

1 **MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION HELD**
2 **TUESDAY, MARCH 8, 2016 AT 6:00 P.M. IN THE COTTONWOOD HEIGHTS CITY**
3 **COUNCIL CONFERENCE ROOM LOCATED AT 1265 EAST FORT UNION**
4 **BOULEVARD, SUITE 250, COTTONWOOD HEIGHTS, UTAH**
5

6 **Members Present:** Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike
7 Shelton
8

9 **Staff Present:** City Manager John Park, City Attorney Shane Topham, Finance Director Dean
10 Lundell, Community and Economic Development Director Brian Berndt,
11 Public Works Director Mike Allen, City Recorder Linda Dunlavy, Police
12 Support Supervisor Sheila Jennings, Police Chief Robby Russo, Assistant Fire
13 Chief Mike Watson, Public Relations Specialist Dan Metcalf
14

15 **Others:** David Van Wagoner, Doug Folsom, City Lobbyist Brian Allen, Chantel
16 Nate, Cassie Goff, Canyons School District Representative Nancy Tingey
17

18 **Excused:** Councilman Tee Tyler, Councilman Mike Peterson
19

20 **WORK SESSION**
21

22 Mayor Kelvyn Cullimore called the meeting to order at 7:00 p.m. and welcomed those in
23 attendance.
24

25 **1.0 Review of Business Meeting Agenda.**
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27 **2.0 Canyons School District Board Update – Nancy Tingey.**
28

29 2.1 Canyons School District Vice President, Nancy Tingey, updated the Council on the current
30 activities and legislation of interest to the School District.
31

32 2.2 There was discussion of new legislation involving the creation of a Commission to study the
33 Point of the Mountain (prison area) with regard to future development once the prison is
34 relocated. The study encompasses not only the prison area but the entire Point of the Mountain
35 area. Ms. Tingey mentioned that a member of the Canyons Board would be assigned to the
36 new Commission. The District's main concern was the shifting of school tax funds to the new
37 development area as homes are built and a new student population evolves.
38

39 2.3 Ms. Tingey also mentioned legislation that would create a task force to oversee the funding
40 of charter schools. The discussion centered around the current funding levy and it being split
41 into two levies, with a percentage of the levy going toward the charter schools. This would
42 essentially give the charter schools their own funding. The proposed legislation would help
43 with transparency and taxpayers knowing how much of their money goes to the school district
44 and how much goes to charter schools. Ms. Tingey recently learned that the Senate version
45 of the Bill passed in both the House and Senate.
46

47 2.4 An equalization bill (SB 244) deals with funding schools and would define how the State
48 interfaces with local school funding. Essentially the bill would work to help local schools

1 when their fund-raising falls short. SB 244 would help restructure how the funding currently
2 works and would raise some of the caps that are currently in place.

3
4 2.5 It was reported that Brighton High School students finished second place in the Mock United
5 Nations competition. Of that contingency, two students were singled out and honored during
6 the awards ceremony.

7
8 2.6 Brighton High School's girls' and boys' basketball teams both made it through the first round
9 of the state basketball tournament before being eliminated. Also, the Brighton High School
10 girls swim team took second place in the state tournament with some of the girls being
11 crowned state champions in their individual events.

12
13 2.7 Last, Ms. Tingey reported on a class she attended called 'Based to Faith' which is a program
14 the District started five years ago. The intent of the program was to help young people
15 understand how faith plays a role in culture, government, and other economic entities.

16
17 2.8 One last reminder mentioned by the Council was that Student Council applications were going
18 out and due April 1.

19
20 **3.0 Legislative Update.**

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22 **3.1 a. Legislative Policy Committee.**

23
24 3.1.1 Mayor Cullimore attended the latest Legislative Policy Committee Meeting and reported on
25 items of interest to the City.

26
27 3.1.2 House Bill 235 would have created a sales tax on internet transactions. Mayor Cullimore
28 commented that the federal government failed to act on the internet sales tax issue up to this
29 point so many states are now enacting their own laws for internet sales. The bill was not heard
30 in committee, which means the bill was dead.

31
32 3.1.3 Senate Bill 180, sponsored by Senator Stephenson, was discussed which removes the repeal
33 date for charter school start-up grants.

34
35 3.1.4 Short-term rental agreement amendments were addressed and the fact that the bill did not have
36 a hearing, which means the bill was most likely dead. The bill not going into effect was good
37 for the City, according to Mayor Cullimore, who reiterated that short-term rentals are not
38 appropriate in R-1 zones.

39
40 3.1.5 Mayor Cullimore also discussed a bill that requires the City to disclose local ordinance
41 changes that were more restrictive than current State ordinances. The bill hadn't passed at that
42 point and many of the representatives were opposed to more bureaucracy for the cities.

43
44 3.1.6 House Bill 300, which is the body worn camera bill, was addressed and the many issues
45 surrounding the Bill. Most of the concessions the cities were seeking were already in the bill.
46 Private vs. public videotaping situations were the main topic of discussion and when the police
47 can release footage of a body camera as a public event.

