

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, MAY 1, 2018 AT 5:04 P.M. IN THE COTTONWOOD HEIGHTS CITY
COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL BOULEVARD,
COTTONWOOD HEIGHTS, UTAH**

Present: Mayor Mike Peterson, Councilman Tali Bruce, Councilman Mike Shelton, Councilman Scott Bracken, Councilman Christine W Mikell.

Present: City Manager John Park, Assistant City Manager Bryce Haderlie, City Attorney Wm. Shane Topham, City Recorder Paula Melgar, Police Chief Robby Russo, Assistant Fire Chief Mike Watson, Public Works Director Matt Shipp, Public Relations Specialist Dan Metcalf, Senior Planner Michael Johnson, Assistant Police Chief Paul Brenneman, Lieutenant Dan Bartlett, Finance Director Van Tran.

WORK SESSION

Mayor Peterson called the meeting to order and welcomed those present.

1. Public Relations Report – Mr. Dan Metcalf

Public Relations Specialist Dan Metcalf, provided the city council with Cottonwood Heights media reports with staff follow-up, where needed.

2. City Council and Staff Reports

This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.

Walk-on by City Recorder on two new major GRAMA requests.

Walk-on by Police Chief Russo on hit-and-run accident.

3. Budget Discussions

3.1 2018-2019 Budget Presentation– Finance Director Van Tran.

Finance Director Van Tran provided a budget presentation in preparation for the 2018-2019 Fiscal Year Budget.

a) UFA Budget Presentation – Assistant Fire Chief Mike Watson

UFA Assistant Fire Chief Mike Watson, provided the City Council a presentation on the UFA proposed fees and answer questions.

At approximately 6:47 p.m. the City Council took a brief break.

At approximately 6:49 p.m. the City Council resumed the City Council Work Session and budget discussions.

b) Public Works – Public Works Director Matt Shipp

Public Works Director Matt Shipp, led a budget discussion regarding Public Works budgetary needs and priorities.

c) Community and Economic Development Department – City Planner Michael Johnson

Community and Economic Development, City Planner Michael Johnson, led a budget discussion regarding the Community and Economic Development Department budgetary needs and priorities.

d) Administrative Services – Administrative Services Director Bryce Haderlie

Administrative Services Director Bryce Haderlie, led a budget discussion regarding the Administrative Services Department budgetary needs and priorities.

Administration Overhead – Building Maintenance and such.

City Manager Budget Discussion

Mayor and City Council Budget Discussion

e) Finance Department – Finance Director Van Tran

Finance Director Van Tran led a budget discussion regarding the Finance Department budgetary needs and priorities.

At approximately 9:48 p.m. the City Council took a brief break.

At approximately 9:56 p.m. the City Council resumed the Work Session.

f) Police Department – Chief Robby Russo

Chief Russo led a budget discussion regarding Police Department budgetary needs and priorities.

Mayor asked from the city council when decisions would be made.

8. Review of Calendars and Upcoming Events

Councilmember Schedules for the next week - 2018 Calendar:

- a. May 2 – 6 p.m. - Planning Commission Meeting @ City Hall
- b. May 5 – 7 p.m. – “Resurrection” Art Open House @ City Hall
- c. May 8 & 10 – 6 pm - 10 pm - “Big the Musical” auditions @ City Hall
- d. May 17 - 8:30 a.m.-12:30 p.m. - Business Boot Camp “Build a Website Day” - \$20 admission, lunch included
- e. May 18-19 - 7:30 pm - LINK Dance Festival - Butler Middle School
- f. June 11 - 5:30 p.m.-7:30 p.m. - Zombie Bicycle Ride
- g. July 23 and 24 – Butlerville Days

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

At 11:09 p.m. Councilmember Scott Bracken made a motion to move to a Closed Meeting to discuss personnel. The motion was seconded by Councilmember Tali Bruce. All Yes. The motion passed unanimously.

The recording was turned off at 11:10 p.m.

10. **ADJOURN**

At 11:26 p.m. Councilmember Scott Bracken made a motion to close the Closed Meeting, resume the Work Session and adjourned the City Council Work Session. The motion was seconded by Councilmember Tali Bruce. All Yes. The motion passed unanimously.

The City Council Work Session adjourned at 11:26 p.m.