

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, MAY 16, 2017 AT 6:02 P.M. IN THE COTTONWOOD HEIGHTS
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler

Staff Present: City Manager John Park, Assistant City Manager Bryce Haderlie, Finance Director Dean Lundell, Fire Chief Mike Watson, Police Chief Robby Russo, Public Works Director Matt Shipp, Community Development City Planner Michael Johnson, City Attorney Shane Topham, City Recorder Paula Melgar, Public Relations Specialist Dan Metcalf.

Absent: Community Development Director Brian Berndt

A complete Audio Recording of this meeting is available at:

<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-206/> (First part of the session)

<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-207/> (Second & last part of the session)

Mayor Cullimore called the meeting to order at 6:02 p.m.

1. **(00:00:00) New Police SWAT Vehicle** of recording
<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-206/>

The City Council adjourned to take a tour of the Police Department's SWAT Vehicle.

At 6:26 p.m. the City Council resumed the City Council Work Session.

<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-207/>

(00:00:04)The Mayor and City Council commended on the SWAT Vehicle accomplishment. Chief Russo thanked the Council and gave credit to Lieutenant Bartlett for his dedication and hard work on the vehicle.

2. **(00:01:42) Get Shakin' on April 22**

Assistant Emergency Manager, Mr. Mike Halligan, reported on the Great Utah Shakeout held Sat. April 22, 2017 and other Emergency Management topics, such as emergency exercises and preparations.

3. **(00:28:12) Public Works Report**

Mr. Matt Shipp, Public Works Director, reported on public works projects from this past week including progress on the new public works site on 3000 East and areas of emphasis efforts since our last meeting.

a. (00:28:44) Wasatch Blvd High T Intersection

Mr. Peter Tang, UDOT engineer, presented the latest plans regarding the High-T intersection at Wasatch and North Little Cottonwood Canyon Road.

b. (00:46:31) Ferguson Canyon Drainage Project

Mr. Matt Shipp, Public Works Director, and Mr. Brad Gilson, City Engineer, led a discussion on options for addressing the Ferguson Canyon Drainage at Wasatch Blvd.

4. (01:18:00) Public Relations Report

Public Relations Specialist, Mr. Dan Metcalf, reported on media coverage and events of the city. He also provided the City Council with updates on the newsletter.

Chief Russo commented on reports related to Cottonwood Heights Police Department.

5. (01:46:07) Finance Department Report

Mr. Dean Lundell, Finance Director presented and discussed the proposed changes to the CH Consolidated Fee Schedule for 2017-2018.

6. (01:57:15) Planning and Economic Development Report

Planning Director, Mr. Brian Berndt, reported on his recent attendance at a national planning convention and provided an update on various planning and economic development matters in the city.

(02:16:18) Walk-On by City Attorney, Mr. Shane Topham: Solar Power facilities and possible changes to Ordinance Title 19.

7. Public Safety Reports

a. (02:22:00) Unified Fire Authority

UFA Assistant Chief Mike Watson, reported on noteworthy events of the week.

1. (02:23:04) Report on the UFA Board Meeting – Mayor Cullimore

Mayor Cullimore provided an overview of the Unified Fire Authority Board meeting.

b. (02:40:58) Police Department

Chief Russo reported on noteworthy events of the week.

8. **City Manager/Assistant City Manager Report**

a. **(02:49:00) City Hall Report**

City Manager, Mr. John Park, provided the Council with a progress report on the remaining items to complete the punch list for City Hall.

b. **(02:51:00) Review of Staff Communications**

This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.

(02:51:28) Walk-On by City Manager, John Park: Parade Float idea, newsletter, street signage for Recreation Center and Holladay Court.

9. **Mayor/City Council Reports**

a. **(03:11:08) Historic Committee Meeting – Councilman Peterson**

Councilman Peterson reported on the recent Historic Committee meeting.

b. **(03:17:13) Butlerville Days Committee Meeting – Councilman Peterson**

Councilman Peterson reported on the recent Butlerville Days Committee meeting.

c. **(03:26:55) Arts Council Meeting – Councilman Shelton**

Councilman Shelton reported on the recent Arts Council meeting.

10. **(03:40:26) Calendar of Events**

Councilmember Schedules for the next week / 2017 Calendar:

- a. **No Scheduled Council Mtg.:** May 30, July 4, Oct 31, Dec 5 & 26
- b. June 1st to 7th - Candidacy filing period – Mayor, Districts 3 & 4
- c. June 5th – 6 p.m. till 8 p.m. - Zombie Bike Ride at City Hall
- d. July 21st and 22nd – Butlerville Days
- e. July 27th - 29th, July 31st; also, August 4th & 5th – CH Arts Council Presents “Annie”.
- f. August 15th – Primary Election Day
- g. August 29th – YCC Dinner with Mayor
- h. November 7th – Election Day
- i. December 5th – City Employees Christmas Party

11. **(03:45:00) Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

At 10:11 p.m. Councilmember Tee Tyler motioned to close the Work Session. Councilmember Mike Peterson seconded the motion. The motion passed unanimously.

The Work Session was closed at 10:11 p.m.

At 10:35 p.m. Councilmember Tee Tyler motioned to close the Closed Session, resume the Work Session and adjourn the Work Session. Councilmember Mike Peterson seconded the motion. The motion passed unanimously.

12. **ADJOURN**

The City Council Work Session adjourned at 10:35 p.m.