



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Business Meeting** beginning at **7:00 p.m. on Tuesday, September 13, 2016**, at Cottonwood Heights City Council Chamber located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 3.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**
 - 3.1 **Standing Monthly Reports**
 - a. Police Report – Police Support Supervisor Candie Terry
(Review of the Police Department statistics for the month of August.)
 - b. Public Works Report – Public Works Director Matt Shipp
(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)
 - 4.0 **ACTION ITEMS**
 - 4.1 Consideration of **Resolution 2016-76** Approving Entry into Agreements Concerning a \$2.52 Million Governmental Lease Purchase Transaction with JPMorgan Chase Bank for Public Works Vehicles and Equipment.
(As the City prepares to launch a new Public Works department in lieu of previous arrangements contracting with other providers, new equipment must be purchased to facilitate the operations of this new department. This resolution approves an agreement with JP Morgan Chase Bank to finance the equipment required for the new public works department including snow plows and related equipment, street sweepers and other heavy equipment.)
 - 4.2 Consideration of **Resolution 2016-77** Approving Entry into a Cooperative Agreement with Utah Department of Transportation for Converted Transportation Alternative Program Project Funds
(This resolution will approve the City's entry into an agreement whereunder UDOT will provide up to \$100,000 in converted TAP funds for the City's Big Cottonwood Trail project).
 - 4.3 Consideration of **Resolution 2016-78** Approving Entry into an Interlocal Agreement for Public Works-Related Services and Materials with Salt Lake County.
(While the City is launching its own public works department, there are still certain services that are provided by outside contractors. This resolution approves an interlocal agreement with SL County for some of those services such as fabrication of street markers and regulatory signs, and maintenance of street lights and school zone flashing lights.)

4.4 Consideration of **Resolution 2016-79** Approving a Janitorial Service Agreement and Addendum with BearCom Building Service, Inc. *(This resolution will approve the City's entry into an agreement and addendum whereunder the contractor will provide janitorial services to the City's police department).*

5.0 **CONSENT CALENDAR**

5.1 Approval of Minutes for the August 23rd Business Meeting.

6.0 **ADJOURN BUSINESS MEETING AND RECONVENE
WORK SESSION IN COUNCIL CONFERENCE ROOM**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Friday, September 12, 2016, at 2:45 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 12th DAY OF SEPTEMBER, 2016

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, September 13, 2016**, in the Cottonwood Heights City Council Conference Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Canyons School District (20:00)**
(Monthly Presentation by Ms. Nancy Tingey with Canyons School District)
 2. **Review of Business Meeting Agenda (10:00)**
 3. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events as well as newsletter information.)
 4. **Public Works (30:00)**
 - a. **Public Works Operations Report.**
(Matt Shipp, Public Works Director, will report on public works projects from this past week including plans for projects by UDOT projects.)
 - b. **Report on Transitioning Public Works**
(Matt Shipp, Public Works Director, will update the Council on the transition providing public works including plans for the new public works yard on 3000 East.)
 5. **Planning and Economic Development Report (30:00)**
 - a. **Planning Commission meeting of September 14th, 2016**
(Staff will report on the upcoming September 14, 2016 Planning Commission meeting.)
 - b. **Monthly Development Report**
(Staff will review with the Council the progress of the development projects in the City)
 6. **Public Safety Reports (15:00)**
 - a. **Unified Fire Authority**
(Report from UFA Acting Chief Mike Watson on events of the week)
 - b. **Police Department**
(Report from Chief Robby Russo on noteworthy events of the week)
 1. **Review of Big Cottonwood Canyon Marathon Event**
 7. **City Manager/Assistant City Manager Report (40:00)**
 - a. **New City Hall Construction Report**
(City Manager John Park, will provide the Council with a report on the City Staff move into the new City Hall. Council will tour the facility.)

b. **Review of Staff Communications**

(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date if any changes have occurred since the report was made.)

c. **Policy on Public Use of the New City Hall Facilities**

(Bryce Haderlie, Deputy City Manager, will lead a discussion about a proposed policy governing the public use of the new city hall facility.)

8. **Mayor/City Council Reports (30:00)**

a. **South SL Valley Mosquito Abatement Meeting – Councilman Tyler**

(Councilman Tyler will report on the recent South Salt Lake Valley Mosquito Abatement meeting.)

b. **Valley Emergency Communications Center – Councilman Shelton**

(Councilman Shelton will report on the recent Valley Emergency Communications meeting.)

9. **Calendar of Events (10:00)**

Councilmember Schedules for the next week/ 2016 Calendar:

a. September 14-16 – ULCT Fall Conference

b. Sept. 17 – Bark in the Park Mountview Park from 10 am till 1 pm

c. September 29 – City Hall Grand Opening & Ribbon Cutting - 4:00 pm

d. Oct. 12 – City Council/Historic Comm. Mtg; 5:30 pm Union Cemetery

e. October 13 – Youth City Council Annual Dinner, 6:00 p.m. City Hall

f. December 6 – City Employees Christmas Party

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**