- 1 3.1.7 A male adult homeless facility in Midvale was discussed and the issue of Midvale City
2 agreeing with the State to allow the facility to be there temporarily. The State had since
3 changed its agreement and deemed the facility to now be a permanent site.
4
- 5 3.1.8 Senate Bill 115 was discussed and how one Cottonwood Heights resident was not happy with
6 the Rocky Mountain Bill which was thought to allow the company to arbitrarily raise rates.
7 The resident was basically opposed to any rate increases and tax dollars supporting any group
8 or entity that would allow this to happen.
9
- 10 3.1.9 House Bill 168 was addressed. It would update the language of House Bill 420 and add
11 language allowing new construction money to be used for vehicle parking or parking
12 structures.
13
- 14 3.1.10 There was also a bill discussed dealing with unincorporated portions of the Salt Lake Valley.
15 The legislation was designed to form a Central Planning Commission for those areas due to
16 there not being a large enough population in those areas to do the planning themselves.
17

18 **4.0 Public Relations Report.**

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20 **4.1 a. Media Coverage.**

- 21
- 22 4.1.1 Public Relations Specialist, Dan Metcalf, reported on the current media coverage and events
23 pertinent to the City.
24
- 25 4.1.2 The first report was a clip of products being returned to Cottonwood Heights from a company
26 called *I'm a Proud Grandma.com*. For some unknown reason people had the return address
27 for the company as the City Hall's address. When customers wanted to return a package, the
28 City was getting all of them. The City was perplexed and still not sure what to do with the
29 packages they received.
30
- 31 4.1.3 Mr. Metcalf provided an update on the City newsletter and indicated that it was ready to
32 publish and just needed a few pictures of the pickle ball courts to add to Councilman
33 Peterson's article.
34
- 35 4.1.4 The new Citizens Dashboard was reported on and working well. There were a couple of issues
36 still being ironed out, which included automated emails and removing remnants of the old
37 version from the current Dashboard.
38
- 39 4.1.5 Mr. Metcalf suggested adding an item to the newsletter where the City would recognize
40 members of the community for their accomplishments and commitment to the City.
41 Mr. Metcalf recommended the person they recognize be non-denominational and that it
42 perhaps be done on an annual basis with nominations being submitted to the City.
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1 **5.0 Public Works Report.**

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3 **5.1 a. Public Works Activity Report.**

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5 5.1.1 Terracare Representative, Dave Van Wagoner, reviewed the current department projects.

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7 5.1.2 Pothole patching and road surface repairs were reported as well as a how the department dealt
8 with a small snow event that only consisted of 19 man hours.

9
10 5.1.3 Mr. Van Wagoner identified ways the department could improve such as continued staff
11 training as well as really getting to know the area intimately. His plan was to be proactive
12 with the incoming storms and to implement some new technologies which would better inform
13 them of road conditions.

14
15 5.1.4 Mayor Cullimore asked how Mr. Van Wagoner would plan for major storms. Mr. Van
16 Wagoner said he would attack the storms with a three-level storm plan depending on the
17 severity of the storm. A Level One storm, which is less severe, would require less preparation
18 than a Level Three storm, which is the most severe. Mayor Cullimore felt the direction the
19 Public Works Department was going was the right one. He was pleased to know that the City
20 would have a plan in place for upcoming storms.

21
22 **6.0 Planning and Economic Development Report.**

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24 **6.1 a. Planning Commission Meeting.**

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26 6.1.1 Economic Development Director, Brian Berndt, provided the Council with a review of the
27 Planning Commission agenda.

28
29 6.1.2 Mr. Berndt identified items currently before the Planning Commission, which included public
30 hearings on the Bikes and Urban Trails Master Plan, the Bamboo Restaurant, and Phase III of
31 the Canyon Center.

32
33 6.1.3 Mr. Berndt also discussed the upcoming Board of Adjustment Meeting and the items to be
34 discussed at that meeting.

35
36 **6.2 b. Canyon Centre Project.**

37
38 6.2.1 Mr. Berndt addressed citizen complaints with the David Weekly Homes project, which
39 centered around the height of the homes. It was determined that the Planning Commission
40 would verify what was approved. Mr. Berndt reported that the buildings were originally
41 approved for their height and not square footage.

42
43 6.2.2 Mr. Berndt also reviewed other complaints citizens were having with Weekly Homes
44 including afterhours noise and workers being inconsiderate to residents. The builder was
45 contacted and the areas of concern were being verified and addressed.

46
47 6.2.3 Another topic discussed were the Mountain View playground slides. Mr. Berndt explained
48 how measures were being put in place to address the Summer heat problems.

