

1 **MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING**  
2 **HELD TUESDAY, JANUARY 10, 2017 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS**  
3 **CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL**  
4 **BOULEVARD, COTTONWOOD HEIGHTS, UTAH**  
5

6 **Members Present:** Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike  
7 Shelton, Councilman Mike Peterson, Councilman Tee Tyler  
8

9 **Staff Present:** Community and Economic Development Director Brian Berndt, City Manager  
10 John Park, Finance Director Dean Lundell, Police Chief Robby Russo,  
11 Assistant Fire Chief Mike Watson, Public Works Director Matt Shipp,  
12 Assistant City Manager Bryce Haderlie, City Attorney Shane Topham, City  
13 Recorder Paula Melgar, Public Relations Specialist Dan Metcalf  
14

15 **Others Present:** Cottonwood Heights Youth City Council  
16

17 **1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**  
18

19 1.1 Mayor Kelvyn Cullimore called the meeting to order at 7:00 p.m. and welcomed those  
20 attending.  
21

22 1.2 Councilman Shelton led the Pledge of Allegiance.  
23

24 1.3 Councilman Bracken introduced Youth City Council Member, Michael Odrobina, from  
25 Hillcrest High School.  
26

27 **2.0 CITIZEN COMMENTS**  
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29 2.1 There were no citizen comments.  
30

31 **3.0 Standing Monthly Reports.**  
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33 **3.1 a. Police Report – Police Support Supervisor Candie Terry.**  
34

35 3.1.1 Police Support Supervisor, Candie Terry, presented the Police Report for the month of  
36 December and stated there were 357 911 calls, 432 on-view calls, and 859 phone ins. There  
37 were 488 Priority 1 calls, 336 Priority 2 calls, and 334 Priority 3 calls. Response times for  
38 Priority 1 calls averaged 4:33, Priority 2 calls averaged 5:47, and Priority 3 calls averaged  
39 6:46. In total, there were 60 calls in the Park Centre area which means that 25 to 30 percent  
40 of the Police Department’s time and resources were spent in that two-block area. District 1  
41 calls included accidents, theft, and suspicious circumstances. District 2 calls included  
42 suspicious activities, alarms, and domestic violence. There were several reports of vandalism  
43 on Meadow Downs Way. There were 56 adult arrests and nine juvenile arrests. There were  
44 189 citations issued with nine DUIs and 54 warnings. 45 crashes were reported with property  
45 damage and 18 with injury.  
46

1 **3.2 b. Public Works Report – Public Works Director Matt Shipp.**

2  
3 3.2.1 Public Works Director, Matt Shipp, presented the Public Works Report for the month of  
4 December and stated that they have put down several thousand tons of salt. Snow truck GPS  
5 systems were being refined and pothole repairs were taking place. There was also ongoing  
6 storm drain clearing and tree trimming being done. Mr. Shipp reported that the 50/50 concrete  
7 program will be upcoming. UDOT will also be addressing the Council regarding the high T  
8 intersection on Wasatch and Danish.

9  
10 3.2.2 Mayor Cullimore asked what is being observed and what is being done with streets that are  
11 being missed by our snow plowing routines. Mr. Shipp explained that routes have been  
12 adjusted and newer snow plow drivers are catching up. Staff had observed the residents'  
13 expectations and the service being offered and stated that sometimes if a resident does not see  
14 a plow and sees ice on the road, they immediately assume that a plow has not been there.  
15 Even after a plow has done its job, it is possible for a road to develop a sheet of ice that the  
16 plows cannot plow through. The age and maturity of the crew and the realization of the mental  
17 and physical toll that long hours of plowing can take on drivers was discussed. Staff is rotating  
18 drivers as best they can and were continuing to provide instruction. Drivers have not had a  
19 weekend off in over a month and continue to strive to do better. They have put in just over  
20 10,000 miles behind the wheel and Mr. Shipp stated that staff has done an excellent job.  
21 Mayor Cullimore and the Council expressed appreciation for all the hard work done by the  
22 Public Works crew and staff.

