

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, SEPTEMBER 26, 2017 AT 6:00 P.M. IN THE COTTONWOOD
HEIGHTS CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST
BENGAL BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Pro Tem Scott Bracken, Councilman Tee Tyler, Councilman Mike Peterson

Staff Present: Assistant City Manager Bryce Haderlie, City Attorney Shane Topham, Finance Director Dean Lundell, Assistant Fire Chief Mike Watson, Police Chief Robby Russo, Community Development Director Brian Berndt, City Recorder Paula Melgar, Finance Director Dean Lundell, Public Works Director Matt Shipp

Excused: Mayor Kelvyn Cullimore, Councilman Mike Shelton, and City Manager John Park.

Pro Tem Mayor Scott Bracken called the meeting to order and welcomed those present. He excused Mayor Cullimore from the meetings due to a previously scheduled engagement.

1. **Canyons School District**

Ms. Amber Shill and Dr. Briscow with Canyons School District provided their monthly report.

2. **Review of Business Meeting Agenda**

Mayor Pro Tem Scott Bracken, reviewed the upcoming Business meeting agenda with the City Council.

3. **Community and Economic Development**

a. Salt Lake County Plan Tac Meeting at Wasatch Front Regional Council Meeting held September 20, 2017.

Community Development Director, Mr. Brian Berndt, reported on the September 20th Salt Lake County Plan Tac Meeting at Wasatch Front Regional Council Meeting.

b. Open Spaces Open House

Community Development Director, Mr. Brian Berndt, reported on the upcoming Open Spaces Open House scheduled for September 28th.

c. Cottonwood Heights Business Awards Luncheon

Community Development Director, Mr. Brian Berndt, reported on the upcoming Business Awards Luncheon scheduled for October 5th.

Walk-on by Mr. Brian Berndt – 1300 East 5 acre property possible development.

Councilman Peterson asked about *Bites in the Heights*. Mr. Berndt provided information on this years' restaurant participation and current contest. *Bites in the Heights* goes from October 21st through the 31st, 2017.

4. **Public Works Report**

Mr. Matt Shipp, Public Works Director, reported on public works projects from this past week and possible future road closures.

5. **Public Safety Reports**

a. Unified Fire Authority

UFA Assistant Fire Chief Mike Watson had nothing to add to his monthly report for the City Council Business Meeting.

b. Police Department

Police Chief Robby Russo reported on noteworthy events of the week.

6. **City Manager/Assistant City Manager Report**

a. Review of Staff Communications

This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.

7. **Mayor/City Council Reports**

(The City Council began by reporting on item b.)

a. Wasatch Front Waste and Recycling District (WFWRD) Board Meeting – Councilman Bracken

Councilman Bracken reported on the recent Wasatch Front Waste and Recycling District Board meeting.

b. Historic Committee Meeting – Councilman Peterson

Councilman Peterson reported on the recent Historic Committee meeting.

The City Council took a break at 6:55 p.m. to start the City Council Business Meeting, scheduled to start at 7:00 p.m.

At 8:04 p.m. the City Council resumed the City Council Work Session. (The Council resumed the meeting by addressing Item 7 c and 7 a, respectively.)

c. Salt Lake County Parks and Recreation Advisory Board – Councilman Peterson

Councilman Peterson reported on the Salt Lake County Parks and Recreation Advisory Board meeting.

8. **Calendar of Events**

Councilmember Schedules for the next week / 2017 Calendar:

- a. **No City Council Meetings:** Oct 31, Dec 5 & 26
- b. Sept. 28 - 5pm to 7 pm - Open Spaces Master Plan Open House
- c. October 5 - 11:30 am to 1:00 pm - *CH Business Awards Luncheon*
- d. October 12 – 5:30 p.m. – *Leadership Skills Learned from Operating an Escape room - FREE Boot Camp Workshop*
- e. October 27 - Monster Mash – 5 pm to 7 pm at the Recreation Center
- f. October 31 - 3:00 pm to 5:00 pm - *CHBA Trunk or Treat*
- g. November 7 – General Election Day
- h. November 16 - 5:30 pm to 7:30 pm - *FREE Boot Camp Workshop*
- i. December 5 - *City Employees Christmas Party*
- j. December 15 - Noon to 2:00 pm - *Sub For Santa Open House*

9. **Closed Meeting to Discuss the Character and Professional Competence or Physical or Mental Health of an Individual**

Council Member Tee Tyler made a Motion to close the meeting. Council Member Peterson seconded the motion. The closed meeting started at 8:30 p.m.

City Member Tee Tyler made a Motion to close the Closed Meeting, resume the Work Session and Adjourn the Work Session. The Motion was seconded by Councilman Mike Peterson. The Motion passed unanimously.

10. **ADJOURN**

The City Council Work Session adjourned at 9:04 p.m.