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2 **7.0 Public Safety Reports.**

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4 **7.1 a. Unified Fire Authority.**

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6 7.1.1 Assistant Fire Chief, Mike Watson, reported on events from the past week affecting the City.
7 He also reported on staffing changes, Captain's list, calendar items, the latest Compensation
8 Benefits Meeting, and other finance issues from the latest UFA Meeting.
9

10 **7.2 b. Police Department.**

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12 7.2.1 Police Chief, Robby Russo, reported on noteworthy events from the past week.

13
14 7.2.2 He reported on a home that collapsed on Cavalier Drive and the work being done to complete
15 the demolition. The owners of the home would be meeting to review the plans. The main
16 concern was with the structure to be demolished being so close to a school.
17

18 7.2.3 Body cameras were discussed and the Chief's search for equipment. Chief Russo explained
19 that the camera company the Police Department was going to use could not provide the
20 cameras he wanted so another company was being contacted.
21

22 7.2.4 Chief Russo reported that the Police Department received a grant and was able to buy a
23 NARCAN system. The NARCAN (Naloxone) system, an antidote to opioids, would require
24 training, but the Chief believed that eventually all of the officers will be trained on how to
25 recognize the need to use the antidote and how use it correctly.
26

27 **8.0 City Manager/Assistant City Manager Report.**

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29 **8.1 a. New City Hall Construction Report.**

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31 8.1.1 City Manager, John Park, reported on the latest progress on the New City Hall Building. He
32 reported on the phone system, internet connection, signage, interior design, framing,
33 sheetrock, windows, furniture, and other building details. Mayor Cullimore thought they
34 should reconsider some of the office space and where certain people should reside in the new
35 space.
36

37 8.1.2 The drug drop-off box was next addressed and how the design of the box was for security
38 purposes.
39

40 8.1.3 The street called Stinker Drive or Circle was discussed and how the name was changed some
41 time ago, but was changed incorrectly, so another attempt was being made to change the name.
42

43 **8.2 b. Review of Staff Communications.**

44
45 8.2.1 It was reported that each week staff provides informational reports form each department to
46 allow the City Council a method of keeping up on the day-to-day activities of the City. This
47 report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow

1 Council Members to ask questions or for staff to bring the Council up-to-date on any changes
2 that have occurred since the report was made.

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4 **9.0 Mayor/City Council Reports.**

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6 **9.1 a. Arts Council Meeting – Councilman Shelton.**

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8 9.1.1 Councilman Shelton reported on the latest Arts Council items of interest.

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10 9.1.2 Councilman Shelton recognized that the Arts Council is currently two members short and
11 needs to fill those two positions. He asked if anyone knew someone qualified and willing to
12 serve on the Arts Council. Mayor Cullimore recommended Cecile Christensen and Dave and
13 Elizabeth Palmer as people that should be contacted as potential members of the Arts Council.

14
15 9.1.3 Another issue regarding the Arts Council was that the Chair had come to full term and would
16 have to be replaced.

17
18 9.1.4 Councilman Shelton reported that the Arts Council received a \$30,000 matching grant for
19 sound equipment. Since the Arts Council already has \$25,000 remaining in their budget, they
20 would only need another \$5,000 to get the full match. Mayor Cullimore agreed to allocate
21 \$5,000 to the Council in order for them to utilize the entire match.

22
23 **9.2 b. Mountain Accord Executive Committee Meeting – Mayor Kelvyn Cullimore.**

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25 9.2.1 Mayor Cullimore reported that the most significant item on the last Committee Meeting
26 agenda involved the redesign of the New Executive Committee, which will eventually consist
27 of about six people. Those six individuals would mostly be made up of current local City
28 Mayors. Mayor Cullimore was in favor of having the executive committee consist of current
29 local elected officials.

30
31 9.2.2 Another report from the last Committee meeting dealt with avalanches in the canyons during
32 heavy snow fall. The discussion centered around avalanche triggers and ways to help alleviate
33 road closures during peak hours and still keep the ski areas safe.

34
35 **10.0 Calendar of Events.**

36
37 10.1 Councilmember Schedules for the following week were as follows:

- 38
39 a. Caucus Meetings March 22 – NO CITY COUNCIL MEETING.
40 b. City Easter Egg Hunt and Activities.
41 March 25 – Teen Activity 7:00 to 9:00 p.m. at the Recreation Center
42 March 26 – Children’s Easter Egg Hunt – 10:00 a.m. at Butler Park
43 c. ULCT Spring Meetings – April 6 to 8 in St. George.

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45 **11.0 Closed Meeting to Discuss Litigation, Property Acquisition and the Character and**
46 **Professional Competence of Physical or Mental Health of an Individual.**

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48 11.1 There was no closed meeting.

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12.0 ADJOURN

12.1 MOTION: Councilman Shelton moved to adjourn. The motion was seconded by Councilman Bracken. The motion passed with the unanimous consent of the Council.

12.2 The Work Session adjourned at 10:05 p.m.

1 *I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood*
2 *Heights City Council Work Session held Tuesday, March 8, 2016.*

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10 Teri Forbes
11 T Forbes Group
12 Minutes Secretary
13
14 Minutes approved: August 22, 2017