23  
24 **4.0 ACTION ITEMS**

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26 **4.1 Consideration of Resolution 2017-01 Awarding a Retiring Police Officer His Badge and**  
27 **Approving His Purchase of a Police Firearm.**

28  
29 4.1.1 Mayor Cullimore reported that Officer Michael Galieti, an inaugural member of the City's  
30 Police Department, is retiring from the CHPD. As is customary and authorized by City Code,  
31 the Council awarded Officer Galieti his badge and approved his purchase of his sidearm.

32  
33 4.1.2 Police Chief, Robby Russo, stated that Officer Galieti is retiring with plans to finish his Ph.D.  
34 Sergeant Scott Peck was recovering from surgery and will be retiring soon as well.

35  
36 **4.1.3 MOTION:** Councilman Bracken moved to approve Resolution 2017-01. The motion was  
37 seconded by Councilman Shelton. Vote on motion: Councilman Shelton-Aye, Councilman  
38 Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye.  
39 The motion passed unanimously.

40  
41 **4.2 Consideration of Resolution 2017-02 Awarding a Retiring Police Officer His Badge and**  
42 **Approving His Purchase of a Police Firearm.**

43  
44 4.2.1 Mayor Cullimore reported that Sergeant Scott Peck, an inaugural member of the City's Police  
45 Department, is retiring from the CHPD. As is customary and as authorized by City Code, the  
46 Council awarded Sergeant Peck his badge and approved his purchase of his sidearm.  
47

1 **4.2.2 MOTION:** Councilman Shelton moved to approve Resolution 2017-02. The motion was  
2 seconded by Councilman Tyler. Vote on motion: Councilman Shelton-Aye, Councilman  
3 Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye.  
4 The motion passed unanimously.  
5

6 **4.3 Consideration of Resolution 2017-03 Declaring Certain Property Surplus.**  
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8 4.3.1 Mayor Cullimore reported that the above resolution declares as surplus certain worn out or  
9 unneeded items of personal property and specifies the method of disposition of such items, as  
10 required by the City's Procurement Code.  
11

12 4.3.2 Chief Russo stated that the initial body cameras the department used prior to the Taser cams  
13 were being declared as surplus. The Dodge Durango was one of the original animal control  
14 vehicles and the funds from the sale will go toward the purchase of another vehicle.  
15

16 **4.3.3 MOTION:** Councilman Tyler moved to approve Resolution 2017-03. The motion was  
17 seconded by Councilman Peterson. Vote on motion: Councilman Shelton-Aye, Councilman  
18 Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye.  
19 The motion passed unanimously.  
20

21 **4.4 Consideration of Resolution 2017-04 Re-Appointing J. Scott Bracken as the City's**  
22 **Representative to the Wasatch Front Waste and Recycling District Administrative**  
23 **Control Board.**  
24

25 4.4.1 Mayor Cullimore reported that the above resolution reappoints Councilmember Scott Bracken  
26 as the City's representative to the WFWRD Control Board.  
27

28 **4.4.2 MOTION:** Councilman Peterson moved to approve Resolution 2017-04. The motion was  
29 seconded by Councilman Tyler. Vote on motion: Councilman Shelton-Aye, Councilman  
30 Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye.  
31 The motion passed unanimously.  
32

33 4.4.3 Mayor Cullimore thanked Officer Galieti and Sergeant Peck for their service and dedication  
34 to the City of Cottonwood Heights.  
35

36 **5.0 CONSENT CALENDAR**  
37

38 5.1 Approval of minutes for the Business Meeting of December 20, 2016.  
39

40 **5.2 MOTION:** Councilman Bracken moved to approve the minutes for the Business Meeting of  
41 December 20, 2016. The motion was seconded by Councilman Shelton. Vote on motion: The  
42 motion passed unanimously.  
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44 **6.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN**  
45 **ROOM 250**  
46

47 **6.1 MOTION:** Councilman Peterson moved to adjourn the Business Meeting and reconvene the  
48 Work Session. The motion passed with the unanimous consent of the Council.

1  
2 6.2 The Business Meeting adjourned at 7:56 p.m.

1 *I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood*  
2 *Heights City Council Business Meeting held Tuesday, January 10, 2017.*

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10 Teri Forbes  
11 T Forbes Group  
12 Minutes Secretary  
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14 Minutes approved: February 7, 2017