

MINUTES OF THE CITY COUNCIL MEETING HELD JUNE 17, 2008 AT 7:05 P.M., IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBER

MEMBERS PRESENT: Mayor Pro Tem Bruce Jones, Councilman Don Antczak, Councilman Scott Bracken, Councilman Gordon Thomas

EXCUSED: Mayor Kelvyn Cullimore

STAFF PRESENT: City Manager Liane Stillman, City Attorney Shane Topham, Assistant City Manager Kevin Smith, Public Relations Specialist Bob Warnick, Planning Director Michael Black, City Treasurer Gary Harmer, Finance Director David Muir, Chief of Police Robby Russo, Assistant Chief Paul Brenneman, Officer Heath Lowry, Susannah Hutchins, Lynn Feveryear

OTHERS PRESENT: Ron Fullmer, Troy Carr, Assistant Chief Mike Watson, Stephanie Archibald, Dan Bartlett

1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

1.1 Mayor Pro Tem opened the meeting at 7:05 p.m. and welcomed those attending. It was noted that Mayor Cullimore was out of town on business and asked to be excused.

1.2 The Pledge of Allegiance was led by Councilman Don Antczak.

2.0 CITIZEN COMMENTS

2.1 d Ron Fullmer, thanked Kevin Smith and the Public Works Department for taking care of a tree on 2700 East Fort Union Blvd.

3.0 REPORTS/PRESENTATIONS

3.1 Relay for Life Event

3.1.1 Susannah Hutchins reported on the Relay for Life Event which was very successful. She thanked the UFA and Salt Lake County Sheriff's office for their help, as well as the Cottonwood Heights Police Department for the basket they donated for the silent auction. Cottonwood Heights had a team comprised of city employees. Over \$31,000 was collected for the Cancer Society.

4.0 PUBLIC HEARINGS

4.1 Public Hearing to Receive Input on the Proposed Modifications to the Compensation Schedule for the Elective and Statutory Officers of the City of Cottonwood Heights

4.1.1 City Manager Liane Stillman explained that it is a requirement for the city to post the compensation schedule for elected and statutory officers which include the Mayor, City Council, City Manager, City Recorder, City Treasurer, Finance Director and City

Attorney. The Mayor and City Council salaries are increased by the COLA amount because they have declined any other increase and the COLA keeps the salary in place. The other statutory officials are regulated by performance reviews, goals and budgetary matters. The proposed ranges fall within the salary survey that was conducted. In no circumstance is Cottonwood Heights the highest or the lowest.

4.1.1 Mayor Pro Tem Jones opened the public hearing. No comments were received.

4.1.2 Mayor Pro Tem Jones closed the public hearing.

4.2 **Public Hearing to Receive Input on (a) the Proposed Amended Budget for Cottonwood Heights for the Period of 1 July 2007 through 30 June 2008; and (b) the Proposed Budget for Cottonwood Heights for the Period of 1 July 2008 through 30 June 2009**

4.2.1 Gary Harmer, City Treasurer/Budget Officer reviewed the proposed budget. He noted that revenues have been flat since the city began with the exception of 2008 which was higher due to grants the City received.

The revenues and expenditures were reviewed, with the major expenses being capital projects and public safety. All changes in staffing in 2008-2009 are due to the Council's decision to self-provide services instead of contracting services. A comparison of the budget expenditure to the feasibility study estimates for implementing the new police department show that the City has budgeted less than the estimated feasibility study numbers anticipated. Presently the budget is approximately \$500,000 less than the feasibility study estimated. There will likely be some mid-year adjustments, but it appears that the start up and first year costs for the police department will be less than projected by the feasibility study. .

Mr. Harmer stated that the certified tax rate is .002908 which gives the city the same amount of revenue it received last year. There will be no new taxes.

Copies of the annual budget are available at the City offices or on the City's website.

4.2.2 Mayor Pro Tem Jones opened the public hearing. No comments were received.

4.2.3 Mayor Pro Tem Jones closed the public hearing.

5.0 **ACTION ITEMS**

5.1 **Consideration of Ordinance No. 117 Establishing an Amended Compensation Schedule for Elective and Statutory Officers**

5.1.1 Councilman Bracken moved to adopt Ordinance No. 117. The motion was seconded by Councilman Thomas and passed unanimously on a roll call vote.

5.2 **Consideration of Ordinance No. 118 Adopting an Amended Final Budget for the Period of July 1, 2007 Through June 30, 2008; Adopting a Final Budget for the Period of July 1, 2008 Through June 30, 2009; Making Appropriations for the Support of the City of Cottonwood Heights for such Periods; and Determining the Rate of Tax and Levying Taxes upon All Real and Personal Property Within the City of Cottonwood Heights**

5.2.1 Councilman Antczak moved to adopt Ordinance No. 118. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote.

5.3 **Consideration of Resolution No. 2008-41 Approving Entry into an Interlocal Agreement with Salt Lake County for Traffic Signal Maintenance**

5.3.1 Deputy City Manager Kevin Smith explained that the proposed agreement provides traffic signal maintenance for the city and includes a preventative maintenance program.

5.3.2 **MOTION:** Councilman Antczak moved to approve Resolution No. 2008-41. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote.

5.4 **Consideration of Resolution No. 2008-42 Approving Entry into an Independent Contractor Agreement with Precision Concrete**

5.4.1 Deputy City Manager Kevin Smith explained that the proposed agreement is for the city's trip hazard mitigation plan.

5.4.2 **MOTION:** Councilman Antczak moved to approve Resolution No. 2008-42. The motion was seconded by Councilman Thomas and passed unanimously on a roll call vote.

5.5 **Consideration of Resolution No. 2008-43 Approving Entry into a Renewal of the Gilson Engineering Contract**

5.5.1 Deputy City Manager Kevin Smith noted that the proposed contract has not increased from the previous year. The rate schedule will be attached to the resolution.

5.5.2 **MOTION:** Councilman Thomas moved to approve Resolution No. 2008-43. The motion was seconded by Councilman Antczak and passed unanimously on a roll call vote.

5.6 **Consideration of Resolution No. 2008-44 Approving Entry into a Renewal of the Sunrise Engineering Contract**

5.6.1 Planning Director Michael Black explained that the proposed contract is for building services and is the same as last year with no increases.

5.6.2 **MOTION:** Councilman Bracken moved to approve Resolution No. 2008-44. The motion was seconded by Councilman Antczak and passed unanimously on a roll call vote.

6.0 **CONSENT CALENDAR**

6.1 **Approval of May 27 and June 10, 2008 City Council Minutes**

6.1.1 The minutes were approved as submitted.

7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

7.1 Councilman Bracken moved to adjourn the business meeting and reconvene the work session. The motion was seconded by Councilman Antczak and passed unanimously on a voice vote. The business meeting adjourned at 7:45 p.m.