



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, May 7, 2024**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

**4:00 p.m.**

1. **WELCOME** – Mayor Pro Tempore Shawn Newell
2. **REVIEW OF BUSINESS MEETING AGENDA** – Mayor Pro Tempore Shawn Newell (15 min.)
3. **ROCKWORTH DEVELOPMENT UPDATE** – *Partner Tom Henriod (20 min.)*
4. **STAFF REPORTS**  
*(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date regarding any changes since the report was made).*
  - a. **Tentative Budget Discussion** – *City Manager Tim Tingey and Administrative and Fiscal Services Director Scott Jurges (40 min)*
  - b. **Fireworks Restriction** – *UFA Fire Assistant Chief Riley Pilgrim (20 min)*
  - c. **Short-Term Rental Policy Discussion** – *City Manager Tim Tingey and Community and Economic Development Director Mike Johnson (20 min)*
  - d. **SS4A Grant Discussion** – *Public Works Director/ City Engineer Matt Shipp (15 min.)*
  - e. **1700 East Project Discussion** – *Public Works Director/ City Engineer Matt Shipp (15 min.)*
5. **REVIEW OF CALENDARS AND UPCOMING EVENTS\***
  - a. Art Exhibit at City Hall: May 6-31: Brighton High School Alumni - Savannah Cottam and Kylie Pregill

- b. District 2 Town Hall meeting focused on annexation, May 8<sup>th</sup> from 6:00 p.m. to 7:30 p.m.
- c. Art Exhibit at City Hall: June 3-30: Miguel Alejandro Pabon
- d. Cottonwood Heights Arts Council Play: Beauty and the Beast, July 12, 13, 15, 18-20, Performances at 7:00 p.m. and 2:00 p.m. matinees, at Butler Middle School
- e. Butlerville Days – July 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup> at Butler Park
- f. Bark in the Park at Mountview Park on August 24<sup>th</sup> from 9:30 a.m. to 11:30 a.m.

*\*For more information, please visit [CH.UTAH.GOV](http://CH.UTAH.GOV) and click [Community Calendar](#)*

- 6. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
- 7. **ADJOURN CITY COUNCIL WORK SESSION**



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, May 7, 2024**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so, after completing a speaker comment card. Citizen comments may also be submitted in writing to the city recorder at [cityrecorder@ch.utah.gov](mailto:cityrecorder@ch.utah.gov) by 4:00 p.m. on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

**Civility and decorum should be applied in all discussions and debates.** Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

**7:00 p.m.** 1.0 **WELCOME** – Mayor Pro Tempore Shawn Newell

2.0 **PLEDGE OF ALLEGIANCE**

3.0 **CITIZEN COMMENTS**

*(During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B))*

*Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so by the meeting chair. Persons attending the meeting remotely may not make verbal comments to the City Council during the meeting. Persons attending the meeting remotely, or who do not attend the meeting either physically or remotely, are invited to submit written comments to the City Recorder before 4:00 p.m. on the meeting date. Written comments that are timely submitted will be admitted into the record of the meeting and distributed to the City Council but will not be read at the public meeting.*

4.0 **STANDING MONTHLY REPORTS**

4.1 **Monthly Financial Report – Finance and Administrative Services  
Director Scott Jurges**

*(Finance and Administrative Services Director, Mr. Scott Jurges, will report on the city finances for the past quarter.)*

4.2 **Unified Fire Report – Assistant Chief Riley Pilgrim**

*(Report by Assistant Chief Pilgrim on medical and fire calls responded by Cottonwood Heights' stations during the past quarter; as well as other informational items from UFA.)*

5.0 **ACTION ITEMS**

5.1 Consideration of **Resolution 2024-31** Adopting a Tentative Budget for the Period of 1 July 2024 Through 30 June 2025; Providing for Public Inspection of Such Budget; Establishing the Time and Place of a Public Hearing to Consider Adoption of such Budget; and Providing for Public Notice of Such Hearing.

*(A budget is required to be adopted by the city council for each new fiscal year. This proposed resolution adopts the tentative budget for the city's 1 July 2024 through 30 June 2025 fiscal year, establishes the date of the public hearing for such budget, and provides for public notice of the hearing).*

5.2 Consideration of **Resolution 2024-32** Approving a Revocable Right of Access Agreement with Rocky Mountain Power for a Public Art Project.

*(By this resolution, the council will approve the city's entry into an agreement whereunder Rocky Mountain Power will authorize the city to implement a community art pilot program allowing local artists to decorate certain of RMP's pad-mounted electric transmission and distribution equipment in the city's public places).*

5.3 Consideration of **Resolution 2024-33** Approving a Performance Contract for 2024 Butlerville Days.

*(This resolution will approve the city's entry into an agreement whereunder musical group "High Society" will provide a performance for the city's 2024 Butlerville Days community event).*

5.4 Consideration of **Resolution 2024-34** Approving and Ratifying a Bid and Awarding a Construction Contract for the 1700 East Sidewalk and Fort Union Bike Path Project.

*(By this resolution, the council will approve and ratify a \$1,096,230 bid and award a construction contract to R. Cherrington Enterprises LLC d/b/a RC Enterprise Paving & Construction for the work and materials to complete the city's project no. 23.005—1700 East Improvements and Fort Union Bike Path Project).*

5.5 Consideration of **Resolution 2024-35** Approving and Ratifying a Bid and Awarding a Construction Contract for the City-Wide Cape Seal Project.

*(By this resolution, the council will approve and ratify a \$1,387,500 bid and award a construction contract to Advanced Paving and Construction, L.L.C. for the work and materials to complete the city's project no. 008.23—City-Wide Cape Seal Project).*

5.6 Consideration of **Resolution 2024-36** Approving an Easement Agreement with Metropolitan Water District and AJ Rock LLC Concerning the Salt Lake Aqueduct.

*(By this resolution, the council will approve the city's entry into an agreement whereunder the portion of Wasatch Blvd. anticipated to be relocated in connection with development of the proposed "Wasatch Rock" mixed use project will be subject to certain rights and responsibilities concerning encroachment of the related street improvements on the existing easement for the Salt Lake Aqueduct).*

6.0 **CONSENT CALENDAR**

6.1 Approval of the minutes of the City Council City Council Work Session and Business Meeting Minutes of April 2<sup>nd</sup> and 16<sup>th</sup>, 2024.

7.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

**PUBLIC COMMENT PROCEDURE**

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

*On Friday, May 3, 2024, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City, by the Office of the City Recorder. The agendas were also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pmn.utah.gov>.*

*DATED this 3<sup>rd</sup> day of May 2024*

*Paula Melgar, City Recorder*

*Council Members may participate in the meeting remotely. If a Council Member does participate remotely, the Councilmember will be broadcast via speaker and recorded. The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7021 or [recorder@ch.utah.gov](mailto:recorder@ch.utah.gov), at least two business days before the meeting, or by calling Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [cityrecorder@ch.utah.gov](mailto:cityrecorder@ch.utah.gov).*