



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, January 5, 2016**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 5:00 p.m.** **Administration of Oath of Office to Recently Elected City Council Members and Newly Elected Cottonwood Heights Parks and Recreation Service Area Board of Trustees Member**
(The swearing in ceremony will be held in the City Council Chamber on the Third Floor)
- 6:00 p.m.** 1. **Public Relations Report (20:00)**
a. Media Coverage
(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events.)
b. City Newsletter
(A review of the upcoming articles for future editions.)
2. **Public Works Report (40:00)**
a. Bengal Blvd. Project Update
(Staff will update the Council on the progress of the Bengal Blvd project)
b. Public Works Activity Report
(Steve Bertasso, Terracare will report on the public works activities)
 1. Review of Snow Plowing Efforts
(Since the Council last met there have been numerous storms. TerraCare will report on their improvements to snow removal since the season began)
 2. Addressing Potholes in Roads
(With asphalt not readily available, staff will address how to manage the growing number of potholes in city streets)
3. **Planning and Economic Development Report (20:00)**
a. Development Activity Report
(Staff will discuss active development files with the Council by District.)
4. **Public Safety Reports (20:00)**
a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week)
b. Police Department
(Report from Chief Robby Russo on noteworthy events of the week.)
 1. DARE Graduations

5. **City Manager/Assistant City Manager Report (40:00)**
 - a. New City Hall Construction Report
(City Manager John Park, will provide the Council with a report on the progress of the new City Hall.)
 - b. Discussion of 2017 Budget Timeline
(City Manager, John Park, will discuss with the Council the timeline for setting the fiscal 2017 Budget)
 - c. Preparing Request for Proposal for Public Survey
(Assistant City Manager Bryce Haderlie will discuss a proposed public survey)
 - d. Weekly Update Memo to City Council
(Assistant City Manager Bryce Haderlie will review the new weekly update to the Mayor/City Council for feedback)
 - e. Review of Upcoming Events
 1. Volunteer Appreciation Dinner – January 23, 2016 @ Market Street Grill
(City Manager will discuss plans for this event and solicit feedback from the Council on awardees to be recognized)
 2. Legislative Breakfast – January 14, 2016 @ Market Street Grill
(City Manager will lead a discussion on topics to be addressed with legislators at this breakfast)
6. **Mayor/City Council Reports (20:00)**
 - a. Mountain Accord – Mayor Cullimore
(Mayor Cullimore is a member of the Mountain Accord Executive Committee and will report on recent meetings and future direction of Mountain Accord.)
7. **Calendar of Events (30:00)**
 - a. Review of 2016 Calendar of Meetings
 - b. Councilmember Schedules for the next week/2016 Calendar
 - c. Legislative Breakfast – January 14, 7:30 am at Market Street Grill, 2985 East Cottonwood Parkway
 - d. Office Closed – January 18, Martin Luther King Day
 - e. Volunteer Appreciation Dinner – January 23, 6:00 pm at Market Street Grill, 2985 East Cottonwood Parkway
 - f. Local Officials Day at the Legislature – January 27
8. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
9. **ADJOURN**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, January 4, 2016, at 11:30 a.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 4TH DAY OF JANUARY 2016

Linda Dunlavy, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@ch.utah.gov