution 2016-68** Approving Entry into an Interlocal Agreement for the Central Wasatch Commission
(This interlocal agreement among various jurisdictions creates a new interlocal entity known as the Central Wasatch Commission to undertake and continue the work of the former Mountain Accord planning cooperative concerning the future of the central Wasatch Range area).

- 4.5 **Resolution 2016-69** Approving Entry into an Interlocal Assignment, Assumption and Transfer Agreement for the Central Wasatch Commission *(The assets and liabilities of the Mountain Accord planning cooperative will be transferred by this agreement to the Accord's successor, the Central Wasatch Commission interlocal entity).*
- 4.6 **Resolution 2016-70** Approving the Purchase of Ten Installed Snow Plow Blades *(The city's purchase of snow plow blades to be installed on some of its public works vehicles will be authorized by this resolution).*
- 4.7 **Resolution 2016-71** Approving the Purchase of Two Alternate Snow Plow Trucks *(The city intends to purchase two used trucks to augment its fleet of new plow trucks).*
- 4.8 **Resolution 2016-72 approving Entry into a Purchase Agreement with Valcom Salt Lake City, LC for a Telephone System** *(The city's purchase of telephone system hardware and software for the municipal center will be authorized by this resolution).*
- 5.0 **CONSENT CALENDAR**
- 5.1 Approval of Minutes for the City Council Business Meeting of July 26, 2016.
- 6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, August 8, 2016, at 2:50 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 8th DAY OF AUGUST 2016

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, August 8, 2016**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Canyons School District (20:00)**
(Presentation by Ms. Amber Shill with Canyons School District)
 2. **Review of Business Meeting Agenda (10:00)**
 3. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events as well as newsletter information.)
 4. **Public Works Report (30:00)**
 - a. Ongoing Public Works Operations.
(Matt Shipp, Public Works Director, will give the Council an update on current and upcoming public works projects not covered in the Business Meeting.)
 - b. Update on Transitioning Public Works
(Matt Shipp, Public Works Director, will update the Council on the transition to self-providing public works as well as plans for development of the city's public works site.)
 5. **Planning and Economic Development Report (20:00)**
 - a. August 3 Planning Commission Report
(Staff will report on the August 3rd Planning Commission meeting)
 - b. August 4 Board of Adjustment meeting.
(Staff will report on the August 4th Board of Adjustment meeting)
 6. **Public Safety Reports (15:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week)
 - b. Police Department
(Report from Chief Robby Russo on noteworthy events of the week)
 7. **City Manager/Assistant City Manager Report (30:00)**
 - a. New City Hall Construction Report
(City Manager John Park, will provide the Council with a report on the progress of the new City Hall and will update the Council on the City Council Conference room which will be used for work session, including a proposed clock tower.)

b. **Review of Staff Communications**

(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date if any changes have occurred since the report was made.)

c. **Updated Draft of Policy on Public Use of the New City Hall Facilities**
(Bryce Haderlie, Deputy City Manager, will lead a discussion about a proposed policy governing the public use of the new city hall facility.)

8. **Mayor/City Council Reports (30:00)**

a. **Mosquito Abatement Agency Meeting – Councilman Tee Tyler**

(Councilman Tyler will report on the recent South Salt Lake Valley Mosquito Abatement meeting.)

b. **Jordan River Commission Meeting – Councilman Tee Tyler**

(Councilman Tyler will report on the recent Jordan River Commission meeting.)

c. **Association of Municipal Councils Meeting– Councilman Tee Tyler**

(Councilman Tyler will report on the Association of Municipal Councils meeting)

d. **CH2 Meeting – Councilman Bracken**

(Councilman Bracken will report on the recent CH2 meeting which is the coordination meeting between the city and the Cottonwood Heights Recreation Center.)

e. **Cottonwood Heights Arts Council production of "Seven Brides for Seven Brothers"** – Councilman Shelton

(Councilman Shelton will report on the recent Play by the Cottonwood Heights Arts Council.)

f. **Central Wasatch Commission – Mayor Cullimore**

(Mayor Cullimore will report on the August 8th meeting of the Central Wasatch Commission)

9. **Calendar of Events (10:00)**

a. August 12 – Movie in the Park at Bywater Park

b. Aug. 13-Sept. 2 - Area cleanup dumpsters from Wasatch Front Waste and Recycling District will be delivered to neighborhoods

c. August 17 – Teacher Recognition Luncheon – noon to 1:30; City Hall

d. August 17 – VIP Tour of New Butler Elementary; 6:30 p.m.

e. August 18 – Ribbon Cutting at Butler Elementary; 5:30 p.m.

f. August 20-31 – “Bites in the Heights” Tasting Tour

g. August 24 – Start of School

h. August 24 – CHPD Awards Banquet; 6 p.m.

i. August 30 – No City Council meetings

j. September 10 – Big Cottonwood Canyon Marathon

k. September 14-16 – ULCT Fall Conference

l. September 29 – City Hall Grand Opening & Ribbon Cutting - 4:00 pm

m. October 12 – City Council/Historic Committee Mtg; 6:30 p.m. Union Cemetery

n. October 13 – Youth City Council Annual Dinner, 6:00 p.m. City Hall

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**